

Library Advisory Board

5 Nov. 2018

Present: Arwyn Larson, Christina Trunnell, Kelsea Jones (minutes), Pat Jacobson, Cindy Feibert, Patty Faw, Sarah Vargas

I. Welcome

- a. Christina began the meeting by thanking the board members for being on the board again this year. She reviewed the mission of the advisory board: the purpose is to advise on policy and to help the library plan for the future.
- b. Christina brought up the empty faculty position on the board and asked if we should ask a staff member to serve in that place. The board agreed that a staff member who works closely with students would be an asset. Board members suggested inviting Carol Buttice, Lisa Meyer, Gina Roper, or Chase Van Weerdhuizen.
- c. The board reviewed the minutes from the June 7, 2018 meeting. Arwyn moved to accept the minutes, and Cindy seconded. The motion passed. Arwyn suggested adding librarianextras.com, a resource that was new at our last meeting, to the TVCC library webpage.
- d. Christina reviewed the updates made to the library over the summer. We were able to complete all of the projects introduced in the June meeting except the zine project. Board packets included before pictures, and the board members were invited to take a short tour of the library after the meeting adjourned.
- e. Kelsea updated the group about the Holiday Book Drive. Around 800 students are signed up to receive books, and the summer sponsorship drive resulted in collection of \$200 for this year. Kelsea has signed the library up for a service called First Book which provides books in bulk for the price of shipping. We have already purchased 482 books for the drive, which puts us well ahead of schedule!

II. ALA Conference Update

- a. Christina and Kelsea attended the ALA annual conference in New Orleans. One of the best takeaways from the week was a demo we attended for a new scanner system. The KIC scanner will create PDFs, searchable PDFs, picture files, and MP3 files of students scans. Christina, after consultation with the IT director, purchased a scanner for the Library. Administration had a chance to see a demo of the scanner (and see our other updates) before school began. The scanner company reports over 700 hours of usage of our scanner by Oct. 1. The scanner has been a particularly helpful investment for students who are waiting for their financial aid.

III. ACRL Update

- a. Christina attended several ACRL meetings and trainings about open ed publishing and information literacy over the summer. The information literacy standards changed in 2016. Christina began rewriting our information literacy outcomes to reflect the new framework, and is actually the first to work on implementation of the framework. Christina will eventually send our information literacy class and outcomes out to the state.

IV. Year in Review

- a. Christina shared an overview of the 2017-18 stats for the library. Information literacy class reach is up, library usage has increased slightly, and circulation is steady. ILL stats show that we are sending out more than double the materials we are ordering in, which shows that we have a strong collection. The library staff conducted a collection review over the summer, and it was found that the median age of the library collection has increased from 1978 in 2009 to 1999.

V. Accreditation Update

- a. Christina shared TVCC's accreditation self-study with the board. She reviewed the highlights of the sections that pertain to the library and information services. Christina predicted that the concerns the accreditor will raise will include:
 - i. All curriculum is supposed to go through Library, but it does not.
 - ii. While the library provides services to Caldwell, the services are not adequate to the need and there are no future institutional plans to increase service to Caldwell.
 - iii. There is a need for more faculty librarian positions.

VI. Library Tour

- a. The meeting ended with a tour of the updated study rooms and a demonstration of the new scanning station.

Library Advisory Board

8 March 2019

Present: Patty Faw, Sarah Vargas, Arwyn Larson, Cindy Feibert, Christina Trunnell, Kelsea Jones
(minutes)

I. Welcome

- a. The board reviewed the Fall meeting minutes. They were approved without changes.

II. Project Updates

- a. Kelsea updated the board on outstanding projects. The Holiday Book Drive was a success again this year. Donations from businesses and individuals raised \$1255, fifteen books were donated from the Amazon Wishlists, and we delivered just around 1500 books.
- b. The zine collection is finally up and running. Kelsea and her dad custom built shelves for the new collection. We will continue to add zines to the collection, primarily from Oregon zinesters. Kelsea and Diana will have a booth at Border Town Comic Con this year and hope to market the zine and graphic novel collections there.
- c. The study rooms now have Amazon Fire sticks so students can stream videos from our online film subscriptions.

III. Future of Library

- a. Christina announced that she has tendered her resignation and will be leaving TVCC at the end of Winter term. She has accepted a position with Montana Department of Education to spear-head the state's OER initiatives, and she will be moving to Bozeman, MT at the end of March. Christina and Kelsea will compile a written recommendation for the future of the library for the board. Ultimately, the school needs to hire someone with an MLIS to provide leadership for the department. Kelsea asked for help advocating for the department.
- b. Christina will continue to work under contract to ensure that there are no service disruptions for the 2019-20 school year.

IV. New Business

- a. Christina will also work to make sure the LSTA grant that the TVCC and Linn-Benton libraries have applied for gets off the ground. This grant, if awarded, will fund an Evergreen module to compile and track digital course reserves and syllabi.
- b. A new LIB 101 course has been approved by all of the required committees and will run in Fall 2019. This one-credit course will teach information literacy and fill

a gap in the English department's offerings as they transition to three four-credit classes.

- c. Finally, the board reviewed student and faculty surveys that will be sent out in the Spring. The only suggestion was to add a question to the student survey about the new KIC scanner.
- d. The meeting ended with the board wishing Christina good luck in her new position!