

TREASURE VALLEY COMMUNITY COLLEGE

TVCC is a comprehensive community college dedicated to promoting student success.

RECRUITMENT ANNOUNCEMENT ENGLISH INSTRUCTOR (part-time)

JOB TYPE – Adjunct (part-time)

DEADLINE – Open until filled

PAY – \$600 per credit

LOCATION – Ontario, Oregon

DEPARTMENT – Academics

REPORTS TO – Department Chair

This part-time position will teach pre-college and college-level writing, speech, and literature classes. Classes will take place on campus (either Monday & Wednesday or Tuesday & Thursday, between the hours of 8:00 am – 2:00 pm).

MINIMUM QUALIFICATIONS

Master's degree from accredited institution in English or closely related field with minimum of 18 quarter graduate credits in English. Demonstrated ability to communicate effectively in oral and written English. Must be able to work in a teamwork environment and be open to effective and appropriate uses of technology in the curriculum. Must be able to use computer technology to enhance instruction.

Applicants with a Bachelor's degree in English or closely related field may be considered for remedial (under 100 level) writing classes.

PREFERRED QUALIFICATIONS

Teaching writing in a college or high school setting, including pre-college level is preferred. Experience teaching in a community college, including related duties in advising, committee work, and curriculum development. Experience in on-line delivery of writing classes. Experience in ESL and/or Developmental Writing. Bilingual in English-Spanish.

RESPONSIBILITIES

Duties may include but are not limited to:

- Provide classroom instruction in writing composition classes.
- Create a positive learning environment for students using innovative, effective and diverse teaching methods to engage students in their own learning and enhance student success.
- Utilize classroom assessment techniques to improve instruction.

- Evaluate and document student progress; keep students apprised of progress.
- Work effectively with colleagues and students of various cultural (including traditional, non-traditional and international students) and socio-economic backgrounds.

This announcement covers the most significant duties performed by the position, but does not include other work, which may be similar, related to, or a logical assignment for the position.

TERMS OF EMPLOYMENT

This is a part-time position with no benefits. Pay is \$600 per credit taught.

VETERANS PREFERENCE

Applicants are eligible for a Veteran's Preference in accordance with Oregon law. Preference will be given only if the applicant meets the minimum qualifications of the position and submits the required documentation at the time of application. You can request copies of your military service records through the National Archives website at <http://www.archives.gov/veterans/military-service-records/>.

The College reserves the right to reject all applicants and ask for a re-opening of the position or make a direct appointment.

TREASURE VALLEY COMMUNITY COLLEGE IS AN EQUAL OPPORTUNITY EDUCATOR AND EMPLOYER

It is the policy of the Treasure Valley Community College Board of Education and the College that there will be no discrimination or harassment on the basis of race, color, sex, marital status, sexual orientation, gender identity, religion, national origin, age or disability in any educational programs, activities or employment. Lack of English language skills will not be a barrier to admission and participation in career and technical education programs. Persons having questions about equal opportunity and non-discrimination should contact the Human Resources Director located in the Performing Arts Center on the south side of the Four Rivers Cultural Center building, or call (541) 881-5838 or TDD (541) 881-2723.

Es la póliza de la Junta de Educación de "Treasure Valley Community College" que no habrá tolerancia a la discriminación ni acoso por motivos de raza, color de piel, género, estado civil, orientación sexual, identidad de género, religión, nacionalidad, edad o discapacidad en cualquier actividad relacionada al estudio, o empleo. La falta de habilidades en el idioma inglés no será barrera para la admisión y ser participe en programas de carreras técnicas y profesional. Individuos que tengan preguntas sobre oportunidades y no discriminación deben ponerse en contacto con el Director de Recursos Humanos ubicados en el "Performing Arts Center" en el lado sur del edificio "Four Rivers Cultural Center". Teléfono (541) 881-5838 o TDD (541) 881-2723.