

**TREASURE VALLEY COMMUNITY COLLEGE BOARD OF EDUCATION**

650 College Blvd., Ontario, OR 97914

Laura Moore Cunningham Science Center, Hanigan Board Room (#115A)

**Tuesday, November 19, 2024, 6:00 p.m.**

**MINUTES**

**Board of Education members in attendance (quorum present):**

Chair Ken Hart, Betty Carter, Roger Findley, Stephen Crow, Torie Ramirez, Dirk DeBoer, and Lindsay Norman joined at 7:49 pm

**Staff, representatives, and guests in attendance via Zoom or in person:**

President Dr. Dana Young, Vice President Travis McFetridge, Vice President Darin Bell, Vice President Sandy Porter, Anne Marie Kelso, Cathy Yasuda, and members of the audience.

**1. CALL TO ORDER**

- 1. Chair Ken Hart led the group in the Pledge of Allegiance and reading of the mission and vision statements.

**2. WORK SESSION**

a. Tour of Library

The Board was provided with a tour of the Weese Library and was later introduced to the men's and women's soccer teams.

**3. AGENDA REVIEW/CHANGES**

There were changes to the agenda to remove the sabbatical report (4.c.) and pull the financial report from the consent agenda and move under College Business (6.d.).

**Motion:** Stephen Crow moved to approve the agenda as amended. The motion was seconded by Betty Carter. The motion carried with ayes from Chair Ken Hart, Betty Carter, Roger Findley, Stephen Crow, Torie Ramirez, and Dirk DeBoer.

**4. PUBLIC COMMENT**

There were no comments from the public.

**5. SPECIAL PRESENTATIONS**

a. **New Employee Introductions**

There were no new employee introductions this month.

b. **Phi Theta Kappa Student Leadership**

Advisor Joseph Kurth provided a history of PTK which has been in existence since 1910. The requirements to be a member are 1) students have to complete 12 credits of college level courses, 2) students must achieve at least a 3.5 gpa, and 3) students must maintain a 3.25 gpa. Currently, there are 68 members in the chapter.

Student introduced during the meeting were PTK President Aaron Lulay, Recording Officer Rylie Stokes, Vice President of Fellowship Kayla Kelly, Treasurer Valerie Garrett, and Vice President of Leadership Artem Rozhko.

PTK President Aaron Lulay shared the 2024-25 community uplift project which is to

collect essential supplies to give to students on campus; the most needed items are clothing, hygiene goods, school supplies and quick meals. PTK also plans to work with the Basic Needs Coordinator. Other projects included the PTK parking lot auction, partnering with local businesses on donations and the Bottle Drop green bag recycling project.

PTK's goal is to help the less fortunate and make a positive impact on the student body and the PTK chapter.

c. **OCCA Service Awards – Crow and Findley**

Dr. Young recognized Stephen Crow for 8 years of service and Roger Findley for 12 years of service on the TVCC Board of Education.

d. **OCCA Board Member Training**

Board members Torie Ramirez and Stephen Crow shared what they learned at the September OCCA Board Member Training. Crow spoke about the mandatory public meeting law training that is required of all board members.

Additionally, Crow mentioned board members should be familiar with NWCCU's standard of duty of care, duty of loyalty, and duty of obedience as a board member. Attendees also learned about tools to depolarize our campuses when there are differences of opinion.

Lastly, starting January 1, 2025, all public meetings must be videotaped and archived on the college's website. Crow mentioned it would be great if all the board members could take the Public Meeting Law training prior to the January board meeting.

e. **OCCA Annual Conference Take-a-ways**

Chair Ken Hart, board members Lindsay Norman and Stephen Crow, and Dr. Dana Young attended this year's conference. One take-away was about the funding constraints for higher education.

Another take-a-way included the college president and board member(s) reaching out to high schools to share data on what we know about their school. An example was shared on what Chemeketa Community College is doing with McMinnville School District. According to Dr. Young, this presentation would include information on our programs and scholarships as well as board members accompanying her. Then Chair Hart asked the Board if this was something board members would like to pursue with Dr. Young, and the response was yes.

Dr. Young shared that at the December meeting, Director Daniel Liera-Huchim will present the Cultural Competency Annual Report and the Board will receive an update on the HEP and CAMP programs from Director Noe Gonzalez.

## 6. COLLEGE BUSINESS

a. 2025-26 Budget Calendar

According to Vice President Darin Bell, the budget process has begun and the Planning and Budget Committee is scheduled to begin meeting next week. A summary of the 2025-26 Budget Calendar was provided to the Board.

**Motion:** Stephen Crow moved to approve the 2025-26 Budget Calendar and the motion was seconded by Betty Carter. Roger Findley asked if the calendar was similar to the previous calendars. Vice President Bell stated there were no major changes to the calendar. The motion carried with ayes from Chair Ken Hart, Betty Carter, Roger Findley, Stephen Crow, Torie Ramirez, and Dirk DeBoer.

b. **December Board Planning Meeting**

Chair Hart summarized the agenda for the December 17 meeting and noted the meeting will begin at 9:00 a.m. Dr. Young highlighted the reports that will be covered. Chair Hart asked the Board to let the college staff know of any changes or comments to the meeting agenda by the end of this week. Dr. Young stated the goal is to get through the agenda, have dinner, and then start the board meeting at 5:00 p.m.

c. **Evelyn S. Dame Nursing and Allied Health Professions Center Update**

Vice President Bell reported on the meeting with HRSA regarding the \$3m in federal funding and the meeting with the Oregon SHPO. During the meeting, HRSA provided guidance on how the College could progress through the adverse effect ruling from SHPO. As a result of the go ahead by HRSA, the College will go out to bid immediately because it is not considered part of construction. Vice President Bell explained we anticipate going out to bid for 45 days.

Chair Hart asked if there were any concerns with donors, other grants, or timelines to which Executive Director Yasuda stated we did receive an extension on the EOBB strategic fund grant. Additionally, Executive Director Yasuda has been in contact with other major donors to update them on our progress.

d. **Financial Report**

There was a discussion concerning the financials for the 2024-25 actual to October column.

Vice President Bell explained we are trending a higher ending fund balance than what was originally budgeted for and currently revenues are up; however, he did note the College has more expenses than last year. Vice President Bell spoke about the upcoming economic forecast in December. He also pointed out that on the budgeted side, our budget remains balanced, as previously approved by the Board.

Chair Hart asked about PERS and the impact to us. Bell spoke about the challenges; PERS was less expensive last year and it is anticipated rates may increase by 4-6%.

**Motion:** Betty Carter moved to approve the financials as presented and the motion was seconded by Torie Ramirez. The motion carried with ayes from Chair Ken Hart, Betty Carter, Roger Findley, Stephen Crow, Torie Ramirez, Lindsay Norman, and Dirk DeBoer.

**7. CONSENT AGENDA**

- a. Board Minutes – October 15, 2024 (regular meeting), October 17, 2024 (special meeting), October 22, 2024 (special meeting), October 23, 2024 (special meeting)

**Motion:** Stephen Crow moved to approve the consent agenda and the motion was seconded by Torie Ramirez. The motion carried with ayes from Chair Ken Hart, Betty Carter, Roger Findley, Stephen Crow, Torie Ramirez, Lindsay Norman, and Dirk DeBoer.

**8. COLLEGE REPORTS & STATEMENTS**

- a. **Statements from ASG/Student Programs**

ASG President Ady Bridgewater summarized her written report on the events and activities of student programs and associated student government.

**b. Statements from Foundation**

Executive Director Cathy Yasuda appreciated the joint board meeting with the Foundation Board and Board of Education. She also appreciated the student body helping with the Foundation Gala and to everyone who donated and attended to support the event; they raised over \$100k.

Yasuda also noted that with the end of the year coming, she is looking forward to the Board of Education joining the Foundation for a holiday dinner and concert on Friday, December 6.

**c. Statements from Faculty**

Molly Lightfield provided a faculty report which included a slideshow of what several departments are doing. Some of the classes highlighted included Biol 233, Microbiology, Speech, Symphony, Math, as well as several others.

**d. OCCA Board Rep. Report**

The OCCA board meeting will take place on December 6 at Mt. Hood Community College. Legislative Days are scheduled for December 10-12. The 2025 Legislative Summit will be held on March 5-6 in Salem, and the All-Oregon Academic Team luncheon is set for April 18. Everyone was again reminded to sign up for the OCCA newsletters.

**e. President's Reports**

**i. Academic Affairs**

An update on the Exercise program was provided as well as the efforts to recruit students. Chair Hart emphasized the importance of getting staff and faculty out to the high schools which provides a huge opportunity to build a local pipeline of students.

Board members received updates on the Renewable Energy Electrical Apprenticeship Program, the BSN consortium, Dean of CTE position, and the marketing efforts to replace signage at the airport.

**ii. Student Services**

Vice President McFetridge provided the Board with the quarter-to-quarter report which showed total credits and RFTE up. Dual credit numbers tend to increase and decrease every other year and currently we are down in dual credit; especially in CTE dual credit. Winter quarter enrollment is ahead, and the data shows we are seeing more returning degree seeking students.

The Board was invited to a men's and women's basketball doubleheader on November 22 against Pierce College. Both teams had great success this past weekend and are fun to watch. The women's volleyball team went to the regionals, taking the number one seat. Now they will move on to the elite eight for the championship in Lakewood, Washington. Huge kudos to Coach Engleson and the entire volleyball team.

The Turkey Trot will take place at the gym at 9:00 a.m. on Thanksgiving Day. Everyone was encouraged to sign up online.

A marketing update was provided during the board meeting. Board member Lindsay Norman asked if the Try Out TVCC campaign is available in Spanish to which Vice President McFetridge stated it was not; however, they are working to determine which documents and publications will be translated in Spanish.

iii. Administrative Services

Vice President Darin Bell stated he sits on the BSN committee and in their last meeting they came close to a tuition rate for the program which is something the Board might see in the tuition and fees for the 2026-27 year.

f. President's Comments

Tomorrow Dr. Young and board member Crow will head to the NWCCU Annual Conference where she will attend a session on Prison Education Program (PEP) for incarcerated adults. We hope to get the other correctional facilities approved for the same types of programs. Vice President Porter will have more on corrections at the December board meeting. During Senator Dembrow's recent visit to Ontario, Dr. Young met with him about education for adults in custody. Senator Dembrow was very supportive and is committed to serving on committees to help these individuals continue their education.

In other updates:

- We continue to work with Saint Alphonsus as we get the surgical tech program going.
- The College is exploring a change to the payroll date for employees which would allow for better reporting of time. A survey was sent to college employees for feedback on the possible change and as of now we will continue to explore the date change as well as look at our process.
- Gainful Employment - The federal government has asked colleges to report on programs for transparency purposes to ensure students make attendance decisions on whether or not the degree they are getting has value. For instance, this request requires us to report data on student graduation. We have until January 15 to begin complying.

Chair Hart summarized the follow up items.

- Schedule a meeting with the Audit Committee and add another column under the financials.
- Any changes to the December agenda should be given to the college staff at the end of this week.
- Everyone was reminded to RSVP if they plan to attend the Foundation holiday dinner and concert.
- Schedule a Board Policy Committee meeting before the next board meeting.

**9. STATEMENTS FROM BOARD MEMBERS REGARDING TVCC**

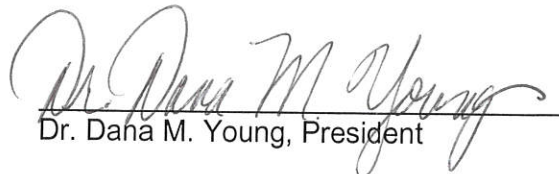
- a. Lindsay Norman thanked Tanya Crawford for inviting her to speak to her class about Title IX. Norman also shared that she attended the OCCA Annual Conference.
- b. Dirk DeBoer shared it was a great tour of the library.
- c. Betty Carter shared that she attended the international student day last Friday and it was a great day. She thanked everyone who participated in the event as a presenter.
- d. Roger Findley shared the library was a great tour and he hopes to meet volleyball team.

**10. ADJOURN AND NEXT MEETING**

The meeting adjourned at 9:10 p.m. The next regularly scheduled meeting will be Tuesday, December 17, 2024, at 9:00 a.m.



Mr. Ken Hart, Board Chairman



Dr. Dana M. Young, President