

Treasure Valley Community College

Payroll Schedule 2025-26

Payroll dates are scheduled for the 27th of each month, adjustments are made for a holiday or if the 27th is on a weekend. Payday will then be the Friday *before* that weekend date.

Please note: Timesheets are to be completed by the employee, approved by the employee and supervisor, using Paylocity timecard approval. **Timesheets and work authorizations are to be APPROVED on the “SUPERVISOR APPROVAL DATE”.** Employees will not be submitted with regular payroll if the Approval Date is not met for both timesheets & work authorizations.

		Part Time Employee Pay Period Dates			All Employee Pay Date	
Month	Year	Pay Period Begin Date	Pay Period End Date	Supervisor APPROVAL DATE		Payroll Date
<i>June*</i>	<i>2025</i>	<i>May 16</i>	<i>Jun 15</i>	<i>Jun 16</i>		<i>Jun 27, 2025</i>
July	2025	Jun 16	Jul 15	Jul 16		Jul 25, 2025
August	2025	Jul 16	Aug 15	Aug 18		Aug 27, 2025
September	2025	Aug 16	Sep 15	Sept 16		Sep 26, 2025
October	2025	Sep 16	Oct 15	Oct 16		Oct 27, 2025
November	2025	Oct 16	Nov 15	Nov 17		Nov 26, 2025
December	2025	Nov 16	Dec 15	Dec 16		Dec 24, 2025
January	2026	Dec 16	Jan 15	Jan 16		Jan 27, 2026
February	2026	Jan 16	Feb 15	Feb 16		Feb 27, 2026
March	2026	Feb 16	Mar 15	Mar 16		Mar 27, 2026
April	2026	Mar 16	Apr 15	Apr 16		Apr 27, 2026
May	2026	Apr 16	May 15	May 18		May 27, 2026
June	2026	May 16	Jun 15	Jun 16		Jun 26, 2026