



Treasure Valley
COMMUNITY COLLEGE

AP 7383 Benefits During Leave

During unpaid leaves of 30 days or more, the employee shall not accrue any leave benefits. Arrangements shall be made with Human Resources for the employee to pay the full costs of their insurance benefits and any optional benefits. If the employee does not maintain insurance during the unpaid leave and returns to work, reinstatement of benefits will be governed by the terms of the insurance carrier policies.

During paid leaves, arrangements shall be made with Human Resources for the employee to pay the costs of any optional benefits.

Approved: April 21, 2026