

## **AP 2340 Agendas**

### **References:**

ORS 192.640 (notice of principal subjects anticipated)

The President, in consultation with the Board chairperson, will prepare an agenda for all regular meetings of the Board. Items of business may be suggested by any Board member, staff member, student or citizen of the community college by notifying the President at least seven working days prior to the meeting.

A consent agenda may be used by the Board for noncontroversial business. The consent agenda will consist of routine business that requires action but not necessarily discussion. These items may all be approved at the same time. A Board member may ask that any item be removed from the consent agenda. The removed item will then be placed on the regular agenda.

Opportunity for public comment will be included. The Board will follow the order of business set up by the agenda unless the order is amended by the Board. Items of business not on the agenda may be discussed and acted upon if the Board agrees to consider them. The agenda, together with supporting materials, will be distributed to Board members at least three full working days prior to the meeting. The agenda will be available to the press and to interested patrons through the President's office at the same time it is available to the Board members. Copies of the agenda for the press and public will not contain any confidential information included in the Board members' packets.

Members of the public may request a copy of the agenda at the President's office and all agendas shall be posted on the TVCC website. Individuals visually impaired will receive an agenda, any related supporting materials available to the general public and minutes in an appropriate alternative format upon request of at least 72 hours' notice prior to and/or following a public meeting. The Board of Education meetings are held in accordance with accessibility requirements. Persons having questions about or requests for special needs and accommodations should contact the Accessibility and Student Success Manager no less than 72 hours in advance of the meeting.

**Approved: 12/20/22**