

**TREASURE VALLEY COMMUNITY COLLEGE BOARD OF EDUCATION**  
650 College Blvd., Laura Moore Cunningham Science Center, Hanigan Board Room (#115A), Ontario, OR 97914

**BOARD MEETING AGENDA**  
Tuesday, April 20, 2021, 6:00 p.m.

Meeting participation is available to the Public via Zoom  
<https://gotvcc.zoom.us/j/98206660774?pwd=cHd6RmRHNIRGa2lXNDd5Um5YRk93dz09>

Meeting ID: 982 0666 0774      Password: 924149  
Telephone: (669) 900-6833 or (253) 215-8782      Password: 924149

**Mission Statement:** TVCC is a comprehensive community college dedicated to promoting student success.

**Vision Statement:** TVCC will be an excellence-driven institution offering quality programs to ensure student success.

**Work Session (Flag Salute)**

**I. Call to order and Acknowledgement of Guests**

- a. New College Employee Introductions; if any
- b. Tour of CTE Center

Vice Presidents  
David Koehler/Bernie Babcock

**Regular Session Meeting**

**I. Agenda Review/Changes (action)**

Chair Cheryl Cruson

**II. Special Presentation(s)**

- a. Welding Program
- b. NISOD Awardees Recognition

Dave Bowers  
Dr. Dana Young

**III. College Business (Discussion or Action Items)**

- a. Board Policies (2<sup>nd</sup> readings):
  - i. DB-AR Budget (action)
  - ii. DF Fund Raising (action)
  - iii. DFA Investment of Funds (action)
    - 1. DFA-AR Investment of Funds
  - iv. DG Depository for College Funds (action)
  - v. DGA/DGB Authorized Signatures (action)
  - vi. DI Accounting Funds and Records Management (action)
- b. BH/BHA Orientation of New Board Members (1<sup>st</sup> reading)
- c. Internal Resumption Plan Update
- d. 2021-22 Course Fees, 2<sup>nd</sup> reading (action)
- e. TVCC Budget Committee Members (action)
- f. Resolution No. 20-005 Community College Month (action)
- g. 2021-22 Tuition and Fees Rates, 1<sup>st</sup> and 2<sup>nd</sup> reading (action)

VP Shirley Haidle  
VP Shirley Haidle  
VP Shirley Haidle  
  
VP Shirley Haidle  
VP Shirley Haidle  
VP Shirley Haidle  
Vice Chair Stephen Crow  
Anne Marie Kelso  
VP Shirley Haidle  
VP Shirley Haidle  
Dr. Dana Young  
VP Shirley Haidle

**IV. Public Comment (Note: maximum time 15 minutes: each speaker will be limited to 3 minutes)**

**V. Consent Agenda - Action Item(s)**

- a. Board Minutes – March 16, 2021
- b. Financial Report

Chair Cheryl Cruson

**VI. College Reports and Statements**

- a. Statements from ASG/Student Programs
- b. Statements from Faculty
- c. President's Reports
  - i. Academic Affairs
  - ii. Student Services
  - iii. Administrative Services
  - iv. College Relations and IT
  - v. President's Comments
    - 1. Community College Higher Education Issues and Trends
- d. Statements from Foundation
- e. Statements from Board Members
  - i. OCCA Board Rep. Report
  - ii. Board Meeting Assessment
  - iii. Board Annual Goals Monthly Report
  - iv. Annual Board Self-assessment

ASG President or designee  
TVEA President or designee  
Dr. Dana Young  
David Koehler  
Travis McFetridge  
VP Shirley Haidle  
AVP Abby Lee  
Dr. Dana Young  
  
Director/CDO Cathy Yasuda  
Board

VII. **Executive Session**

- a. ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations and ORS 192.660(2)(i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee, or staff member who does not request an open hearing.

VIII. **Open Session**

- a. Action, if any, from Executive Session

IX. **Important Date(s)**

Chair Cheryl Cruson

- a. April 29 TVCC Foundation 2021 Virtual Donor/Scholarship Recognition (7:00 pm)
- b. May 11 Advising Day for Fall Term (Advising 8 am to 1 pm; no day classes from 8 am – 4 pm)
- c. May 11 TVCC Success Summit (college closed from 2 pm to 4 pm)
- d. May 17 Registration for Fall Begins for New Students
- e. May 31 Memorial Day Observed (college closed)

X. **Adjournment and Next Meeting(s)**

- a. May 6, 2021 TVCC Board of Education Special Meeting
- b. May 18, 2021 TVCC Board of Education and Budget Committee Meeting

The Board of Education meetings are held in accordance with accessibility requirements. Persons having questions about or requests for special needs and accommodations should contact Anne-Marie Kelso ([akelso@tvcc.cc](mailto:akelso@tvcc.cc) or 541-881-5812 or TTY 541-881-2723). Contact should be made 72 hours in advance of the meeting.

Treasure Valley Community College does not discriminate on the basis of race, color, sex, marital status, sexual orientation, religion, national origin, age or disability in any educational programs, activities, or employment. Persons having questions about equal opportunity and nondiscrimination should contact the Human Resources Director located in PAC Room #105 near the Meyer-McLean Performing Arts Theater in the Four Rivers Cultural Center, email [HR@tvcc.cc](mailto:HR@tvcc.cc) or call (541) 881-5838 or TTY (541) 881-2723.

## **TREASURE VALLEY COMMUNITY COLLEGE BOARD OF EDUCATION**

650 College Blvd., Laura Moore Cunningham Science Center

Hanigan Board Room (#115A), Ontario, OR 97914

Tuesday, March 16, 2021

### **BOARD MEETING MINUTES**

#### **Board of Education members in attendance (quorum present):**

Chair Cheryl Cruson, Vice Chair Stephen Crow, Darlene McConnell (Zoom), John Hall (Zoom), Roger Findley, Mark Wettstein, and Betty Carter

#### **Staff, representatives, and guests in attendance via Zoom or in person:**

President Dana Young, Vice President Brad Hammond, Vice President Shirley Haidle, Vice President Eddie Alves, Anne Marie Kelso, David Koehler, Kate Russell, Hannah Berger, Andy Ward, Drew Pearson, Justin Blazzard, and Larry Meyer (Argus Observer).

#### **Work Session**

The meeting was called to order at 6:00 p.m. Chair Cruson led the group in the flag salute and reading of the College's mission and vision statements.

#### **I. New College Employee Introductions**

There were no introductions this month.

#### **Regular Session Meeting**

#### **I. Agenda Review/Changes**

There were no changes to the agenda.

#### **II. Special Presentations**

##### **a. IMAC**

Instructor Justin Blazzard presented on the industrial manufacturing controls systems which included the learning technology and environment for the program, an update on the CTE Center, and certifications in electrical, PLC, fluid power, and sensors. During the presentation, the Board learned more about the program's industry and high school partners as well as about career pathways.

##### **b. Tenured Faculty Recognition**

Instructor Justin Blazzard was recognized for reaching tenure which was obtained last year. President Young and Dean Koehler both took a moment to share a little about Blazzard and his work at the college.

##### **c. Athletics**

Athletics Director Andy Ward provided an update on NWAC Sports and reported March 15 was the deadline for institutions to opt in or opt out for the sports they offer. TVCC opted in for all sports except for volleyball because we did not have the student numbers to play. Director Ward stated they are excited to begin sports and anticipate play starting in early April.

Other updates included COVID-19 testing protocols for student athletes and staff which is a requirement to participate in basketball and volleyball. Regarding testing protocols for other sports, NWAC strongly recommends surveillance testing for athletes and staff. If no surveillance testing is conducted, then teams will be masked

during competition. TVCC has been able to work with the Malheur County Health Department and Valley Family Health to secure tests to test our athletes and hopefully other schools will follow.

Scoreboard Projects: the ASG, Chukar Booster Club, and Foundation were thanked for their financial support to purchase scoreboards for the baseball field and the gymnasium. According to Ward, the scoreboards should be up by the first or middle of April. In addition, to a new video scoreboard, the gymnasium also received a new floor design and fresh paint. The new video scoreboard will be an extra addition to the gym and will provide advertising opportunities for local businesses and industries.

d. **Rodeo**

Coach Drew Pearson updated the Board on the COVID protocols and guidelines for student athletes. The season will kick off March 27-28 in Pendleton followed by a rodeo every weekend with the final rodeo held on April 23-24. TVCC's home rodeo is set for April 9-11 at the Malheur County Fairgrounds.

Currently, in Malheur County, outdoor events can have up to 150 spectators with social distancing. Pearson anticipates we will be able to allow spectators when the time comes for our rodeo in Malheur County.

From June 13-19, the National Intercollegiate Rodeo Association national finals will be held in Casper, Wyoming.

Chair Cruson wished Coach Pearson the best of luck and thanked him for the presentation.

III. **College Business**

a. Board Policies (1<sup>st</sup> and 2<sup>nd</sup> readings):

- i. DA Fiscal Management Goals (action)
- ii. DB Budget (action)
- iii. DBDA Debt Guidelines (action)
- iv. DBK Appropriation Transfers (action)
- v. DBEA Budget Committee (action)
- vi. KBB Public Information (action)

In board policy *DBK Appropriation Transfers*, Roger Findley asked if the term governing body could be changed to reflect the same language that is noted in the administrative regulation. After some discussion, it was determined the language *Board of Trustees* would replace the language *Governing Board* on both the board policy and on the administrative regulation.

**Motion:** Stephen Crow moved to approve the board policies i. through vi as a second reading with the recommended wording change from governing board to Board of Trustees. The motion was seconded by Roger Findley. A roll call vote was conducted. The motion carried unanimously.

- vii. DB-AR Budget (1<sup>st</sup> reading)
- viii. DF Fund Raising (1<sup>st</sup> reading)
- ix. DFA Investment of Funds (1<sup>st</sup> reading)
  - 1. DFA-AR Investment of Funds
- x. DG Depository for College Funds (1<sup>st</sup> reading)
- xi. DGA/DGB Authorized Signatures (1<sup>st</sup> reading)
- xii. DI Accounting Funds and Records Management (1<sup>st</sup> reading)

Chair Cruson clarified in board policy *DB-AR Budget* under heading *Budget Adoption Procedures* the amount of expenditure was changed from \$10k to \$5k because our budgets are annual and not biennial. Board member Mark Wettstein asked for an explanation of ad valorem property tax. It was noted the Board does not *determine, make, and declare* the ad valorem property tax. A change was made to the board policy to remove the words *determine, make, and declare* and replace with the word *approve*.

The board policies that had a first reading will be brought back next month for a second reading and action.

**b. Internal Resumption Plan Update**

Director of Legal and Human Resources Anne Marie Kelso reported there were no changes to the plan. Currently, they are working with student services to schedule some on-campus events. They are allowing social interaction for students while following the rules and protocols.

Director Kelso also reported there will be some changes to the dining hall protocol to make it equal with the Oregon restrictions. Currently, Malheur County is in the moderate risk stage for COVID.

A few Center for Disease Control changes include:

- Exposure: if someone is fully vaccinated and exposed to COVID they do not have to quarantine.
- Masks – if everyone is vaccinated in a working group then they do not have to wear masks. However, it is not sure if TVCC will follow this new protocol.

Board member Darlene McConnell asked if the social distancing length has changed from 6 ft to 3 ft. According to Kelso, the College is waiting for the Oregon Health Authority to provide guidance at this time.

**c. 2021-22 Course Fees (1<sup>st</sup> reading)**

The Board received information regarding the course fee changes and the explanation for the changes. This is a first reading, and the course fees will be brought back next month for action.

**d. TVCC Board of Education Special Meeting – May 6, 2021**

Chair Cheryl Cruson asked board members if May 6 worked with their schedules to hold a special board meeting to conduct the Board's self-assessment as well as the president's evaluation. The meeting time would be from 9:00 am to 2:00 or 3:00 p.m. with lunch provided.

e. **TVCC Budget Committee Members (action)**

Vice President Shirley Haidle reported that Gary Halcom and Carole Kitamura will not be able to participate on the budget committee this year. At the time of the report, the college has not been able to find the two replacements for the committee.

IV. **Public Comment**

There were no comments from the public.

V. **Consent Agenda - Action Item(s)**

- a. Board Minutes – February 16, 2021
- b. Financial Report

**Motion**: Stephen Crow moved to approve the board minutes and the financial report. The motion was seconded by Betty Carter. The motion carried unanimously.

VI. **College Reports and Statements**

a. **Statements from ASG/Student Programs**

ASG President Hannah Berger summarized her written report which highlighted Food for Thought forums, activities, and events, and an update on the 10 in 10 projects.

b. **Statements from Faculty**

There were no comments by faculty.

c. **President's Reports**

i. **Academic Affairs**

Vice President Eddie Alves reported Dr. Laura Faulk has been hired as the new English instructor and Kelsy Weber has been hired as the new math instructor.

The College has also been very busy working on a EOBD Education and Workforce Training grant, Health Resources & Services Administration Behavioral Health Workforce and Training Program for Paraprofessionals Grant, and an Oregon Migrant Leadership Camp grant.

Board member Roger Findley asked about the cohort number for nursing students. VP Alves explained the goal was to select 24 students and because we were concerned with COVID protocols, we are starting with a cohort of 16 students with the hope to have a waiting list to increase numbers by fall. The College is also working to find a replacement for a nursing faculty position and want to ensure we have enough faculty/student ratio to comply with OSBN guidelines. According to VP Alves, the goal has always been a 24-student cohort for the first year and a 24 cohort for 2<sup>nd</sup> year nursing students.

ii. **Student Services**

Vice President Brad Hammond commended Travis McFetridge, Chase Van Weerdhuizen, and Julie Hernandez for their work on the virtual CTE

Open House. The open house had 120 participants and was a successful event.

Student Services staff have been working to increase spring enrollment numbers and have been busy making phone calls to prospective students as well as students from last quarter who have not registered yet.

iii. Administrative Services

Vice President Shirley Haidle shared the 3<sup>rd</sup> stimulus package (American Rescue Act) has passed. Approximately, half of the \$4m in funding will go directly to students with the remaining half going to the institution.

Tuition Increase: VPs Hammond and Haidle along with President Young met with student leadership to get their feedback about the potential of a \$3 increase in tuition. Students conducted a Food for Thought forum on the potential increase in which the results should be received soon. According to Haidle, the Oregon community colleges' ask of \$702m does include a built in 3% tuition increase.

During the presentation, the Board received a comparison sheet for in-district tuition and fees for all the Oregon community colleges in 2020-21 and tuition and fee comparison information from the 2018-19 IPEDs data for Oregon/Idaho universities and community colleges. VP Haidle shared the potential tuition and fee increases being considered by the other Oregon community colleges. The increases ranged from as low as \$1 to as high as \$5 increase.

Vice President Haidle provided an explanation on how COVID funds are disbursed to students and how the college is documenting these disbursements. To date, the College has already sent out \$600k to students. Vice President Haidle addressed questions from the Board and noted these funds would be placed and spent from the special revenue fund. She also noted all expenditures must be related to COVID.

President Young commented that the College hopes to backfill loss revenues with these funds; however, at this point, institutions are not allowed to backfill any loss revenue prior to December 27, 2020. The first HEERF funding was CARES, the second was CRSSA, and now we just received news of more relief funds from the American Rescue Plan. The College believes this extra money for students will help with enrollment.

iv. College Relations and IT

There was no written report this month.

v. President's Comments

President Dana Young commended all the staff, faculty, and students for their diligence during the pandemic because TVCC was the only community college in Oregon who returned to face-to-face instruction this fall. The College is proud we listened to students and faculty and that we were very successful in the decision.



HB 2907 – the OCCA led a Voter Voice campaign which resulted in over 100 people connecting and asking legislators to support this HB that would provide \$702m to community colleges and keep them at their current service level.

The Higher Education Coordinating Commission (HECC) met and had their first virtual partner listening session. The purpose of the listening session was to evaluate how the structure is operating, and if changes are needed, since moving community colleges under HECC and with universities. There are discussions in the shift in demographic trends. It is anticipated, after 2025 we will be in competition for students with other institutions because of a drop in traditional students over the next two decades. Because of the pandemic, many students and faculty have experienced distance learning which will cause future students to want greater access to more college course options anytime and anywhere.

According to President Young we want to be well positioned for this change in the future as related to support services and instruction. In addition, key state legislators have expressed frustration with the current higher ed structure and believe we are not optimized to meet student needs, and as a result discussions are happening at the state level to find solutions.

HECC Executive Director Ben Cannon called the initial group of business and industries, HECC commissioners, universities, students, and community colleges together to have discussions on where we are now and where we will need to be in the next 3-5 years and decade. It was noted that Cannon has not suggested changes to structures or mergers. President Young commented that it will be interesting to see what is discovered by the listening session and she anticipates a study may be recommended later.

President Young also shared with the Board bills that are of particular interest to the Eastern Oregon Border Board that she serves on (i.e., SB 16, HB 2026, SB 17, etc.).

**d. Statements from Foundation**

Director/CDO Cathy Yasuda was not present during the meeting but did provide a written report.

**e. Statements from Board Members**

- i. Stephen Crow reported March 19 will be the last hosting of the legislative bills according to OCCA Deputy Director John Wykoff. Most bills will die and bills that have not died have been prioritized. The OCCA Legislative Summit has been changed to April 16.
- ii. John Hall had no comments.
- iii. Darlene McConnell who also serves on the Vale school district board shared that of the 18 scholarship applicants they reviewed, 12 of the students intend to go to TVCC. The reason is TVCC is affordable and close to home. McConnell mentioned although it is good these students want to attend TVCC; we also have to keep college affordable.



- iv. Betty Carter had no comments.
- v. Mark Wettstein stated we are fortunate to have scholarships and the Foundation. He stated the ability for students to take college courses while still in high school and later starting TVCC as a sophomore makes college more affordable. He hoped John Hall would run again and felt he was important to the Board because of his background. He appreciated his advice and expertise.
- vi. Cheryl Cruson stated she appreciated John's budget expertise and Darlene's policy expertise. Cruson shared she had the opportunity to testify on the SBDC budget on March 3 and stated it was a good experience. SBDC does a great job with outreach. Cruson also commended David Koehler and Eddie Alves for their work on the aviation program and she noted the great job done to remodel the building at the airport.
- vii. Roger Findley received a letter from a former student from Quincy, WA who wrote she would be doing some certification work/dual credit with 7 of her students and Wade Black. Findley also noted 4 or 5 of her students may come to TVCC which is exciting news.

**VII. Executive Session**

The open session ended at 8:47 p.m. and went into Executive Session at 8:53 p.m. under ORS 192.660(2) (d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

**Board of Education members in attendance (quorum present):**

Chair Cheryl Cruson, Vice Chair Stephen Crow, Darlene McConnell (Zoom), John Hall (Zoom), Roger Findley, Mark Wettstein, and Betty Carter

**Staff, representatives, and guests in attendance via Zoom or in person:**

President Dana Young, Anne Marie Kelso, Vice President Shirley Haidle, Vice President Eddie Alves, and Larry Meyer (Argus Observer)

**VIII. Open Session**

- a. Action, if any, from Executive Session  
The executive ended at 9:00 p.m. There was no action from the Executive Session.

**IX. Important Date(s)**

Chair Cheryl Cruson summarized the important dates noted on the agenda.

**X. Adjournment and Next Meeting**

The meeting adjourned at 9:00 p.m. The next meeting of the TVCC Board of Education is April 20, 2021.

---

Cheryl Cruson, Board Chair  
TVCC Board of Education

---

Dr. Dana M. Young, President  
TVCC