## TREASURE VALLEY COMMUNITY COLLEGE

## Petition to Register with AR Hold

Student Services/Business Office

ID#	Date
Name	Phone
Address	

City/State

E-Mail\_\_\_\_\_

In order for a student to register with an AR hold this form must be completed and approved prior to the first day of the term. This form will be used for extenuating circumstances only.

The following is for internal use and must be filled out and accompany the paper registration form.

Department	Balance Due	Payment	Date	Comments
Current Tuition and Fees				
Anticipated Tuition and Fees				
Anticipated Room and Board				
Other				
TP payments Anticipated				
Financial Aid Anticipated				
Veteran Funds Anticipated				
Total				

Total Cash Payment required by Student to Register: \_\_\_\_\_

## Payment Plan to Register for classes

Term	/ Year I	Balance Due	Payment Amount	Payment Due Date	Comments

This signed agreement states that you agree to pay the outstanding balance on your account in monthly installments. Payments are due by 1st or the 15th of each month.

Failure to make your payments by the due dates will result in late fees and your account being sent to collections. Once an account is sent to collections a collection fee is added to the outstanding balance increasing your balance due. Treasure Valley Community College will not release transcripts with an outstanding account balance.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## □ Approved □ Denied □ Denial Letter Mailed □ Notepad

Date Processed \_\_\_\_\_\_Business Office \_\_\_\_\_

Treasure Valley Community College does not discriminate on the basis of race, color, sex, marital status, sexual orientation, gender identity, religion, national origin, age or disability in any educational programs, activities, or employment. Persons having questions about equal opportunity and nondiscrimination should contact the Human Resources Director located in the Performing Arts Building on the North End of campus, email HR@tvcc.cc or call (541) 881-5838 or TDD (541) 881-5839.