

TREASURE VALLEY COMMUNITY COLLEGE BOARD OF EDUCATION
650 College Blvd., Laura Moore Cunningham Science Center, Ontario, OR 97914
Hanigan Board Room (#115A)

Tuesday, January 16, 2024, 6:00 p.m.

MINUTES

Call to Order and Pledge of Allegiance

Chair Ken Hart called the meeting to order and led the group in the reading of the mission and vision statements and in the flag salute.

Board of Education members in attendance (quorum present):

Chair Ken Hart, Vice Chair Stephen Crow (via Zoom), Dirk DeBoer, Roger Findley, Betty Carter, Lindsay Norman, and Torie Ramirez

Staff, representatives, and guests in attendance via Zoom or in person:

President Dana Young, Vice President Sandy Porter, Vice President Darin Bell, Dean Ben Merrill, Vice President Travis McFetridge, Anne Marie Kelso, Abby Lee, Debbie Blackaby, Tanya Crawford, Nino Kalatozi, Cathy Yasuda, Shirley Haidle, Charla Wheeler, Hope Spaugh, Arwyn Larson, Mara Poynter, Brianne Haun, Cheryl Cruson, Dave Bean, Heather Bohr, Mikhail LeBow (Argus), Molly Lightfield, Prudi Sherman, Rachel Grace, Ron Haidle, Drew Pearson, Justin Blazzard, McKell Harper, Shirley Haidle, and Kelly and Evelyn Dame

I. Work Session

a. Fall Quarter - NWAC Student Athletes

Vice President Travis McFetridge introduced TVCC coaches and the student athletics who participated in fall sports. Each student introduced themselves and shared their hometown and their major.

b. Review 2023-24 Board Goals and Objectives

The Board reviewed their seven goals set for the year and reviewed the progress to meet the goals. Their current goals are Goal 1: Board Policy Review, Goal 2: Professional Development, Goal 3: Engagement at the Local and State Level to Support student Success, Goal 4: Support TVCC Foundation, Goal 5: Increase Understanding of Inclusion for All, Goal 6: Strategic Planning and Mission and Vision, and Goal 7: Maintain Long-term Fiscal Stability.

II. Agenda Review/Changes

There were no changes to the agenda.

Motion: Stephen Crow moved to approve the agenda as prepared and the motion was seconded by Dirk DeBoer. The motion carried unanimously.

III. Public Comment

IV. Special Presentations

a. New Employee Introductions

New employees introduced during the board meeting were new Marketing and Social Media Coordinator Shianna Maxwell, Instructional Designer Amanda Martinez and new Nursing Faculty Torrina Logan.

b. STEP (SNAP Training and Employment Program) Update

Charla Wheeler, STEP Student Success Coach, presented an overview of the program, which is to assist students referred by DHS, OED, etc. to become self-sufficient and not reliant on government assistance. During the fall term, there were 67 students served through STEP and with the assistance of partner agencies.

During the meeting, the Board listened to an audio podcast created by Marc Goldberg, who was a part of the career pathways development, and who now records podcasts of students benefiting from these programs. TVCC student Jessica Schooley was featured in the podcast along with President Dana Young.

c. Welding Program

Welding Instructor Drew Pearson provided information on staff and adjuncts, the offered degrees and career pathway certificates, dual credit partners, and enrollment numbers for fall and winter which showed we are retaining students. TVCC also offers AWS welding certification and NC3 certifications.

Board member Ramirez asked if the College ever needs help with job placement, to which the answer was no. Pearson stated he continuously receives calls from businesses needing welders.

d. Industrial Manufacturing & Controls Systems

Instructor Justin Blazzard provided a PowerPoint presentation on the IMAC program. To date, they have issued 290 certifications since starting in the fall of 2019 with NC3. They are at an 84% pass rate and 86% passing score.

On May 3, a National Sign in Day will be held for students who are attending TVCC or who are going to attend. It invites the student's parents or support person to participate as well in an open house and tour of the CTE facility.

President Young noted that instructors Pearson and Blazzard have both come from the industry realm prior to coming to TVCC which is a benefit to us in their understanding of the programs.

V. **College Business**

- a. Naming of the Nursing & Allied Health Professions Center & Recommendation Foundation Executive Director Cathy Yasuda announced the receipt of a \$1m donation to the new Nursing and Allied Health Professions Center. She noted how this donation is an investment in our students, faculty, staff and our community. She also stated the excitement and success in reaching the fundraising goal and completing the capital campaign for the new building.

Yasuda introduced community member Kelly Dame who shared how the gift and naming opportunity is in honor of his wife Evelyn.

Executive Director Yasuda stated the TVCC Foundation's recommendation to the TVCC Board of Education is to approve the naming of the building as follows: Evelyn S. Dame Nursing and Allied Health Professions Center.

Motion: Dirk DeBoer moved to approve the naming of the nursing and allied health professions center as recommended and the motion was seconded by Betty Carter. The motion carried unanimously.

b. Retrenchment Process

President Dana Young provided the Board with Article 9 which speaks to the retrenchment process. She noted that if the College believes retrenchment is necessary, they have until February 8 to notify the affected faculty members and TVEA. However, she reported there were no recommendations for retrenchment this year. She did ask the Board to review Article 9 in the event we should ever have to refer to it.

c. Oregon Opportunity Grant Resolution

The purpose of Resolution No. 23 -004 calls for the Higher Education Coordinating Commission to revise Oregon Opportunity Grant award amounts and related policies. TVCC along with the other 16 Oregon community colleges are asking HECC to reconsider how they are redistributing the additional \$1m . We are challenging the distribution of 85% to universities and the 15% to community colleges by asking HECC to look at the full cost of attendance rather than just tuition and fees.

Motion: Stephen Crow moved to approve Resolution No. 23-004 and the motion was seconded by Torie Ramirez. The motion carried unanimously.

d. Co-Requisites for Developmental Ed Resolution

The purpose of Resolution No. 23-005 is to support legislation for corequisite student support models. It was discovered that many students in transfer programs who test into developmental English or Math with no corequisite have a low success rate and don't go on. Much data evidence shows that the corequisite model works.

Motion: Stephen Crow moved to approve Resolution No. 23-005 and the motion was seconded by Torie Ramirez.

Board member Findley asked for an example of a corequisite to which President Young stated if a student is having challenges in writing the student would have extra support to pass the corequisite and the 3-credit class. It gives students more support to be successful. According to President Young, our writing department is working on a pilot. The department isn't just using the placement test but are looking at how the student did in writing while in high school, ACT, SAT and placement scores (if applicable), and the department can give their own test. There are multiple measures used. Students enrolled in a 100-level class with the co requisite is something like an intense tutor that helps the student succeed.

The motion carried unanimously.

e. 2021-2024 Strategic Plan – Year Extension

Director of Institutional Effectiveness Nino Kalatozi shared the changes to the strategic plan as previously discussed during the Board's December planning meeting. The indicators were either rolled to an additional year as they were, rolled with some revisions, or were marked as having been completed.

Chair Hart stated according to his notes on what the Board discussed; the revisions were incorporated into the plan presented tonight.

Motion: Stephen Crow moved to approve the extension of the Strategic Plan by adding on an additional year to 2025. The motion was seconded by Betty Carter. The motion carried unanimously.

f. Revised Mission Fulfillment Matrix Approval

Director of Institutional Effectiveness Nino Kalatozi presented the revised Key Performance Indicators which were reviewed during the December Board planning meeting. The College provided a recommendation to reduce the number of indicators because some of the metrics reviewed were actually department goals and not necessarily institution goals. The recommendation was to reduce the number of indicators from 70 to 36.

It was noted that the College would continue to track the goals within the departments even though they are not included in the overall mission fulfillment of the institution.

Motion: Stephen Crow moved to approve the revised mission fulfillment matrix and the motion was seconded by Betty Carter.

Board member Ramirez asked if the metrics would continue to be brought to the Board to which the answer was yes. Chair Hart recommended the College present the metrics quarterly to the Board and have a presentation that shows where we started in 2021-2025. The motion carried unanimously.

VI. Consent Agenda - Action Item(s)

- a. Board Minutes – December 14, 2023 (Audit Committee) and December 19, 2023 (Regular Meeting)
- b. Financial Report

Motion: Stephen Crow moved to approve the consent agenda and the motion was seconded by Torie Ramirez. The motion carried unanimously.

VII. College Reports and Statements

- a. Statements from ASG/Student Programs

ASG President McKell Harper stated the cold weather has postponed some of the planned events. However, she provided a written report on upcoming events such as basketball intramurals starting January 29 and Cupid's formal dinner and dance on February 8th. Harper also provided an update on the ASG activities. She also stated she is honored to be part of the NAHPC campaign.

- b. Statements from Foundation
Executive Director/CDO Cathy Yasuda provided a written report.
- c. Statements from Faculty
TVEA President Arwyn Larson stated she was happy to celebrate the naming of the nursing and allied health professions center. Instructor Tanya Crawford, PE and Health Instructor and HDEV, provided an update on the Exercise Science program. According to Crawford, they have the entire degree sheet completed and currently, BSU is working on the AAS articulation so students transferring to BSU can do so with a junior standing. TVCC is also working on an articulation agreement with EOU.

At this moment, they are creating 7 classes that aren't already offered for approval through curriculum committee and the academic council. The goal is to offer the Exercise Science program in the fall. We will begin advertising once we receive approval from the State and NWCCU.

- d. OCCA Board Rep. Report
Stephen Crow reported on the short legislative session which begins on February 5. He also thanked the Board for approving the two resolutions tonight. The next OCCA Learn and Lunch will be held on January 25 (12:00 pm – 1:00 pm). The next OCCA board meeting will be at Portland Community College Sylvania campus. In addition, the OCCA Board had a special meeting on January 11 and met with the company who has been hired to help in the search for the Executive Director.

- e. President's Reports

- i. Academic Affairs

Vice President Sandy Porter reported the headhunter the college hired found us a candidate for the certified surgical tech position. In other news, instructor Joe Kurth will be receiving the Ontario Chamber of Commerce award for Educator of the Year.

VP Porter commented on the All-In Podcast featuring TVCC student Jessica Schooley and how faculty engagement and community relations are important for the success of students both in the classroom and the industry.

- ii. Student Services

Vice President Travis McFetridge provided the Board with the Q2Q report for Winter 2023-24. According to McFetridge we are having a great start to the winter term and numbers are close to fall enrollment and is a good reflection on retention. In addition, we are up 4.7% in new degree seeking students. VP McFetridge thanked the Board for the opportunity to introduce the athletes tonight and mentioned student Travon Cason received NWAC athlete of the week for Men's Basketball. Cason is an amazing student and athlete.

Try Out TVCC campaign update: last year we had 46 students take advantage of the campaign and this year the number of students increased to 55 students (who also took an additional 195 credits).

Board member Lindsay Norman asked if the College sends out information in Spanish to which VP McFetridge replied they will be working on this over the next few months as they update marketing materials. Chair Hart also asked if we are required to provide a translator to which VP McFetridge replied no; however, we do offer classes in Spanish (welding, business, computers, early childhood education, for instance) and we received assistance from our community partners, and our bilingual employees assist as well.

Residence Hall Update – occupancy has been steady and there are only 6-8 beds open now.

iii. Administrative Services

Vice President Darin Bell shared information on the progress of the budget process. Bell reported the internal budget worksheets are being completed and so far in there are 21 strategic goal requests totaling \$430k; noting that many of these requests will not be funded. The Planning and Budget Committee will meet this coming Thursday to begin work to review the requests prior to going to the Administrative Team.

Lastly, VP Bell stated he will bring a recommendation for the public budget committee members to the February board meeting for approval.

iv. College Relations and IT

AVP Abby Lee reported on how the College makes decisions to notify and close the college due to inclement weather. She also shared an update on the Caldwell Center and stated she would get the final number of Caldwell students to board member Norman. Lee stated the goal for Caldwell is to build the four key programs offered such as aviation/helicopter, addiction studies, cybersecurity and plumbing apprenticeship.

AVP Lee addressed the board questions on finding qualified clinical adjuncts and the cybersecurity work we are doing to secure our systems and data.

v. President's Comments

President Young provided the Board with copies of the book *Our Iceberg is Melting*. In her report, President Young shared:

- She and board member Lindsay Norman will be attending the ACCT Legislative Summit in Washington, DC in February.
- Community College Legislative "Day of Action" will be on February 13 in Salem. This will be an opportunity to visit with our state legislators.

- She also spoke about the timeline to hire the OCCA Executive Director. The initial interviews will be held in April and final interviews in May.

vi. Statements from Board Members

1. Torie Ramirez appreciated receiving the book, *Our Iceberg is Melting*. She also thanked everyone for their reports.
2. Dirk DeBoer stated it was a great meeting tonight.
3. Stephen Crow thanked the Dame family for their donation and the naming of the building.
4. Lindsay Norman liked the department tours and the presentations were a positive addition.
5. Roger Findley appreciated the presentations and appreciated the reports. Findley thanked Cathy Yasuda for her hard work and achieving the campaign goal.
6. Betty Carter enjoyed the reports tonight.
7. Ken Hart stated it was a great meeting tonight and he asked Cathy Yasuda to thank the Foundation Board for their work. He was excited about the Go On initiative.

VIII. **Important Date(s)**

- a. February 13 Advising Day for Spring/Summer Quarter
(No day classes held from 8 am to 4 pm)
- b. February 19 President's Day Observed (college closed)

IX. **Adjournment and Next Meeting**

The meeting was adjourned at 9:28 p.m. The next regularly scheduled meeting is Tuesday, February 20, 2024 at 6:00 p.m.



Ken Hart, Board Chairman
TVCC Board of Education



Dr. Dana M. Young, President
Treasure Valley Community College