

TREASURE VALLEY COMMUNITY COLLEGE BOARD OF EDUCATION
650 College Blvd., Ontario, OR 97914
Laura Moore Cunningham Science Center, Hanigan Board Room (#115A)

Tuesday, January 21, 2025, 6:00 pm

MINUTES

Board of Education members in attendance (quorum present):

Chair Ken Hart, Vice Chair Dr. Lindsay Norman, Stephen Crow, Dirk DeBoer, Roger Findley, Torie Ramirez, and Betty Carter

Staff, representatives, and guests in attendance via Zoom or in person:

President Dr. Dana Young, Vice President Travis McFetridge, Vice President Darin Bell, Vice President Sandy Porter, Cathy Yasuda, Bernie Babcock, Bernie Weldon, Hope Spaugh, Kelley Duggan, Marcus Nichols, Mara Poynter, Heather Bohr, Tamera West, Lexie Rice, Adyson Bridgewater, Tanya Crawford, and Leslie Thompson (Argus Observer)

I. CALL TO ORDER and WELCOME

Chair Ken Hart led the group in the Pledge of Allegiance and the reading of the college mission and vision statements.

II. WORK SESSION

a. Volleyball Team Introductions

VP McFetridge introduced Coach Rylie Engleson, Assistant Coach Nick Bogar, and the 2024-2025 TVCC volleyball team. The team had a great season and earned a spot in the Elite 8 Tournament.

III. AGENDA REVIEW/CHANGES

Motion: Stephen Crow moved to approve the agenda as presented and Betty Carter seconded the motion. The motion carried with aye votes from Torie Ramirez, Dirk DeBoer, Betty Carter, Stephen Crow, Roger Findley, Dr. Lindsay Norman and Chair Ken Hart.

IV. PUBLIC COMMENT

There were no comments from the public.

V. SPECIAL PRESENTATIONS

a. New Employee Introductions

i. Introductions were made for Bernie Weldon (Dean of CTE), Lexie Rice (Nursing Faculty), and Tamera West (Interim Health & PE Faculty).

b. Natural Resources Sabbatical

i. Instructor Marcus Nichols reported on his sabbatical from 2023-2024. Marcus completed 24 graduate credits from Auburn University that also can be used towards a doctorate, while teaching part-time in the TVCC NATR department. He earned a second master's degree, ODFW instructor credentials, and participated in industry programs where he built partnerships to benefit TVCC students.

VI. COLLEGE BUSINESS

a. **Resolution #24-002 to Hire General Contractor for the Evelyn S. Dame Nursing & Allied Health Professions Center (action)**

This resolution awards the contract for the construction of the Evelyn S. Dame Nursing & Allied Health Professions Center to Kirby Naglehout Construction Company. Explanations about construction processes included bidding, value engineering, and future SHPO dealings. Moreover, VP Bell provided the Board with a projected budget for the construction project.

Motion: Stephen Crow moved to award Kirby Naglehout Construction Company at a cost not to exceed \$12,800,000 to construct the Evelyn S. Dame Nursing and Allied Health Professions Center. The motion was seconded by Torie Ramirez. The motion carried with aye votes from Torie Ramirez, Dirk DeBoer, Betty Carter, Stephen Crow, Roger Findley, Dr. Lindsay Norman and Chair Ken Hart.

b. **Resolution #24-003 for System Access for the USDA Rural Development Distance Learning & Telemedicine Grant (RUS DLT) (action)**

This resolution identifies VP Darin Bell as the "Representative-Signature-Certifier" for the USDA's Online Application Intake System for Telecommunications Programs. In addition, it identifies Foundation Executive Director Cathy Yasuda and Grants Manager Caroline Bell in the administrator security role on behalf of Treasure Valley Community College.

Motion: Stephen Crow moved to approve resolution #24-003 and the motion was seconded by Betty Carter. The motion carried with aye votes from Torie Ramirez, Dirk DeBoer, Betty Carter, Stephen Crow, Roger Findley, Dr. Lindsay Norman and Chair Ken Hart.

c. **Resolution #24-004 BSN Degree (Action)**

This resolution approves the development of the Bachelor of Science in Nursing program at TVCC.

Motion: Torie Ramirez moved to accept resolution #24-004 (BSN) and the motion was seconded by Betty Carter. The motion carried with aye votes from Torie Ramirez, Dirk DeBoer, Betty Carter, Stephen Crow, Roger Findley, Dr. Lindsay Norman and Chair Ken Hart.

d. **Board Policies**

The board policy committee reviewed all three policies and presented them to the full Board as second reading.

- i. BP 6200 Budget Preparation (replaces DB Budget) - This policy summarizes how the budget is to be prepared.
- ii. BP 6250 Budget Management (replaces DB Budget) - This policy summarizes how the budget is to be managed.
- iii. BP 6900 Bookstore (NEW) - This policy summarizes how the college bookstore shall be operated.

Motion: Torie Ramirez moved to approve BP 6200 Budget Preparation and BP 6250 Budget Management as presented, and to rescind board policy DB Budget. The motion was seconded by Stephen Crow. The motion carried with aye votes from Torie Ramirez, Dirk DeBoer, Betty Carter, Stephen Crow, Roger Findley, Dr. Lindsay Norman and Chair Ken Hart.

Motion: Torie Ramirez moved to approve BP 6900 Bookstore and the motion was seconded by Betty Carter. The motion carried with aye votes from Torie Ramirez, Dirk DeBoer, Betty Carter, Stephen Crow, Roger Findley, Dr. Lindsay Norman and Chair Ken Hart.

e. **Board Policy BP 7800**

- i. BP 7800 Work After Retirement (replaces GCPC/GDPC Re-employment After PERS Retirement)
This policy summarizes continued employment with TVCC upon retirement from the Public Employee Retirement System (PERS). Employees may retire from PERS and remain employed until 2034.

Motion: Betty Carter moved to suspend the rules for a first and second reading and the motion was seconded by Stephen Crow. The motion carried with aye votes from Torie Ramirez, Dirk DeBoer, Betty Carter, Stephen Crow, Roger Findley, Dr. Lindsay Norman and Chair Ken Hart.

Motion: Betty Carter moved to approve BP 7800 Work after Retirement and rescind board policy GCPC/CDPC Re-employment after PERS Retirement. The motion was seconded by Roger Findley. The motion carried with aye votes from Torie Ramirez, Dirk DeBoer, Betty Carter, Stephen Crow, Roger Findley, Dr. Lindsay Norman and Chair Ken Hart.

f. **Retrenchment Process (FYI)**

- i. As information, the Board reviewed the retrenchment process (Article 9, CBA 2022-2028 TVEA & TVCC) which states notification of retrenchment must be sent in writing or email by February 8 with discussion and possible alternatives completed on or before February 15.

VII. CONSENT AGENDA

- a. Board Minutes – December 17, 2024 (Regular Board Meeting and January 8, 2025 - Special Policy Committee Meeting)
- b. Financial Report

Motion: Stephen Crow moved to approve the consent agenda as presented and the motion was seconded by Dirk DeBoer. The motion carried with aye votes from Torie Ramirez, Dirk DeBoer, Betty Carter, Stephen Crow, Roger Findley, Dr. Lindsay Norman and Chair Ken Hart.

VIII. COLLEGE REPORTS & STATEMENTS

a. **Statements from ASG/Student Programs**

ASG President Adyson Bridgewater reported on the following student activities: laser tag, basketball intramurals, Cupid Formal, and Chukar Spirit Night. In another update, ASG has been working with Hummel Architect to design the sidewalk that will span from the Weese Building to the nursing and allied health professions center, and science center.

b. **Statements from Foundation**

Executive Director Cathy Yasuda spoke about the scholarship process and how the Foundation is working closely with Emily Fisk to further promote the Foundation scholarship application. Yasuda also highlighted the retention rate percentages for those students who received Foundation scholarships. Lastly, a \$100k endowed scholarship has been procured for nursing students in honor of Charlene Pelland.

c. **Statements from Faculty**

There were no statements from faculty.

d. **OCCA Board Rep. Report**

Board member Stephen Crow shared information on the Community College Day of Action whereas legislators will be asked to increase the community college support fund (CCSF). Additionally, Crow updated the Board on National CTE Month (February), and some of the legislative priorities that will be a focus this session. He encouraged board members to log into the OCCA "One Click" campaign platform which was developed as an advocacy resource. Chair Hart and President Young introduced an idea to write a letter to

the editor from the Board to the Argus Observer and the Malheur Enterprise outlining the importance of community colleges in the State of Oregon. Furthermore, the next OCCA board meeting is February 2, 2025, at Portland Community College.

e. President's Reports

i. Academic Affairs

- Roger Findley asked if the fifth nursing faculty member is in the current budget.
- Chair Hart asked how many small businesses are reached by the SBDC, due to the latest mandate by the State of Oregon regarding SBDC only serving Oregon businesses.
- Roger Findley asked for clarification on the virtual fencing workshop for the board members that may not understand virtual fencing.
- Torie Ramirez asked for clarification on the nursing audit student.

ii. Student Services

- VP McFetridge provided the Quarter-to-Quarter enrollment which showed total FTE up, total credits up, and headcount down which may be due to dual credit recording.
- The Try Out TVCC campaign was taken advantage of by 62 students, three-fourths of these students took additional courses, and a majority of them were returning students.
- January 22 – a Human Trafficking Awareness panel discussion is scheduled in the Weese building.
- February 5th – parenting students and their families who attend the basketball game will receive concession stand vouchers.
- During the February CTE Month the College will be sharing stories to promote CTE.
- Dr. Norman asked for clarification about the staff – student intervention tool which was previously only accessible by faculty.
- Dirk DeBoer asked about housing numbers and if housing was able to accommodate students' needs. Currently, there are 130 students living in the residence halls.

iii. Administrative Services

- VP Bell provided an update on the audit which is nearing completion. He noted there were no concerns about submitting it to the Secretary of the State by the end of the month. VP Bell will be scheduling an audit committee meeting to review the report and he reiterated that TVCC is working with a new auditor which has caused the delay in completing the audit.

iv. President

- Continuing to work on legislative activity. Once a better understanding is gained after value engineering the nursing and allied health professions center capital project, Dr. Young will contact Senator McLane regarding additional funding. Dr. Young stated she would also be building relationships with the other newly elected officials.
- Board member Roger Findley asked for clarification regarding the gainful employment report from the Office of Institutional Effectiveness because it is the first time this report was required.

IX. STATEMENTS FROM BOARD MEMBERS REGARDING TVCC

- Chair Hart had a chance to take the Public Meeting Law training and reminded the other board members to complete the training as well.
- Stephen Crow was able to attend the Chamber banquet and he congratulated Cathy Yasuda for her emcee role during the banquet. He thought that the TVCC Board was well represented. He also thanked President Young for the board appreciation gifts.

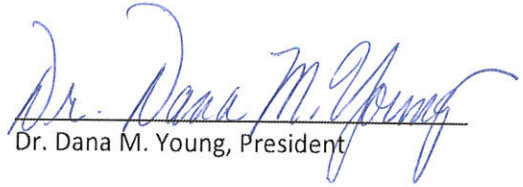
- Roger Findley found an old class schedule from the 1970's and offered to bring it to the college to archive.

X. ADJOURN AND NEXT MEETING

The meeting adjourned at 8:39 p.m. The next regularly scheduled TVCC Board of Education meeting is set for Tuesday, February 18, 2025, at 6:00 p.m.



Mr. Ken Hart, Board Chairman



Dr. Dana M. Young, President