

TREASURE VALLEY COMMUNITY COLLEGE BOARD OF EDUCATION
650 College Blvd., Ontario, OR 97914
Laura Moore Cunningham Science Center, Hanigan Board Room (115A)
Tuesday, February 18, 2025, 6:00 p.m.

MINUTES

Board of Education members in attendance (quorum present): Vice Chair Dr. Lindsay Norman, Roger Findley, Betty Carter, Dirk DeBoer, Stephen Crow (via Zoom), and Torie Ramirez (absent: Chair Ken Hart)

Staff, representatives, and guests in attendance via Zoom or in person: Dr. Dana Young, Vice President Travis McFetridge, Vice President Darin Bell, Vice President Sandy Porter, Tanya Crawford, Kilee Saldivar, Ady Bridgewater, Cathy Yasuda, Arwyn Larson, Hope Spaugh, Kay Carlson, David Carlson, and Rob Tremper (Dickey & Tremper)

1.	<p>CALL TO ORDER</p> <p>Vice Chair Norman called the meeting to order at 6:00 p.m. and led the Board in the Pledge of Allegiance and reading of the college mission and vision statements.</p>
2.	<p>WORK SESSION</p> <p>a. 2023-24 Audit Presentation - Dickey & Tremper</p> <p>Introduced during the meeting was Rob Tremper, Dickey & Tremper, the college's external auditing firm, to present the 2023-24 Annual Financial Report for fiscal year ended June 30, 2024. Mr. Tremper provided an overview of the audit process stating because this was the first-year audit for the firm it required extra time to become familiar with the college staff and processes. The fieldwork was conducted smoothly and there were no difficulties in dealing with management in performing or completing the audit.</p> <p>Key findings included:</p> <ul style="list-style-type: none">• Audit Finding 2024-001: Refundable Advances of Grant Proceeds, related to the classification of grant funds for the new nursing and allied health professions center and the process for recognizing refundable advances as unearned revenue.• Audit Finding 2024-002: Enrollment Reporting Compliance, addressing discrepancies in enrollment data reporting to the National Student Loan Data System (NSLDS) and implementing corrective measure to ensure compliance with federal regulations. <p>Vice President Darin Bell provided a summary of the corrective action plan for each of the findings which included the condition and criteria, cause, auditor's recommendation, corrective action to be taken, and the anticipated completion date.</p> <p>The independent auditor's report issued a clean opinion, confirming the accuracy and reliability of the financial statements. Mr. Tremper reiterated that the auditors worked well with college staff and they are looking forward to a second-year audit. A copy of the independent auditor's report and auditor's letters will be included in the public record file.</p> <p>b. 2025 National Legislative Summit Highlights</p> <p>Vice Chair Norman attended the 2025 ACCT National Legislative Summit in Washington, DC, earlier this month. Some of the key points she shared from the summit focused on enrollment, the Trump administration's Executive Orders, and ACCT priorities.</p>

3.	<p>AGENDA REVIEW/CHANGES</p> <p>There were no changes to the agenda. <u>Motion:</u> Dirk DeBoer moved to approve the agenda as presented and the motion was seconded by Roger Findley. A roll call vote resulted in aye votes from Torie Ramirez, Dirk DeBoer, Betty Carter, Roger Findley, Stephen Crow, and Dr. Lindsay Norman.</p>
4.	<p>PUBLIC COMMENT</p> <p>There were no comments from the public.</p>
5.	<p>SPECIAL PRESENTATIONS</p> <p>a. New Employee Introductions New employees introduced during the meeting were Kay Carlson, Financial Aid Advisor I, and Darcy Patterson, Harney County Engagement Coordinator.</p> <p>b. National CTE Month Dr. Young reminded the Board of their passing of a resolution in 2021 for the purpose of proclaiming February as Career and Technical Education (CTE) Month. Community colleges around the state worked with the Oregon Community College Association (OCCA) to focus on weekly themes which included Week One; industrial engineering/transportation/apprenticeship, Week Two; health/biomedical sciences, Week Three; business/management/HR/arts/info/communication, and Week Four; agriculture/food/natural resources.</p> <p>Vice President Travis McFetridge shared how the College promoted CTE through social media posts featuring student and faculty highlights, and CTE programs. Additionally, VP McFetridge shared what TVCC is doing on social media to promote our Affordability Campaign noting the College's affordability which coincided great with CTE month.</p>
6.	<p>COLLEGE BUSINESS</p> <p>a. Accept 2023-24 Audit and Action Plan</p> <p><u>Motion:</u> Torie Ramirez moved to accept the audit as presented, and the motion was seconded by Stephen Crow. A roll call vote resulted in aye votes from Torie Ramirez, Dirk DeBoer, Betty Carter, Roger Findley, Stephen Crow, and Dr. Lindsay Norman.</p> <p>b. 2025-26 Tuition Increase (1st reading) Vice President Darin Bell shared the proposed changes in tuition and fees for the 2025-26 budget. One assumption is a \$3 per credit increase in tuition for the next fiscal year. It was noted that the administration proposed the tuition increase to the Associated Student Government leaders who were in support of the small incremental increase. Current tuition is \$117 per credit (in-state) and the \$3 per credit increase would raise the amount to \$120 per credit (in-state) for academic year 2025-26. As information, VP Bell shared how TVCC's tuition and fees compare to the other Oregon community colleges as well as institutions in Idaho.</p> <p>Board member Findley asked how much revenue would be generated by a \$3 per credit increase to which VP Bell responded would be approximately \$121k. Furthermore, board member Findley asked about the amount of the ending fund balance to which VP Bell shared the balance as of June 30, 2024, was \$3,121,159. Board member Findley commented this amount was well over the amount required by the Board.</p>

	<p>c. Appoint Public Budget Committee Members</p> <p>Motion: Torie Ramirez moved to appoint the public budget committee members as recommended, and the motion was seconded by Betty Carter. A roll call vote resulted in aye votes from Torie Ramirez, Dirk DeBoer, Betty Carter, Roger Findley, Stephen Crow, and Dr. Lindsay Norman.</p> <p>The public budget committee members appointed are Jan Dinsmore, Mike Blackaby, Mike McLaughlin, Jed Myers, Prudence Sherman, Fran Halcom, and Jeffrey Schauer.</p> <p>d. 2025-26 & 2026-27 Academic Calendars</p> <p>Motion: Stephen Crow moved to approve the calendars as presented. Board member Roger Findley asked if the calendars were reviewed through the governance process to which they were according to VP McFetridge. The motion was seconded by Betty Carter. A roll call vote resulted in aye votes from Torie Ramirez, Dirk DeBoer, Betty Carter, Roger Findley, Stephen Crow, and Dr. Lindsay Norman.</p>
7.	CONSENT AGENDA
	<p>a. Board Minutes – January 21, 2025, Regular Board Meeting and January 28, 2025, Audit Committee Meeting</p> <p>b. Financial Report</p> <p>Motion: Stephen Crow moved to approve the consent agenda, and the motion was seconded by Dr. Lindsay Norman. A roll call vote resulted in aye votes from Torie Ramirez, Dirk DeBoer, Betty Carter, Roger Findley, Stephen Crow, and Dr. Lindsay Norman.</p>
8.	COLLEGE REPORTS & STATEMENTS
	<p>a. Statements from ASG/Student Programs ASG President Adyson Bridgewater provided a summary of her written report.</p> <p>b. Statements from Foundation Executive Director Cathy Yasuda shared how the Foundation received many grants to support student scholarships. Some of the highlights of upcoming events included the March 19 Annual Scholarship Review Night, and the May 30 Pops Concert.</p> <p>Board member Betty Carter who serves as the liaison between the Board of Education and Foundation Board, asked about the joint board scholarship, and if board members are expected to donate again this year. Previously, board member Findley encouraged board members to donate so that the scholarship increases to \$25k. According to Yasuda, the Foundation can still accept donations and she appreciates everyone who can donate. An update on the scholarship will be provided to the Board.</p> <p>A couple answers to board questions included students need only to apply for admissions and financial aid (FAFSA) to apply for Foundation scholarships. Last year over 300 scholarships were awarded noting typically a majority of scholarships are for full-time students; however, there are some for part-time students.</p> <p>c. Statements from Faculty There were no statements from the faculty.</p>

d. **OCCA Board Rep. Report**

- HB 478 Hearing – Board member Stephen Crow provided public testimony while Dr. Young and board member Betty Carter submitted written testimonies. All are opposing the bill.
- OCCA's audit report received a clean opinion.
- Nominations are being made for the OCCA Executive Committee.
- Upcoming events include the OCCA Legislative Summit, March 5-6, in Salem, and the All-Oregon Academic Team Luncheon, April 18, at the Chemeketa Eola Viticulture Center.
- Lastly, there are students' concerns as well as uncertainty with what may be happening with DACA under the current federal administration.

e. **President's Reports**

i. **Academic Affairs**

Board member Roger Findley shared he attended the Virtual Fencing Workshop which was well attended. He commended our animal science instructor, Kelly Duggan, for her work in the workshop. According to VP Porter there were about 78 attendees online and over 70 who attended in person.

Additionally, VP Porter commended interim Dean Tanya Crawford for her work to set standards for online instruction, and thanked Instructor Kilée Saldivar for taking charge of the teaching and learning assessment work to move the college forward.

ii. **Student Services**

VP Travis McFetridge provided the Board with the winter term QtoQ report. Numbers are looking positive for total FTE, credits, and reimbursable FTE. The College held an advising day recently which showed a steady flow of student traffic. Additionally, the preliminary spring term QtoQ report is showing positive numbers.

- Kudos to Stephanie Oester – who successfully registered 109 students for dual credit and also brought Spanish classes back to Weiser High School.
- Marketing Update: We are gearing up for our kickoff with Fisk Brand and Copy. Our advisory committee met with Emily Fisk on Friday, and we are considering either a rebrand or refresh due to inconsistencies in our current brand.
- We plan to send out a survey to both the college and community, asking for feedback on what they believe the college needs in terms of branding. You may receive an email from President Young inviting you to complete the survey.
- It was also noted that the Chukar mascot will remain in place and will continue to be part of TVCC's identity.

iii. **Administrative Services**

VP Darin Bell reported that the security department has been working to have Narcan available on campus and train staff. Our security staff are already trained on how to administer Narcan.

The nursing and allied health professions center remains on track even though we are concerned with the current soil conditions due to the snow. There is continued work to obtain the necessary permits and value engineer the building. We hope to share more information on the value of engineering at the next board meeting.

Board member Betty Carter asked about positions hired for the copy center and graphic design work. According to VP Bell the current staff member is not a graphic designer and is

part-time, and per VP Porter, the College is currently working on the graphic designer curriculum and anticipates a certificate or degree within the next year. VP Porter believes there will be a lot of student interest for this type of program.

iv. President

Dr. Young pointed out the updates in the vice presidents' reports on the work of the five teams working on the college's next strategic plan. This month the teams are working to identify objectives for each initiative. Then we will move into the next phase for Board approval. In the meantime, CIO/CISO Scott Carpenter has been working on the software program that will support the five strategic initiatives.

In other news, TVCC received approval from the Higher Education Coordinating Commission for our Bachelor of Science: Nursing, BSN. Dr. Young recognized Instructor Heather Bohr who has been the lead in the approval process. VP Darin Bell and Registrar Zach Widner were also commended for their supporting work. Currently, work is being done on the curriculum.


Board member Roger Findley asked about the gainful employment report to which Dr. Young shared that the report was submitted prior to the deadline; however, it is unknown how often the reports have to be updated or if the data will be used.

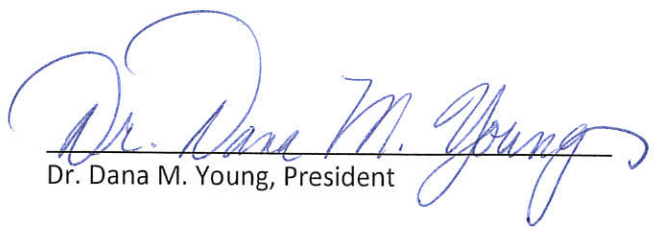
9. STATEMENTS FROM BOARD MEMBERS REGARDING TVCC

- Roger Findley shared how virtual fencing is a neat tool to locate livestock. If cattle are grazing in wolf country you can find them if they stop moving. He is looking at investing in collars for his cows.
- Stephen Crow shared he has been involved in a podcast for community college support. TVCC is viewed as having small classes, and many other positive things which is great people think of our college this way.
- Torie Ramirez reiterated tonight's meeting follow-up is on the significant tuition changes among the community colleges.
- Dr. Lindsay Norman thanked the College for paying her registration to attend the ACCT Legislative Summit in Washington, DC.

10. ADJOURN AND NEXT MEETING

- a. The meeting adjourned at 8:23 p.m. The next regularly scheduled meeting will be on Tuesday, March 18, 2025, at 6:00 p.m.


Dr. Lindsay Norman, Board Vice Chair


Dr. Dana M. Young, President