

TREASURE VALLEY COMMUNITY COLLEGE BOARD OF EDUCATION
650 College Blvd., Ontario, OR 97914
Laura Moore Cunningham Science Center, Hanigan Board Room (115A)

Tuesday, May 20, 2025, 5:00 p.m.

MINUTES

Board of Education and Budget Committee members in attendance (quorum present):

Chair Ken Hart, Vice Chair Dr. Lindsay Norman, Torie Ramirez, Roger Findley, Dirk DeBoer, Stephen Crow, Betty Carter, and Mike Blackaby, Fran Halcom, Prudi Sherman, Mike McLaughlin, Jan Dinsmore, and Jeff Schauer (absent Jed Myers)

Staff, representatives, and guests in attendance in person or via zoom:

President Dana Young, Vice President Darin Bell, Vice President Travis McFetridge, Vice President Sandy Porter, Anne Marie Kelso, Cathy Yasuda, Shirley Haidle, Suzi Ireland, and Bernie Welden

1. CALL TO ORDER

Chair Ken Hart called the meeting to order at 5:03 p.m. and led the group in the Pledge of Allegiance and the reading of the mission and vision statements.

2. BUDGET COMMITTEE MEETING

Election of Budget Committee Chair

Mike Blackaby nominated Mike McLaughlin as the Budget Committee Chair. Dr. Lindsay Norman nominated Prudi Sherman. Both nominees were asked if they accepted the nomination and Prudi Sherman was the only one who accepted with Mike McLaughlin declining his nomination.

The roll call vote to approve Prudi Sherman as Budget Committee Chair showed ayes from Torie Ramirez, Dirk DeBoer, Betty Carter, Stephen Crow, Roger Findley, Dr. Lindsay Norman, Ken Hart, Mike Blackaby, Fran Halcom, Mike McLaughlin, Jan Dinsmore, Jeff Schauer, and Prudi Sherman. The motion carried unanimously.

Election of Budget Committee Secretary

Chair Ken Hart nominated Mike McLaughlin as Budget Committee Secretary who in turn accepted the position.

The roll call vote to approve Mike McLaughlin as Budget Committee Secretary showed ayes from Torie Ramirez, Dirk DeBoer, Betty Carter, Stephen Crow, Roger Findley, Dr. Lindsay Norman, Ken Hart, Mike Blackaby, Fran Halcom, Mike McLaughlin, Jan Dinsmore, Jeff Schauer, and Prudi Sherman. The motion carried unanimously. The duties of the Budget Committee Secretary were deferred to Gina Roper.

Budget Committee Overview

Vice President Darin Bell presented the 2025-26 proposed budget for TVCC with a recommendation to approve the budget and property tax levy. If approved, the budget will be presented at the June board meeting for adoption. President Dana Young provided a summary of the assumptions and highlights for the 2025-26 budget and answered questions by the Board as needed. Additionally, Vice President Bell led the Board through the budget document and answered questions as needed.

Vice President Bell presented the summary of all the funds in the 2025-26 Budget - General Fund, Special Revenue Fund, Debt Service Fund, Capital Projects Fund, Reserve Fund, Auxiliary Fund, Agency Fund and Financial Aid Fund. A highlight of the challenges showed uncertain state funding level, enrollment estimates, unfunded mandates (federal and state), increases in PERS rates, maintaining competitive salaries and benefits in

all employee categories, increasing cost of IT equipment, software licensing, staff, increases in property and liability insurance, and other large costs, and aging infrastructure with growing deferred maintenance.

A highlight of accomplishments included quality educational programs across the college, improvement in strategic marketing and planning efforts, contractual costs and legal requirements being met, investments in establishing and growing CTE/PTE programs while maintaining transfer programs, and a vibrant student life on campus.

Board member Findley Roger mentioned the vacant surgical tech coordinator position and that we seem to struggle to find qualified individuals due to salary constraints and if we should consider increasing the budget allocation for certain categories to address this challenge. Moreover, high-demand positions, such as IMAC and welding, often require higher salaries outside of the college, which ties our hands because of contract limitations. Is the budget sufficient to recruit for these higher-paying positions? Vice President Porter commented that this issue is a significant challenge and how a better strategy is needed for structuring these programs and hiring qualified employees that can be retained. It's clear we have an issue that requires a strategic approach, and we must find an effective solution.

Budget Committee Member Mike Blackaby commented that two-thirds of Ontario High School seniors took a course outside of Ontario School district with some taking courses from TVCC.

Chair Hart commented that although some of the questions he previously sent to President Young on the budget were not addressed in the presentations tonight, he wanted to be respectful of everyone's time. He further noted that the questions were more informational in nature, and that he would still pass the budget tonight. He requested the questions be responded to in writing or addressed during the June board meeting prior to passing the budget. In addition, the public budget committee members were invited to attend as well.

Public Comment

Budget Committee Chair Prudi Sherman opened up the meeting for public comment. There was one comment by Mike McLaughlin about his concern about the continued problem to retain good instructors and how funds are needed to procure these positions.

Approve 2025-26 Budget

Motion: Chair Ken Hart moved that the Budget Committee of Treasure Valley Community College approve the fiscal year 2025-26 budget as presented in the amount of \$91,222,492 and recommend it to the Board of Education for adoption. The motion was seconded by Stephen Crow. The roll call vote to approve the 2025-26 Budget showed ayes from Torie Ramirez, Dirk DeBoer, Betty Carter, Stephen Crow, Roger Findley, Dr. Lindsay Norman, Chair Ken Hart, Mike Blackaby, Fran Halcom, Mike McLaughlin, Jan Dinsmore, Jeff Schauer, and Prudi Sherman. The motion carried unanimously.

Motion: Chair Ken Hart moved that the budget committee of Treasure Valley Community College approve the property tax levy for the 2025-26 fiscal year at the permanent rate of \$1.2235 per \$1,000 of assessed value and recommend it to the Board of Education for adoption. The motion was seconded by Stephen Crow. The roll call vote to approve the property tax levy for 2025-26 fiscal year showed ayes from Torie Ramirez, Dirk DeBoer, Betty Carter, Stephen Crow, Roger Findley, Dr. Lindsay Norman, Chair Ken Hart, Mike Blackaby, Fran Halcom, Mike McLaughlin, Jan Dinsmore, Jeff Schauer, and Prudi Sherman. The motion carried unanimously.

The Budget Committee meeting closed at 6:44 p.m. The open session began at 6:55 p.m.

Additional attendees at the meeting included Hope Spaugh, Ady Bridgewater, Artem Rozhko, Gayle Van Weerdhuizen, Tanesha Hunte, Scott Carpenter, Garrison Grant, Joel Hamilton, and Cheston Ryals.

3. **AGENDA REVIEW/CHANGES**

Motion: Stephen Crow moved to approve the agenda as presented and the motion was seconded by Betty Carter. The roll call vote to approve the agenda showed ayes from Torie Ramirez, Dirk DeBoer, Betty Carter, Stephen Crow, Roger Findley, Dr. Lindsay Norman, and Chair Ken Hart. The motion carried unanimously.

4. **SPECIAL PRESENTATIONS**

a. **All Oregon Academic Team Student Scholars**

The student scholar introduced and recognized was Artem Rozhko. Artem shared a little about his experience coming to TVCC and his plans for the future to pursue a degree in finance. Another student scholar who wasn't able to attend the board meeting was Robert Shingleton.

b. **Parenting Student Grant Campaign**

Benefits Navigator Gayle Van Weerdhuizen introduced TVCC student Tanesha Hunte, team lead of the Urban Institute Student Parent Group (Data to Action Grant). Hunte shared that in February a focus group met posing three questions – what is the biggest challenges that parenting students face related to academics, what would they like to see offered at TVCC, and what could help them stay enrolled when challenges arise.

Key findings highlighted the need for drop-in childcare during labs/tests, family-friendly spaces for wraparound support services, flexible in class scheduling (noting classes are offered the same time/same day every quarter which creates a challenge for parenting students to attend), more online class options, and non-traditional student orientations.

Vice Chair Norman asked if there were enough funds budgeted for these needs. According to Van Weerdhuizen, the grant will end soon which raises concerns about future funding. Many non-traditional and parenting students have limited financial resources and unmet needs. Additionally, it is unknown how many of our students are parents.

According to President Young the College does have some basic needs funding and the Foundation has emergency funding for students, VP Porter will work with faculty to make variations in the class schedule. Timing wise to implement solutions, we are a little behind because the budget was already created. However, there are strategies in progress to work on childcare opportunities, and a facilities master plan (to consider family housing and student spaces). Additionally, we can also work to identify scholarships and waivers for non-traditional students.

Van Weerdhuizen reminded everyone of the Caldwell Center parenting student needs and to keep the Center in the strategic conversations as well.

c. **New Employee Introductions**

IT employees recognized during the meeting were Garrison Grant and Joel Hamilton. Grant, a current TVCC Cybersecurity student who will be graduating soon, works full-time as a help desk technician—showcasing our commitment to hiring our own students. President Young noted that IT is currently housed in the Albertson building and will relocate to the Tech Building due to additional space needs once the new Evelyn S. Dame Nursing and Allied Health Professions Center is operational.

5. PUBLIC COMMENT

Chair Ken Hart asked if there were any comments from the public and there were none.

6. COLLEGE BUSINESS

a. Board Policies

VP Travis McFetridge shared the two policies being presented are a result of federal guidance and changes in Title IX going back to 2020 compliance and rescinding the 2024 compliance that were passed in August 2024. The policies have been vetted by the Board Policy Committee and the administrative procedures are supporting documents. It was noted that 95% of the changes can be found in the administrative procedures and the policies reflect minor word changes.

Additionally, the Board received policies that will require a motion to be rescinded and they received a recommendation to suspend the rules for a first and second reading.

Motion: Roger Findley moved to suspend the rules for a first and second reading for board policies BP 3430 Prohibition of Harassment and BP 3433 Prohibition of Sex Based Discrimination and Harassment under Title IX. The motion was seconded by Stephen Crow. Dr. Norman thanked VP McFetridge for explaining the changes as well as the policies so that they were understandable and it was a great process. A roll call vote to approve the suspension for a first and second reading showed ayes from Torie Ramirez, Dirk DeBoer, Betty Carter, Stephen Crow, Roger Findley, Dr. Lindsay Norman, and Ken Hart. The motion carried unanimously.

i. BP 3430 Prohibition of Harassment

Motion: Stephen Crow moved to approve BP 3430 Prohibition of Harassment. The motion was seconded by Dirk DeBoer. A roll call vote to approve the board policy BP 3430 Prohibition of Harassment showed ayes from Torie Ramirez, Dirk DeBoer, Betty Carter, Stephen Crow, Roger Findley, Dr. Lindsay Norman, and Ken Hart. The motion carried unanimously.

ii. BP 3433 Prohibition of Sex Based Discrimination and Harassment under Title IX

Motion: Torie Ramirez moved to approve board policy BP 3433 Prohibition of Sex Based Discrimination and Harassment under Title IX. The motion was seconded by Betty Carter. A roll call vote to approve BP 3433 Prohibition of Sex Based Discrimination and Harassment under Title IX showed ayes from Torie Ramirez, Dirk DeBoer, Betty Carter, Stephen Crow, Roger Findley, Dr. Lindsay Norman, and Ken Hart. The motion carried unanimously.

b. Board Policies to be Rescinded

- i. JBA/GBN Sexual Harassment and Sexual Violence
- ii. JBAB/GBNB Sexual Harassment, Sexual Assault, Dating Violence
- iii. JFCF/GBNA Hazing, Harassment, Intimidation, and Menacing

Vice President McFetridge asked for approval to rescinding the three policies due to being superseded by board policies BP 3430 and BP 3433. Board member Torie Ramirez noted that the Board Policy Committee had not reviewed these policies. According to VP Travis McFetridge these are older policies that were not rescinded when they were replaced by the policies approved last August.

Motion: Stephen Crow moved to rescind board policies JBA/GBN, JBAB/GBNB, and JFCF/GBNA. The motion was seconded by Roger Findley. Betty Carter asked when we rescind them, will there be a

template if there are any changes in the future. VP McFetridge stated yes, there will be as compliance changes regularly. A roll call vote to rescind board policies JBA/GBN, JBAB/GBNB, and

JFCF/GBNA showed ayes from Torie Ramirez, Dirk DeBoer, Betty Carter, Stephen Crow, Roger Findley, Dr. Lindsay Norman, and Ken Hart. The motion carried unanimously.

c. President's Contract

Chair Hart presented the Board with a memo outlining the 2025-26 employment agreement for President Young. In the contract the president will receive

- a salary increase of 3%
- change in monthly annuity
- addition of an at-risk compensation program equal to 1% of the president's salary paid at the end of the school year based on the college meeting certain and predetermined board approved metrics. The Board would have to agree on 2-3 metrics and approve them. It was noted the 1% would not be added to the president's salary base but would be one-time compensation. The 1% would be prorated if all metrics were not reached so partial completion is allowed.
- The president requested the Board in lieu of paying her PERS contribution to move the compensation into her other deferred compensation.

President Young thanked the Board for the discussion on her contract and that she appreciated Chair Hart and Vice Chair Norman working with her. Chair Hart and Vice Chair Norman will work on a draft for her 2025-26 goals and present it to the Board at the next meeting.

Motion: Torie Ramirez moved to approve the president's contract for 2025-26 and the motion was seconded by Betty Carter. The roll call vote to approve the president's contract showed ayes from Torie Ramirez, Dirk DeBoer, Betty Carter, Stephen Crow, Roger Findley, Dr. Lindsay Norman, and Ken Hart. The motion carried unanimously.

d. 2025-26 Board of Education Action Plan

The action plan was a result of the May 1, 2025, meeting discussion.

Motion: Stephen Crow moved to approve the action plan as presented and the motion was seconded by Betty Carter. The roll call vote to approve the action plan showed ayes from Torie Ramirez, Dirk DeBoer, Betty Carter, Stephen Crow, Roger Findley, Dr. Lindsay Norman, and Ken Hart. The motion carried unanimously.

e. Evelyn S. Dame Nursing and Allied Health Professions Center Update

Vice President Darin Bell provided an update on the progress for the center: cement has been poured, power and water are connected, and footings are in place. The next step is installing IT fiber. The project remains on schedule with all compliance requirements met. Additionally, we have begun receiving reimbursements from the initial federal grant of \$250K and will soon start reimbursements for the next \$350K grant. Overall, everything is progressing well.

7. CONSENT AGENDA

- a. Board Minutes – April 8, 2025 (Board Policy Committee), April 15, 2025 (Regular Meeting), and April 29, 2025 (Board Policy Committee) and the Financial Report

There was one amendment to the minutes for April 15 which is to correct Ramirez on page 3.

Motion: Stephen Crow moved to approve the consent agenda as presented and the motion was seconded by Betty Carter. The roll call vote to approve the consent agenda showed ayes from Torie Ramirez, Dirk DeBoer, Betty Carter, Stephen Crow, Roger Findley, Dr. Lindsay Norman, and Ken Hart. The motion carried unanimously.

8. COLLEGE REPORTS & STATEMENTS

a. Statements from ASG/Student Programs

ASG President Ady Bridgewater summarized her written report. It was noted that this will be the last meeting for Bridgewater as she will be graduating with a degree in General Ag. Her plans are to transfer to the University of Idaho.

b. Statements from Foundation

Updates from Executive Director Cathy Yasuda included receiving official notification that our exemption has been approved by the feds. Effective July 1, 2025, we are eligible to apply for federal Title III or Title V funding. This is great news. The Foundation is also working on a Workforce Readiness Grant and a Youth Development Engagement Division grant.

Upcoming events include the Pops Concert, Nursing Scholarship Award, Red Carpet Affair and Dr. Cook's Marathon Mission: 1,500 Miles, 17 Colleges, 50 Days, 1 Cause. The marathon will start on June 16 with TVCC chosen as the college where the marathon will kick off. The mission of the marathon and fundraiser is to spotlight basic needs for community college students. All the Oregon community college foundations are taking part in the fundraiser. A press release will be sent out shortly on how you can donate to the marathon campaign.

c. Statements from Faculty

There were no statements from the faculty.

d. OCCA Board Rep. Report

Board member Stephen Crow provided an update on the May 16 OCCA Board meeting, and the newly approved members for the OCCA board. In other news, the revenue forecast wasn't as favorable as hoped and we will have to wait and see what happens with the CCSF. Upcoming events include the May 29 OCCA Lunch and Learn, and the September 6 OCCA Annual Board Leadership and Governance Summit.

e. President's Reports

i. Academic Affairs

Vice President Sandy Porter reported on some of the exciting highlights:

- The CTE Center has set up temporary heavy equipment simulators for demonstration and the Board will be invited to test them out.
- We received approval for our BSN from the NWCCU.
- TVCC Burns Center – TVCC's name is being displayed in Burn's High School electronic sign. Furthermore, we received approval to put a permanent sign below the high school's reader board.
- Rodeo had a great couple of weeks. The men's team standing is #4 qualifying them for the national competition and the women's teams is sitting at #1 and will also be going to nationals. Additionally, TVCC was voted Rodeo of the Year and Drew Pearson was selected as Coach of the Year.
- TVCC sent notes of encouragement to Umpqua Community College as a result of their recent tragedy. Athletic Director Tyler Gason was commended for his work to put together this activity.
- Lastly, we have two great candidates applying for the Surgical Tech Coordinator position.

ii. Student Services

Vice President Travis McFetridge presented the Board with the QtoQ report for the winter term, highlighting the strongest enrollment of new degree-seeking students in five years. The spring term QtoQ report is still being updated to include additional CTE dual credit figures, but current data

trends remain positive. Regarding College Choice, this year's numbers represent the best performance in the past four years. The summer and fall QtoQ report looks positive as well. The 2025 Grads, Kick Off College for Free (take your first college class this summer – on us) campaign is doing well, and it is anticipated we will surpass our goal of 25 students taking advantage of the free course. In other news, the advising and registration session for fall quarter was held. Two staff members, Stephanie Oester and Bailey Goodson, were successful in registering approximately 15 OHS seniors.

iii. Administrative Services

Vice President Darin Bell highlighted the bookstore's Inclusive Access program, which ensures textbooks are available on the first day of class, creating a seamless experience for both faculty and students. Results will be reviewed after this term. VP Bell also encouraged everyone to take a walk around campus, noting the vibrant greenery and new flower plantings. The Physical Plant staff was commended for their excellent work to beautify the college campus.

Regarding local funds being up, VP Bell explained that the increase of approximately \$600K over last year is due to Idaho Power being required to pay back fees (from multiple years) to the county. These funds are a one-time windfall.

Chair Ken Hart expressed appreciation for VP Bell's financial expertise and valued his presence at the College.

iv. President's Report

TVCC is proud to announce this year's Teacher of the Year is Jeretta Shoemaker. Shoemaker will be honored at the Red Carpet Affair and serve as a guest speaker at commencement.

The May economic revenue forecast has been released, with OCCA and OPC expressing optimism about securing the \$854 million CCSF outlined in the governor's recommended budget. It was noted that TVCC has maintained a conservative budget to avoid future adjustments. Additionally, OCCA Executive Director Abby Lee will join us at next month's board meeting to update the Board on OCCA activities, legislative developments, and expectations for the coming year.

We are transitioning our phone system to Microsoft Teams, as the current system has reached the end of its lifecycle. The Board will be kept informed throughout this process. This change will result in significant cost savings and is already reflected in the budget. Eventually, other platforms will also move to Teams.

Lastly, President Young shared an email from Mark Heleker, TVCC tennis coach. In the letter Coach Heleker expressed his appreciation for his time at TVCC.

9. STATEMENTS FROM BOARD MEMBERS REGARDING TVCC

Board members appreciated the budget presentation for thoroughly addressing many questions and providing valuable information. They welcomed returning members following recent elections. Several upcoming events were highlighted, including graduation, special guest appearances, the Red Carpet Affair, and the nursing pinning ceremony.

10. **RECAP OF MEETING FOLLOW-UPS**

- Continue to address the additional questions relating to the budget.

11. **EXECUTIVE SESSION**

Board of Education and Budget Committee members in attendance (quorum present):

Chair Ken Hart, Vice Chair Dr. Lindsay Norman, Torie Ramirez, Roger Findley, Dirk DeBoer, Stephen Crow, and Betty Carter

Staff, representatives, and guests in attendance in person or via zoom:

President Dana Young, Director of Legal and Operations Anne Marie Kelso, Director Eddie Alves, Vice President Darin Bell, and Vice President Sandy Porter

The meeting went into executive session at 9:37 p.m. under ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

The executive session ended at 9:53 p.m.

12. **OPEN SESSION**

a. Action, if any, from Executive Session

Motion: Stephen Crow moved to approve the collective bargaining agreement between TVCC and the TVCC Corrections Education Association. The motion was seconded by Betty Carter. The roll call vote to approve the collective bargaining agreement showed ayes from Torie Ramirez, Dirk DeBoer, Betty Carter, Stephen Crow, Roger Findley, Dr. Lindsay Norman, and Chair Ken Hart. The motion carried unanimously.

13. **ADJOURN AND NEXT MEETING(S)**

The meeting adjourned at 9:55 p.m. The next regularly scheduled meeting is set for Tuesday, June 17, 2025 at 6:00 p.m.

Mr. Ken Hart, Board Chairman

Dr. Dana M. Young, President