

TREASURE VALLEY COMMUNITY COLLEGE BOARD OF EDUCATION

POLICY COMMITTEE MEETING

Laura Moore Cunningham Science Center
Hanigan Board Room 115A
650 College Blvd, Ontario, OR 97914

Thursday, July 9, 2026, 2:00 pm

MINUTES

Those present at the meeting were board members Dr. Lindsay Norman and Torie Ramirez. Staff in attendance were Dr. Dana Young and Executive Director Anne Marie Kelso.

Work Session

The work session began at 2:06 pm. The Board Policy Committee met to review the following policies and administrative procedures. During the review there were changes to policies as needed.

a. BP 5010 Admissions and Concurrent Enrollment

[AP 5010 will replace JEC - AR \(1\) Placement for Employment Obtained by Graduates and JEC – AR \(2\) Retention Rate Information](#)

Requested clarification on the age requirements (16 and 18) in the proposed policy, included who determines not being required to attend high school, and how the previous AR's relate to the new policy.

Discussed that developmental math will continue through the GED/Adult Basic Skills Department, although the state will no longer pay Reimbursable FTE for developmental-level courses. Clarified that Adults in Custody (AICs) take TVCC courses through contracts (e.g., SRCI) and generally do not pay tuition as it is paid by the state.

Anne Marie Kelso will determine whether a new administrative procedure (AP) will replace JEC-AR (1) and (2).

b. BP 5015 Residence Determination

[Replace with AP JECBC Academic Residence Requirement for Graduation](#)

Expressed concern about the use of "shall" without supporting procedures. If establishing procedures is stated in policy, the corresponding AP should be included. It will be determined whether JECBC should serve as the new AP.

c. BP 5020 Non-Resident Tuition (NEW)

Add "or designee", include a corresponding AP, and verify whether "nonresident" should be hyphenated.

d. BP 5030 Tuition and Fees (NEW)

Add "or designee." Discussion included whether an AP should be included. Torie Ramirez and Dr. Lindsay Norman agreed the policy could move forward without seeing an AP, and no further follow-up is needed.

e. BP 5040 Education Records, Directory Information and Privacy

[Rescind JO Education Records and replace AP 5040 with JO-AR Education Records Management](#)

Clarify whether JO-AR is the new AP and, if so, ensure it is formatted according to OCCA standards.

f. BP 5052 Open Enrollment (NEW)

The second paragraph will read "This policy will be published in the catalog(s) and schedule(s) of classes." Torie Ramirez and Dr. Lindsay Norman agreed the policy could move forward without an AP.

g. BP 5055 Enrollment Priorities (NEW)

An AP should be included and include "or designee" after "The President." No other edits were made.

h. BP 5110 Counseling

Anne Marie clarified that the law allows the college to offer counseling services but does not require them. Anne Marie suggested revised language: "The college shall provide academic, career and limited personal counseling services if it relates to the student's education." It was suggested to change "shall" to "may."

i. BP 5116 In-State Residency for Native American Residents

[Rescind JECC In-State Residency for Native American Residents](#)

Revise the language, as it reads more like a declaration and is too lengthy. Anne Marie will review the applicable statutes.

j. BP 5120 Transfer

[New/ Replace IHGA Transfer Credits Policy](#)

Clarification was provided regarding the "66 quarter hours" and "33 quarter hours" requirements. Torie Ramirez and Dr. Lindsay Norman agreed to move forward without an AP.

k. BP 5130 Financial Aid

[Rescind JI Student Awards and Scholarships, JECEA Exit Counseling Policy and JIA College Bookstore Charges](#)

Clarified that the last paragraph states that TVCC is not creating student rights and is necessary. Revised sentence to state "Students will be provided access to Financial Aid programs, which may include scholarships, grants, loans, work/employment programs, and institutional waivers.

Anne Marie will confirm whether to add "subject to students' individual qualifications." Add "or designee" three times following "The President", remove "his/her," and need 3 AP's in the OCCA format.

No additional suggestions after edits.

l. BP 5140 Disabled Student Programs and Services

[Rescind ING Service and Assistance Animal Policy](#)

Remove "his/her," address concerns about the broad timelines, clarify that verification requires documentation (e.g., a doctor's note or diagnostic testing), and develop an AP as referenced in the policy. ING that is attached refers to service animals, however this policy refers to other accommodations.

m. BP 5210 Communicable Disease- Students

[Rescind JHCB Immunization Requirements for Community College Students](#)

Retitle the policy "Communicable Diseases and Immunization Requirements – Students," revise "shall" to "will" in "The College will cooperate with local public health officials when necessary...", and develop a new AP in OCCA format, as the current policy does not align with the new BP. Clarify whether a separate policy exists for residence hall students.

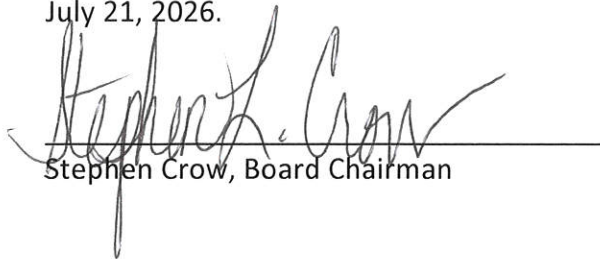
Another paragraph was added to state "Allied Health, Nursing and Athletes may have special requirements."

- n. BP 5300 Student Equity (NEW)
- o. BP 5400 Associated Student Organization
- p. BP 5410 Associated Student Elections (NEW)
Change "elect to select" in the first sentence.
- q. BP 5450 College Housing
[Rescind JECA Housing and JECAA Residence Hall Early Move-In and Noninstructional Break Stays](#)
Remove "his/her" and clarify whether JECA and JECAA should serve as an AP. Review them to match.
- r. BP 5510 Off-Campus Student Organizations (NEW)
Retitle the policy "Off-Campus Activity of Student Organizations." Discussion clarified that the policy is legally required and applies when recognized student organizations conduct off-campus activities that involve law enforcement and require a college response. Questions were raised about incidents involving individual students off campus; it was clarified those situations are addressed under federal requirements rather than this policy.
- s. BP 5570 Student Gifts and Solicitation (NEW)
Remove "his/her." Questions were raised about the purpose of the policy, and the committee requested an AP. It was noted that OCCA refers to this policy as "Student Credit Cards."
- t. BP 5700 Intercollegiate Athletics (NEW)
Revise the first sentence of the second paragraph to "The College shall comply with state law..." and remove the word "College" from the second line of the second paragraph.

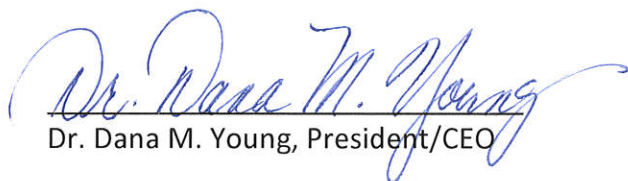
Although BP 5030, BP 5055, BP 5120, BP 5130, BP 5210, BP 5300, BP 5400, and BP 5410 are ready to move forward, the committee agreed to hold them until the entire policy packet is ready so all policies can be advanced together.

Adjournment

The meeting adjourned at 4:12 p.m. Next scheduled TVCC Board of Education meeting: Tuesday, July 21, 2026.



Stephen Crow, Board Chairman



Dr. Dana M. Young, President/CEO

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