

TREASURE VALLEY  
COMMUNITY COLLEGE

TVCC BOARD OF EDUCATION  
MEETING MINUTES

Tuesday, July 16, 2019

The meeting was held in the TVCC Laura Moore Cunningham Science Center, Room 115A in Ontario, Oregon.

**Board of Education Members in attendance (quorum present)**

Cheryl Cruson, Roger Findley, Stephen Crow, Mark Wettstein, John Hall and Darlene McConnell

**Staff, Representatives, and Guests in attendance**

President Dana Young, Vice President Brad Hammond, Vice President Shirley Haidle, Abby Lee, David Reynolds, Yami Gonzales, Tasha Wixom, Kate Walker, Anne Marie Kelso and Larry Meyers, Argus Observer

**Call to Order and Acknowledgement of Guests**

Cheryl Cruson called the meeting to order at 6:00 p.m. and led the group in the flag salute and reading of the College's mission statement.

**Organizational Meeting**

**I. Swearing in of Board Members (Oaths of Office)**

Director of Legal and Human Resources Anne Marie Kelso swore in board members Mark Wettstein, Cheryl Cruson and Stephen Crow who were re-elected.

**a. Election of Board Chairperson**

**MOTION:** Mark Wettstein moved to appoint Cheryl Cruson for the position of Board Chairperson for 2019-20 and the motion was seconded by Stephen Crow. The motion carried unanimously.

**b. Election of Board Vice Chairperson**

**MOTION:** Darlene McConnell moved to appoint Stephen Crow for the position of Board Vice Chairperson for 2019-20 and the motion was seconded by John Hall. The motion carried unanimously.

**c. Designate Regular Time and Place for Meetings**

**MOTION:** Roger Findley moved that the Board meet in the Hanigan board room on the 3<sup>rd</sup> Tuesday of each month at 6:00 p.m. and the motion was seconded by Stephen Crow. The motion carried unanimously.

**d. Designate Budget Officer**

**MOTION:** John Hall moved to designate the Vice President of Administrative Services as the Budget Officer for 2019-20 and the motion was seconded by Roger Findley. The motion carried unanimously.

**e. Designate Deputy Clerks for College**

**MOTION:** Darlene McConnell moved to designate the Vice President of Administrative Services and the College President as the Deputy Clerks for the College and the motion was seconded by John Hall. The motion carried unanimously.

f. **Custodian of College Funds**

**MOTION:** Darlene McConnell moved that it be resolved that the electronic signature of the Vice President of Administrative Services, or the original signature of the Vice President of Administrative Services together with the original signature of the Board Chairperson or, in the Chairperson's absence, the signature of the Vice Chairperson, be authorized check signatures for the College. The motion was seconded by Mark Wettstein. The motion carried unanimously.

g. **Designate Financial Institutions for Fiscal Year 2019-20**

**MOTION:** Stephen Crow moved to approve as presented the financial institutions the College can utilize and deposit funds for the fiscal year 2019-20 and the motion was seconded by John Hall. The motion carried unanimously.

h. **Approve Resolution 19-001 for the Purpose of Commingling Cash Balances**

**MOTION:** Roger Findley moved that Resolution 19-001 authorizing the commingling of cash balances be approved and the motion was seconded by Stephen Crow. The motion carried unanimously.

II. **Agenda Review/Changes**

There were no changes to the agenda

III. **Special Presentations**

There were no presentations.

IV. **College Business**

a. **Discuss Appointment of New Board of Education Member**

The Board discussed the resignation of Matt Sorensen who won the board election; however, prior to being sworn in he submitted a letter of resignation. Board Chair Cheryl Cruson shared that the Board did receive one letter of interest from Betty Carter for the open position which can be accepted or the Board can request more letters of interest from the community.

**MOTION:** Stephen Crow moved to appoint Betty J. Carter as the new Board of Education member and the motion was seconded by Darlene McConnell. The motion carried unanimously.

V. **Public Comment**

There were no comments from the public.

VI. **Consent Agenda - Action Item(s)**

- i. Board Minutes, June 18, 2019 – The two corrections to the board minutes were to add John Hall as having attended and a correction to the meeting start time.
- ii. Financial Report
- iii. Board Policies (2<sup>nd</sup> reading)
  1. Minors and College Courses (On Campus/Online), New Board Policy
  2. Transfer Credits Policy, New Board Policy
  3. Copyright Statement (EGAAA)
  4. Board Powers and Duties (BBA)

**MOTION:** Darlene McConnell moved to accept the consent agenda with the corrections to the board minutes and the motion was seconded by John Hall. The motion carried unanimously.

## **VII. College Reports and Statements**

### **b. Statements from ASG/Student Programs**

Tasha Wixom introduced Kate Walker who will be taking her place as Director of Student Programs.

### **c. Statements from Faculty**

TVEA President David Reynolds introduced himself as the new president. He plans on attending the majority of the board meetings and will be working with faculty to get more of their presence at the meetings.

### **d. President's Reports**

#### **i. Academic Affairs**

Vice President Eddie Alves was not available to attend the meeting; however, a written report was provided to the Board. Board member Roger Findley asked about the move of the fixed wing aviation program to Caldwell. President Young explained the move was temporary for students to continue flying during the summer and plans are to move the students back to Ontario in the fall. According to President Young, there are VA rules we have to meet for our current students. The VA also came out with a new rule that is affecting all colleges. The rule states that a student with VA benefits can start classes before the College receives the dollars.

#### **ii. Student Services**

Vice President Brad Hammond reported on the quarter to quarter summer and fall enrollment comparisons. He also addressed a previous question by board member Mark Wettstein regarding the average financial aid package for students. According to VP Hammond, for the academic year 2018-19, we had 1,151 students receive federal financial aid (Pell grants, Student Loans, or SEOG) with an average package of \$6,578.

Residence Hall Update: approximately 90 applications for the residence halls have been received to date which is higher than the 77 received last year at this time. This is great news because it is anticipated the residence halls will reach full capacity for fall.

#### **iii. Administrative Services**

Vice President Shirley Haidle provided a written report. She noted that the College did receive the line of credit in time for the June payroll. The July 15 payment from the State isn't expected until the end of month and we are still waiting for the Governor to sign off on the State budget.

#### **iv. College Relations and IT**

Associate Vice President of College and Public Relations Abby Lee shared the week of August 5 will be the time to work on the video that will be presented during in-service. The video will feature faculty, staff, and students with a focus on what is great about TVCC. She will also be asking for comments from board members on what TVCC means to them and to our community.

Other reports included:

IT has been working to help with the bookstore relocation as well as installing video cameras in Barber Hall.

Associate VP Lee has been helping cover the Caldwell Center until a new director is hired. The Center has been busy with traffic and it has been a great experience to work there and see what is happening. On August 12, the College will meet with the City of Caldwell to present our annual report.

v. President's Comments

As of today, Governor Brown has not signed off on the State's budget as well as capital construction funding for community college projects. President Young will keep the Board informed once the State budget has been signed into law.

Dean of CTE and Accreditation Liaison Officer David Koehler and President Young attended a NWCCU training in Eugene and learned what changes are being made to accreditation standards. New Director of Institutional Effectiveness and Planning Miguel Lopez will be introduced at the Board's August meeting. Lastly, the college's accreditation taskforce continues to meet every Monday to address recommendations from our last visit.

President Young and several college staff attended the July 10 meeting with the Oregon State Board of Nursing (OSBN). As a result of the meeting, OSBN accepted our remediation plan. Later the College will be inviting the OSBN Director to campus to see our progress. Recent nursing employees hired are Director Dr. Paulla Mizer and nursing instructors Brianne Haun and Michelle Clapperton.

On July 24, the Eastern Oregon Workforce Board will be meeting to talk about the nursing shortage in the state. One challenge identified is the wage difference between state and private. President Young commented on the importance of finding a mechanism to retain nursing faculty even if it includes differential pay or other benefits.

On July 26, the Eastern Oregon Economic Summit will be held in Hermiston, Oregon. The focus for the region will be on growing the economy for eastern Oregon. President Young and board members Cheryl Cruson and Stephen Crow plan to attend the Summit along with local legislators.

The Oregon President's Council will hold their annual retreat the first week in August at Chemeketa Community College where the group will be putting a plan together with a focus on the short legislative session and goal setting for the next year.

e. Statements from Foundation

Chief Development Officer and Foundation Director Cathy Yasuda was not present during the meeting to report on the happenings and events in the Foundation.

f. Statements from Board Members

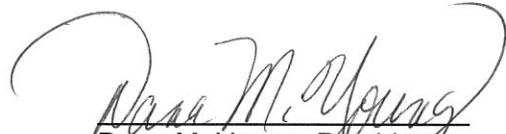
- Mark Wettstein commented that he was pleased to see enrollment is increasing and he thanked everyone for their work to make this happen.
- John Hall reiterated Mark's comments on the enrollment figures and added he appreciated the high points of the rodeo team.
- Roger Findley shared he was proud of the college's rodeo team and horse production program. He also commented that he appreciated the support from Representative Lynn Findley on the college's CTE building during the legislative session.
- Darlene McConnell congratulated Cheryl Cruson and Stephen Crow for their appointment to the Chair and Vice Chair board positions.
- Stephen Crow shared he is hearing positive comments from the community at some of the events he has been attending. Crow also commented that he was happy to hear enrollment numbers are going up.
- Cheryl Cruson informed everyone that Drew Pearson and Wade Black will be the guest speakers at next Monday's Chamber of Commerce luncheon. She also thanked the Board for appointing her as board chair this year.
  1. OCCA Board Rep. Report – Stephen Crow shared that as a member of the OCCA Executive Committee he will be attending a meeting in Salem on August 7-8. He also invited the full board to attend the OCCA New Board Member Training on July 30 at the College. The training will be covered over Zoom conferencing.

**VIII. Important Date(s)**

The important dates were reviewed by Chair Cheryl Cruson.

**IX. Adjournment and Next Meeting(s)**

The meeting adjourned at 7:12 p.m. The next meeting of the Board of Education will be a planning meeting on August 20 starting at 9:00 a.m. until 4:00 p.m. and followed by the regularly scheduled monthly meeting at 5:00 p.m.

  
Cheryl Cruson, Chair  
TVCC Board of Education  
Dana M. Young, President  
Treasure Valley Community College

Recorded by Gina Roper, Executive Assistant