

**TREASURE VALLEY COMMUNITY COLLEGE
BOARD OF EDUCATION COMMITTEE SPECIAL MEETING**

Laura Moore Cunningham Science Center
Hanigan Board Room, 115A, 650 College Blvd, Ontario, OR 97914

Thursday, July 31, 2025

MINUTES

Those individuals present at the meeting were Dr. Dana Young and board members Stephen Crow, and Dr. Lindsay Norman (absent Torie Ramirez).

The work session began at 3:30 p.m. The committee discussed the evaluation process for the president, focusing on the importance of thoughtful and constructive comments over numerical scoring. The draft evaluation tool presented to the committee was developed by Dr. Young at the request of former TVCC Board Chair Ken Hart. Additionally, it was noted that other Oregon community college's president evaluation tools were referenced while developing the draft.

During the discussion, board member Dr. Norman provided several recommendations:

- Transitioning the evaluation to an online format.
- Including a category focused on the president's relationship with staff and faculty.
- Reducing emphasis on numerical scores and placing more focus on meaningful, constructive feedback.


Dr. Young emphasized the importance of keeping the evaluation aligned with the president's job description, 2025-30 strategic plan, and the goals set for her by the Board. She emphasized that she would not support its use if its contents deviate too far from the proposed draft. She noted that the current evaluation tool is outdated and expressed a desire to complete the evaluation update process in a timely manner since the new evaluation year began in July.

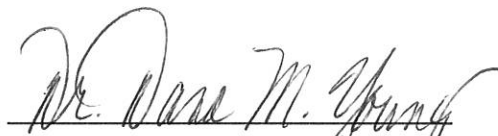
Because this is the first meeting to review the draft, the committee discussed meeting again on Monday, September 8 when all committee members are present. Additionally, a follow-up meeting for September 9 will be scheduled if more time is needed. The goal is to have the evaluation tool available to present to the full Board in September.

Next Steps:

- Board members will return their suggested revisions by the September 8 meeting.
- Dr. Young will review the recommendations shared by Dr. Norman.
- Staff will create a Google Doc of the evaluation that all committee members can access and add comments to.

The committee meeting adjourned at 5:15 p.m.


Stephen Crow, Board Chair


Dr. Dana M. Young, President