

## TREASURE VALLEY COMMUNITY COLLEGE BOARD OF EDUCATION

650 College Blvd., Laura Moore Cunningham Science Center, Hanigan Board Room (#115A), Ontario, OR 97914  
Tuesday, January 19, 2021

### BOARD MEETING MINUTES

#### **Board of Education members in attendance (quorum present):**

Chair Cheryl Cruson, Vice Chair Stephen Crow, Darlene McConnell (Zoom), John Hall (Zoom), Roger Findley, Betty Carter, and Mark Wettstein (Zoom)

#### **Staff, representatives, and guests in attendance via Zoom or in person:**

President Dana Young, Vice President Brad Hammond, Vice President Shirley Haidle, Vice President Eddie Alves, Cathy Yasuda, Jann Bell, Jeremy Yraguen, Daniel Liera-Huchim, Darin Bell, Hilary Tanneberg (Moss Adams), Scott Simpson (Moss Adams), Katya Gourley, Kent Banner, Lisa Hansen, Valeria Guadarrama, Kate Russell, Abby Lee, Hannah Berger, David Bowers, and David Koehler

#### **Work Session**

The meeting was called to order at 6:00 p.m. Chair Cheryl Cruson led the group in the flag salute and reading of the College's mission and vision statements.

##### **I. New College Employee Introductions**

The following new employees were introduced during the meeting: David Bowers, Welding Faculty, Daniel Liera-Huchim, ESL Coordinator/Lead Instructor, Katya Gourley, Interim CAMP Director, and Valeria Guadarrama, CAMP Program Assistant.

##### **II. June 30, 2020 Audit Report – Moss Adams, LLP**

Auditors Scott Simpson and Hilary Tanneberg reported on the completion of the audit report ended June 30, 2020 and of the earlier meeting with the TVCC Audit Committee who conducted an initial review of the report. Simpson took a moment to explain for further understanding negative net positions and GASB standards.

Last year there was one finding in Student Financial Aid (student status changes). This year auditors tested this requirement again and found a different finding which was again tied to student status changes. Overall, the College received a clean, unmodified opinion with regard to the financial audit and only the one single audit financial aid finding.

Board members shared they were pleased with the outcome of the audit and the one finding with an anticipation it would be cleared in next year's audit.

#### **Regular Session Meeting**

##### **I. Agenda Review/Changes**

There were no changes to the agenda.

##### **II. Special Presentations**

###### **a. Services at TVCC for Historically Underrepresented Students of Color**

ESL Coordinator/Lead Instructor Daniel Liera-Huchim presented a video highlighting the HEP, CAMP, and ESL programs. Liera-Huchim shared data on the ESL program relating to the fall 2020 student cohort demographics, levels of instruction, and the number of new (70.4%) and returning students (29.6%). He also noted that ESL has been expanded to the Caldwell Center and shared the marketing efforts to promote the program. Overall, ESL students are looking to obtain better jobs, understand their communities, help their families, and continue their education.

b. **Sabbatical Update- Kent Banner**

TVCC business faculty member Kent Banner provided a presentation on his sabbatical as a visiting assistant/associate professor at BYU-Hawaii. Banner thanked the TVCC Board of Education, college administration, and faculty members Darin Bell and Nila Stephens and others for the sabbatical opportunity.

c. **SRCI and WCCF Update**

Director Jeremy Yraguen updated the Board on the Oregon Department of Corrections contract with the six community colleges. TVCC's contract expires at the end of January for our ABSD and BCT programs at Snake River Correctional Center (SRCI) and our ABSD program at Warner Creek Correctional Facility (WCCF). He noted the fiscal year begins February 1 and typically goes three years; however, the funding cycle changed to a biennium cycle which brought concerns with planning.

Other highlights included:

- The effects of COVID resulting in contractors not being allowed to report to work and how employees worked from home and implemented work packets for the adults in custody.
- The return to the institution and the restrictions in place to adjust class size and instruction.
- The community colleges' work with DOC and HECC to finalize a contract before February 1<sup>st</sup>.

III. **College Business**

a. **June 30, 2020 Audit Report (action)**

Board member Roger Findley shared his comments regarding his review of the report. He noted he was thankful the College was able to build the CTE Center without going into debt and hopes we can do the same for the Nursing-Allied Health Professions Center. He commended the College for meeting the goal for the reserve fund balance. He also noted he understands the impact to enrollment due to COVID as well as how this has impacted the Caldwell Center. Board Chair Cheryl Cruson thanked the board members for meeting with the auditors and she appreciated board member Findley's observations.

**Motion:** Roger Findley moved to accept the audit report for 2019-20. The motion was seconded by Stephen Crow. A roll call vote showed Roger Findley–yes, Stephen Crow–yes, Betty Carter–yes, Darlene McConnell–yes, Mark Wettstein–yes, and John Hall–yes. The motion carried unanimously.

b. **Internal Resumption Plan Update (discussion)**

Director Anne Marie Kelso reported that Student Services will now be doing the contact tracing for students and connecting students to the resources they need if they are unable to attend class. The only update to the resumption plan was to change the contact for students to Wayne Fischer rather than Anne Marie Kelso.

Board member Roger Findley asked if the protocol for rodeo was consistent with the resumption plan and if the College had time to compare the two. According to Anne Marie, both protocols are being review now.

c. **Retrenchment Process (discussion)**

Chair Cheryl Cruson reported there were no faculty retrenchments to report. She did share Wade Black's offer and the MOU created for him to work as an adjunct for the equine program while on leave. President Young reminded the Board that the discussion of retrenchment has been on the agenda at this time every year.

#### IV. **Public Comment**

There were no comments from the public.

#### V. **Consent Agenda - Action Item(s)**

- a. Board Minutes – December 15, 2020
- b. Financial Report

**Motion:** Stephen Crow moved to approve the board minutes and financial report and the motion was seconded by Betty Carter. The motion carried unanimously.

#### VI. **College Reports and Statements**

##### a. **Statements from ASG/Student Programs**

ASG President Hannah Berger provided a summary of her written report.

##### b. **Statements from Faculty**

There were no comments from faculty.

##### c. **President's Reports**

###### i. **Academic Affairs**

Vice President Eddie Alves provided an update on the open positions. The Board also received a brief summary of the work on the EAA space at the airport. As the weather improves, they hope to schedule a tour of the facility. Chair Cruson commented on how nice it is to see all the activity at the airport.

Board member Roger Findley asked about the Boise State University (BSU) Community Impact Program and is taking part in Payette and the western Treasure Valley area. According to Vice President Alves, BSU has invited TVCC to the table as we may see some BSU offerings in Payette. BSU is looking to reach students in rural communities by offering a 50% reduction in tuition (in-state costs to attend BSU is over \$24k annually) and it is important for TVCC to be part of the conversations, and hopefully, be able to incorporate our programs offerings for the first two-years of a student's education.

New CRRSAA Funding – President Young reported the College will received \$498k that will go directly to students and approximately \$1.966m in institutional funding. We believe the institutional funding may be used for lost revenue; however, we are still waiting on the final rules from the USDE.

###### ii. **Student Services**

According to Vice President Brad Hammond the results of the *Try Out TVCC* campaign showed 63 new students took advantage of the free class which is more participation than in previous years. The College will reevaluate if we offer the campaign again next year. Kristine Needs and Ashlie Herzberg were commended for coordinating the COVID testing of the housing residents with all tests being negative for COVID.

Board member Roger Findley asked if a financial analysis was done on the campaign and if the students were local or out of the area. Hammond shared the objective of the campaign was to get students in the door, but data could be compiled to look at retention and the demographics of the students showed they were approximately 50% Oregon and 50% out of state.

Vice President Hammond mentioned Athletic Director Andy Ward has recently completed his master's degree in Sports Administration. And although not present, Ward was commended for his accomplishment.

iii. **Administrative Services**

Vice President Shirley Haidle reiterated the news TVCC just received about the new federal CRRSAA funding. In addition, the College is working through the budget process. Board Chair Cheryl Cruson thanked Vice President Haidle for her work with the auditors to complete the audit report and she also thanked her for the great pictures of the CTE Center in her written report.

iv. **College Relations and IT**

AVP Abby Lee shared how the College is preparing for National CTE Month and the videography work being done to highlight automated controls, nursing, medical assistant, and other programs, and why students are choosing to attend TVCC. Short snippets will be shared on the College's website. In her report, AVP updated the Board on the work being done to finalize things on the college data breach.

The IT Department was commended for their work over the last three months to upgrade classrooms, work on projects for the CTE Center, and the space at the airport. Lee also commended Dean David Koehler and Vice President Eddie Alves for their leadership in getting us at the airport.

v. **President's Comments**

Although the legislative session has been delayed a week, work has been done by OCCA to put together a list of bills in priority order that may impact community colleges. Some of the important bills relate to transfer, course numbering, and the budget for community colleges. Rep. Jeff Reardon is pushing forth HB 2097 for bipartisan support which would fund community colleges at an amount where they can remain at the current service level. The Governor's recommended budget is \$641m while community colleges are asking for \$702m. Included in the ask is a 3.5% increase in tuition on average across all community colleges. Additional information will be provided as more is learned.

Board members were reminded of the weekly OCCA legislative calls set for every Tuesday at 5:00 p.m. (MST) and to register for the virtual ACCT National Legislative Summit, February 8-10, 2021.

d. **Statements from Foundation**

Executive Director Cathy Yasuda reported the Foundation received a clean audit report. She thanked Lisa Hansen, Lisa Meyer, and the Business Office staff for their help to prepare the audit.

Grant Update: the HEP and CAMP rewrites were submitted last Thursday. Katya Gourley and Hector Aguirre and other staff were commended for their work to get the applications completed and submitted on time. The Grants Committee is also working on several other grant opportunities. Another project starting is to work on a feasibility student RFP for the Nursing-Allied Health Professions Center.

The Foundation scholarship application deadline was last Friday, and a Scholarship Review Night has been scheduled for Tuesday, February 2 at 5:30 p.m. in the Science Center. The work of the Foundation has provided several scholarships to students over the last several years. Their goal has been to increase the number of scholarships awarded annually which helps with enrollment and provides equal access for students.

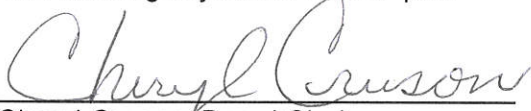
e. **Statements from Board Members**

Stephen Crow reported on the weekly OCCA legislative call and how bills will be ranked in levels of priority. Board members thanked those who served on the college's Audit Committee and for the work done by the Business Office to complete the audit. The Board is optimistic about the opening of the CTE Center and building enrollment.

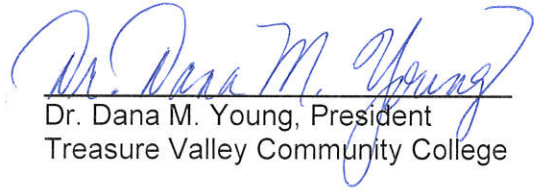
Chair Cruson reminded the board members to complete their meeting assessments and to report on what goals they have met this month.

VII. **Adjournment and Next Meeting(s)**

The meeting adjourned at 8:37 p.m.



Cheryl Cruson  
Cheryl Cruson, Board Chair  
TVCC Board of Education



Dr. Dana M. Young  
Dr. Dana M. Young, President  
Treasure Valley Community College