

**TREASURE VALLEY COMMUNITY COLLEGE
BOARD OF EDUCATION COMMITTEE SPECIAL MEETING**

Laura Moore Cunningham Science Center, Hanigan Board Room 115A
650 College Blvd, Ontario, OR 97914

Tuesday, January 6, 2026

Those present at the meeting were board members Roger Findley and Dr. Lindsay Norman (absent: Torie Ramirez). TVCC staff present were President Dana Young, Executive Director of Legal and Operations Anne Marie Kelso and Gina Roper, Executive Assistant.

Work Session

The committee meeting was called to order at 12:09 p.m. for the purpose of continuing the review of board policies in Chapter 7: Human Resources.

Executive Director Anne Marie Kelso shared her notes from the OCCA Board Policy and Procedure Workshop, which was facilitated by Karen Smith, OCCA Senior Policy Advisor & General Counsel. During the workshop, Kelso learned it was emphasized that Boards should only focus on broad board policies (BPs) and not get involved in the administrative procedures due to their operational purpose. While the Board can express concerns about administrative procedures, they should not make changes, and the president has discretion in these matters. The committee agreed to review policies going forward and only discuss administrative procedures if there are significant concerns, with the understanding that any past changes to administrative procedures would remain as is. Kelso noted that NWCCU evaluators are looking at this right now to ensure Boards are staying in their lane of authority.

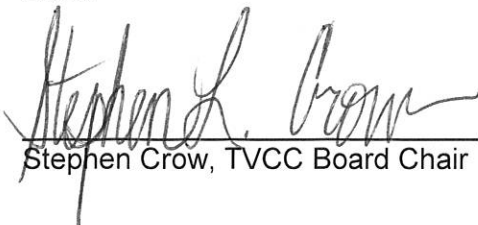
The committee reviewed the following board policies and made changes as needed:

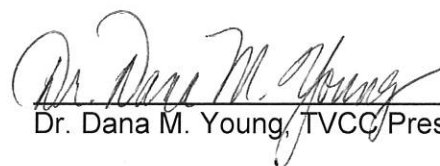
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| • BP 7345 Catastrophic Leave Program | • BP 7368 Staff Complaints |
| • BP 7350 Resignations | • BP 7380 Employee Benefits |
| • BP 7360 Discipline and Dismissal – Academic Employees | • BP 7385 Salary Deductions |
| • BP 7365 Discipline and Dismissal – Professional Employees | • BP 7510 Domestic Partners |
| | • BP 7600 Security Officers |
| | • BP 7700 Whistleblower Protection |

Adjournment

The committee meeting ended at 2:00 p.m. The committee will meet again on February 3, 2026, at 3:00 p.m.

The next regularly scheduled TVCC Board of Education meeting is set for Tuesday, January 20, 2026.


Stephen Crow, TVCC Board Chair


Dr. Dana M. Young, TVCC President/CEO