

AP 6860 Integrated Pest Management (IPM)

References:

- ORS 634.700
- ORS 634.705
- ORS 634.740
- ORS 634.750

I. Purpose

Treasure Valley Community College (TVCC) is committed to providing a safe, healthy, and effective learning environment while complying with ORS 634.700–634.750. This procedure establishes an Integrated Pest Management (IPM) program designed to:

- Minimize health and environmental risks from pests and pesticides.
- Emphasize prevention, sanitation, and nonchemical controls as first-line strategies.
- Ensure compliance with Oregon law, while considering TVCC’s limited staff and budget resources.

II. Scope

This procedure applies to all TVCC-owned and operated buildings, athletic fields, parking lots, landscaped areas, and student housing regularly accessed by students, staff, and visitors. It excludes leased facilities unless specified by agreement.

III. Definitions

- **Integrated Pest Management (IPM):** A proactive strategy focused on long-term prevention of pests through sanitation, exclusion, monitoring, and—only when necessary—use of pesticides.
- **Low-Impact Pesticide:** Pesticides that do not contain ingredients flagged with “Warning” or “Danger” signal words and are not classified as carcinogenic by EPA standards (ORS 634.705).
- **Pest Emergency:** A pest situation that poses an urgent threat to health, safety, or structural integrity, requiring immediate intervention (ORS 634.730).

IV. IPM Coordinator

The Physical Plant Manager designates the Physical Plant Personnel as the IPM Coordinator.

Responsibilities include:

1. Authorize pesticide applications on college property.
2. Notify administration when pest emergencies are declared.
3. Provide written notices and ensure posting of required warning signs.
4. Maintain pesticide application records in compliance with ORS 634.750.
5. Oversee sanitation, exclusion, and pest prevention practices.
6. Provide or arrange for annual training (minimum 6 hours per year).
7. Review IPM program effectiveness annually and recommend updates.

V. Prevention Strategies

Within the constraints of TVCC's staff and budget, prevention efforts will focus on cost-effective measures:

- Regular cleaning, trash removal, and use of sealed containers.
- Sealing cracks, repairing screens and doors, and addressing moisture issues.
- Training custodial and maintenance staff to identify and report pest-conducive conditions.

VI. Pesticide Use Protocols

1. **Authorization** – Only the IPM Coordinator (or designee) may approve pesticide use.
2. **Licensed Applicators** – All pesticide applications must be performed by licensed applicators holding the School IPM category (Public or Commercial).
3. **Low-Impact Priority** – Nonchemical methods must be attempted first. If ineffective, only approved low-impact pesticides may be used.
4. **Emergency Use** – The IPM Coordinator or designee may declare a pest emergency and authorize use of non-low-impact pesticides. A post-incident review and recommendations will follow.
5. **Compliance with Labels** – All applications must follow EPA and Oregon Department of Agriculture (ODA) label requirements.

VII. Notification and Posting Requirements

- **Written Notification** – At least 24 hours prior to application, the IPM Coordinator (or designee) shall notify students and staff by appropriate means (email or other reasonable methods). Notices must include:
 - Pesticide product name and EPA registration number.
 - Application area, date, and time.
 - Reason for application.
- **Posting** – Warning signs shall be placed around treatment areas 24 hours prior and remain posted for at least 72 hours following application.
- **Emergency Exception** – In pest emergencies, notice and posting must occur as soon as practicable, but no later than the time of application.

VIII. Record-Keeping

The IPM Coordinator shall maintain records for a minimum of four years after each pesticide application. Records must include:

- Pest condition prompting application.
- Product trade name, EPA registration number, and amount/concentration used.
- Location, method, and effectiveness of application.
- Applicator's name and license number.
- Copies of notices and dates/times of posting and removal of warning signs.

IX. Staff Training and Licensing

- **IPM Coordinator** – Required to complete at least six (6) hours of IPM training annually.

- **Applicators** – Must hold a valid Public or Commercial Pesticide Applicator License with the School IPM category endorsement.
- **Custodial and Maintenance Staff** – Will receive awareness training on sanitation, monitoring, and reporting pest issues, but will not apply pesticides unless licensed.
- **Budget Efficiency** – When licensing costs outweigh need, TVCC may contract with external licensed applicators for specialized applications.

XI. Governance

This Administrative Procedure will follow TVCC's governance process for adoption and approval. Upon approval, the procedure will be distributed to all relevant staff and incorporated into College compliance materials.

Replaces - EBB

Adopted: 01/23/2026