

**TREASURE VALLEY COMMUNITY COLLEGE BOARD OF EDUCATION**  
650 College Blvd., Ontario, OR 97914  
Laura Moore Cunningham Science Center, Hanigan Board Room (115A)

**Tuesday, January 20, 2026, 6:00 p.m.**

**MINUTES**

**Board of Education members in attendance (quorum present):**

Chair Stephen Crow, Vice Chair Betty Carter, Roger Findley, Ken Hart, Torie Ramirez, Dr. Lindsay Norman, and Suzi Ireland

**Staff, representatives, and guests in attendance via Zoom or in person:**

President Dr. Dana Young, Vice President Travis McFetridge, Vice President Darin Bell, Vice President Sandy Porter, Kathleen Thayer, Dr. Nate Rawlinson, Dr. Nino Kalatozi, Joseph Kurth, Kilee Saldivar, Arwyn Larson, Daniel Liera-Huchim, Tanya Crawford, David Reynolds, Jessica Breidinger, Shirley Haidle, Devon Van Essen, Heather Bohr, Molly Lightfield, Diahann Derrick, Bernie Weldon, Marc Wilson, Nila Stephens, Leslie Thompson (Argus), Emily Christopherson, Devon Trosky, Tara Dominick, Marcus Nichols, Hope Spaugh, Mary Jane Bagwell, Wade Black, Chase Van Weerdhuizen, Kerby Winters, Jamie Thompson (OEA), Amber Fouts, Mara Poynter, and Anne Marie Kelso

Guest - Rob Tremper, Dickey and Tremper

**1. CALL TO ORDER**

The meeting was called to order by Chair Stephen Crow who led the Board in the Pledge of Allegiance and reading of the College's mission and vision statements.

**2. WORK SESSION**

**a. 2024-25 Audit Presentation – Dickey & Tremper**

Introduced during the meeting was Rob Tremper, Dickey & Tremper, the College's external auditing firm, to present the 2024-25 Annual Financial Report for fiscal year ended June 30, 2025. Mr. Tremper provided an overview of the audit process noting the fieldwork was conducted smoothly and there were no difficulties in dealing with management in performing or completing the audit. He also reported their clean opinion on the financial audit for the College.

During the presentation, Mr. Tremper reported on its independent auditor report on compliance for each major program, and on internal control over compliance. Two major programs reviewed were student financial aid and the federal funds for the nursing and allied health professions center (NAHPC). Overall, there was no finding on the NAHPC.

However, two new findings under student financial aid (single audit) were:

- Material Weakness - Required reporting for students who receive Pell grants or federal loans (Common Origination and Disbursement (COD) reporting)
- Significant deficiency in internal control over compliance - Calculation of Cost of Attendance, specifically for students within the aviation program.

The Board discussed audit findings related to gift card procedures, with the auditor recommending a new administrative policy for tracking gift card distributions. The business office confirmed they have implemented a new process for managing and reconciling gift cards, including keeping them locked up and maintaining proper documentation.

Overall, the single audit received a qualified opinion by the auditors. During the remaining review of the audit VP Darin Bell and Rob Tremper answered questions posed by board members.

In response to the new findings for 2025 and the two previous findings from 2024, the College submitted a corrective action plan for fiscal year ended June 30, 2025.

**b. Facilities Master Plan Update - Concept Finalization**

VP Darin Bell introduced Mark Stoller from Opsis who provided a summary of the Facilities Master Plan and the prioritized needs based on feedback from key focus groups. Also shared were the 1 to 5-year facility concepts for the north part of campus, athletics, and south campus areas. There was a discussion on campus improvement concepts, including renovations to Barber Hall among other concepts.

Additionally, a review of the space utilization report showed how we efficiently use classroom and lab space at the College.

The take-a-ways from the space utilization:

- Classroom space is adequate for the next 5 years.
- Lab utilization is excellent, especially with the new labs and classrooms in the nursing and allied health professions center.

Areas of improvement:

- Increase the number of students in each class.
- Increase the hours of use for each classroom.

**3. AGENDA REVIEW/CHANGES**

One change to the agenda was to remove the recognition of Jeretta Shoemaker from the agenda because she was unable to attend tonight.

**MOTION:** Ken Hart moved to adopt the agenda as amended and the motion was seconded by Betty Carter. The roll call vote showed ayes by Suzi Ireland, Dr. Lindsay Norman, Torie Ramirez, Roger Findley, Ken Hart, Betty Carter, and Stephen Crow. The motion passed.

**4. PUBLIC COMMENT**

Chair Stephen Crow read the guidelines for public statement.

Dr. Nate Rawlinson, 140 Sycamore, Fruitland, Idaho, provided a statement by the TVEA on the current faculty negotiations which began in December. The Board and Administration were provided a written copy of the statement.

**5. SPECIAL PRESENTATIONS**

**a. New Employee Introductions**

Employees introduced were Sandelle Weeks, Science Department Lab Manager, Leslie Esquivel, HEP Student Coordinator, Chase Van Weerdhuizen, ABE Lead Instructor, and Marissa Mireles, Student Retention and Engagement Coordinator.

**b. Ontario Chamber Woman of the Year**

Dr. Young was recognized as the Chamber Woman of the Year. Its an honor to have her receive this award with all the accomplishments she has achieved at the College.

**c. Introduction of Women's Volleyball Team**

Assistant Coach Amber Fouts and six members of the volleyball team were introduced to the Board. The team was recognized for their NWAC championship win this season which was a first in TVCC history.

The Board took a break at 7:38 p.m. and reconvened at 7:46 p.m.

## 6. COLLEGE BUSINESS

### a. 2025-30 Strategic Plan (Update)

The Board received copies of the final 2025-30 strategic plan. Dr. Young provided a brief summary of the plan noting it will be available on the TVCC website.

### b. Facilities Master Plan Timeline/Capital Construction Request (Update)

VP Darin Bell reported on the April 6, deadline to submit our next capital construction matching fund request to the State.

According to Dr. Young, we can request up to \$12 million in matching funds from the State. Board Member Ken Hart also emphasized the importance of considering ROI for each concept. Dr. Young noted that administration can prepare a list for the Board to review, including projects with the highest level of need.

### c. BP 2715 Board Code of Conduct and Ethics/Standards of Practice (revised) and Board Operating Principles (rescind) (2<sup>nd</sup> reading/ action)

Board Member Torie Ramirez asked the Board if there were any additional questions or comments concerning the policy since its first reading. Board Member Dr. Lindsay Norman pointed out that the statement "ask for qualified third-party legal counsel in the event of conflict" from the Board Operating Principles was not included in the board policy.

**MOTION:** Roger Findley moved to consider adopting BP 2715 Board Code of Conduct and Ethics. The motion was seconded by Ken Hart.

Dr. Norman asked again if the third-party legal counsel statement should be included in the board policy. Board Member Torie Ramirez noted that future board members might not know this is a given option so, it wouldn't hurt to have it written in policy.

**MOTION:** Dr. Lindsay Norman moved to amend BP 2715 Board Code of Conduct and Ethics/Standards of Practice by including the statement "ask for qualified third-party legal counsel in the event of conflict". The motion was seconded by Ken Hart.

Board Member Roger Findley asked for clarification on who the conflict might be with and he noted that serving on the board policy subcommittee he didn't have any problem leaving the statement off or adding to the policy.

The roll call vote to approve BP 2715 Board Code of Conduct and Ethics and rescind the Board Operating Principles showed ayes by Suzi Ireland, Dr. Lindsay Norman, Torie Ramirez, Roger Findley, Ken Hart, Betty Carter, and Stephen Crow. The motion passed.

### d. Board Self-evaluation Tool (2<sup>nd</sup> reading/action)

**MOTION:** Torie Ramirez moved to approve the Board Self-evaluation as presented. The motion was seconded by Ken Hart. The roll call vote showed ayes by Suzi Ireland, Dr. Lindsay Norman, Torie Ramirez, Roger Findley, Ken Hart, Betty Carter, and Stephen Crow. The motion passed.

### e. Advanced Energy & Trades Center (Update)

VP Sandy Porter provided a PowerPoint presentation on the new building. The building closed January 2, 2026. The next steps include engineering guidance on the front porch cover, water retention and landscaping, and parking.

The College is tentatively planning to host apprenticeship classes in the spring term with a full program launch in summer.

f. **Retrenchment Process (fyi)**

Dr. Young said it is the time of year when we bring the retrenchment article forward as information to the Board. If we were going to retrench a program or faculty member then we would put the article in place. Dr. Young noted that at this point we do not have any recommendations for retrenchments.

g. **Accept 2024-25 Audit & Action Plan**

**MOTION:** Roger Findley moved to accept the audit and action plan as presented and the motion was seconded by Torie Ramirez. Board Member Ken Hart pointed out that college staff had not commented on the audit corrective action plan. VP Darin Bell provided a recap of the audit findings and corrective actions. Board Member Torie Ramirez commented on the manual process for aviation and that moving forward, rather than being reactive, be proactive, to ensure that if we have other programs like this that take significant manual process that we're looking at those programs before we come to the audit again next year to ensure that these same things aren't happening to which VP Bell agreed.

The roll call vote showed ayes by Suzi Ireland, Dr. Lindsay Norman, Torie Ramirez, Roger Findley, Ken Hart, Betty Carter, and Stephen Crow. The motion passed.

**7. CONSENT AGENDA (action)**

- a. Board Minutes: December 9, 2026 (special meeting), December 11, 2025 (special meeting), December 16, 2025 (regular meeting), and January 6, 2026 (special meeting)
- b. Financial Report

**MOTION:** Betty Carter moved to approve the consent agenda and the motion was seconded by Roger Findley. The roll call vote showed ayes by Suzi Ireland, Dr. Lindsay Norman, Torie Ramirez, Roger Findley, Ken Hart, Betty Carter, and Stephen Crow. The motion passed.

**7. COLLEGE REPORTS & STATEMENTS**

a. **Statements from ASG/Student Programs**

ASG President Emily Christopherson read her written report which was included in the board packet.

b. **Statements from Foundation**

A written report was included in the board packet by Executive Director Cathy Yasuda.

c. **Statements from Faculty**

Arwyn Larson, TVEA President, stated that as a TVEA everyone provided their statements to Nate Rawlinson which he shared during the public comment. She stood for questions to which board member Roger Findley asked how many times they met for negotiations. According to President Young, they met for four days for negotiations in December.

d. **OCCA Board Rep. Report**

Stephen Crow said OCCA came out with their legislative priorities. On January 29 a Lunch and Learn on advocacy is scheduled. The ACCT National Leadership Summit (NLS) is set for February 8-11, 2026. Dr. Norman will be attending NLS. The OCCA Digest will be a weekly publication. Lastly, the All-Oregon Academics Team Luncheon is scheduled for April 17. TVCC has nominated three students.

e. **President's Reports**

i. **Academic Affairs**

VP Sandy Porter provided the following updates: ASG did a great job on the recent Food For Thought on class time offerings; however, after reviewing the data, more research is needed because a majority of the responses came from traditional students and students living in the dorms. As a result, feedback will be gathered from the non-traditional students.

According to VP Porter, as they review the data on classroom usage, one potential gap may be evening classes. It's possible that students who would traditionally attend evening courses—often nontraditional students—are instead opting for online classes. Limited access to childcare may also be a contributing factor. We will continue to assess these trends and examine gaps in classroom utilization, as there may be a larger story emerging from the data.

In addition, we are continuing to meet across campus to discuss the potential launch of the BSN program next fall. Overall, there has been strong collaboration and great work happening across campus in support of this effort.

VP Porter also participated in a meeting today with HECC to discuss the new process community colleges would follow to initiate a Bachelor of Applied Science degree. She confirmed that our current work with the education group will not fall under the new regulations scheduled to take effect in February. The additional steps will apply only to programs submitted after February 5, 2026. While she did not anticipate new bachelor's degree proposals at this time, it's important to note that the process would change for any future submissions after that date.

Lastly, the Board was invited to attend the February 17 Art Show.

ii. **Student Services**

VP Travis McFetridge provided the Q2Q report which showed a 2% increase in RFTE for the academic year. As far as overall enrollment for the academic year, we are still on track and trending up.

Try Out TVCC campaign – We had 53 students take advantage of the campaign with 79% of them enrolling in more than one course.

Lastly, we are in the early stages of developing a comprehensive retention plan. This includes open sessions with Student Services, collaboration with ASG, and focus groups. A tentative date to engage faculty for input is in February. We hope to have a solid draft completed by the end of the year, with implementation planned for the fall.

iii. **Administrative Services**

VP Darin Bell highlighted the following:

- A key transition is the retirement of Shirley Haidle. However, Haidle said she would be available to continue helping with the audit.
- The nursing and allied health professions center is 64% complete. The roof is 70% complete, HVAC is 74% complete and plumbing is 70% complete.

iv. **President's Comments**

Dr. Young thanked everyone for attending the Rebrand Reveal and the Facilities Master Plan session. She also reported that the College is preparing for the upcoming short legislative session and referenced the letter from Governor Tina Kotek to the Higher Education Coordinating Commission. She asked Board members to review it and share their feedback. She expressed concern that the letter grants HECC significant power

and control, which could limit the flexibility institutions need to respond to local regional and workforce needs.

Dr. Young also highlighted that many initiatives are progressing well, including the new rebrand and mascot, 2025-30 Strategic Plan, and Facilities Master Plan.

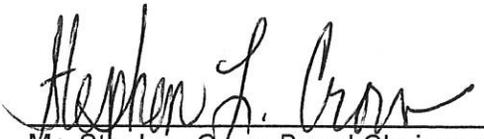
Dr. Young then requested the Board's support for an employee currently facing an emergency situation. Board members were asked to consider making donations to the Employee Emergency Fund, which is being used to help the individual secure housing. Donations are being processed through the Foundation, and those interested can contact Lisa Meyer or Cathy Yasuda to contribute.

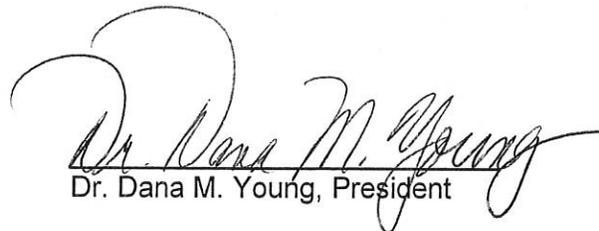
#### **9. STATEMENTS FROM BOARD MEMBERS & FOLLOW UP**

Statements from board members included commending VP McFetridge and staff on the great work to create the new logo, the importance of staying current on the audit, appreciation to Dr. Rawlinson for the informative TVEA presentation and to Arwyn Larson for her exceptional presentation at the recent chamber event.

#### **11. ADJOURN AND NEXT MEETING**

The meeting adjourned at 9:29 p.m. The next regular meeting of the Board is February 17, 2026 at 6:00 pm.

  
Mr. Stephen Crow, Board Chairman

  
Dr. Dana M. Young, President