

**BOARD MEETING MINUTES**

Those present: Chair John Forsyth, Vice Chair Cheryl Cruson, Stephen Crow, John Hall, Roger Findley, Darlene McConnell and Mark Wettstein

Others present: President Dana Young, Vice President Eddie Alves, Shirley Haidle, Anne-Marie Kelso, Abby Lee, Bernie Babcock, Dwight Lockett, Corey Johnson (CTA Architects), Cathy Yasuda, Drake Wallick, Yami Gonzalez, Tessa McFetridge, and Travis McFetridge

Chair Forsyth led the group in the Pledge of Allegiance and a reading of the College's mission and vision statements.

**Work Session**

**I. Call to Order and Acknowledgement of Guests**

**a. CTE Center Update and Preliminary Drawings**

Architect Corey Johnson shared the preliminary drawings for the CTE Center. The drawings were a result of previously held college and community listening sessions. The design is schematic and is still at its earliest stage of development. Johnson shared the timeline for the construction of the new facility and took a moment to answer questions from the Board.

Project Manager Bernie Babcock stated the Building Committee is excited about the project and understands there is a lot more work to be done. Babcock shared the College is on schedule for this part of the project.

**Regular Session Meeting**

**I. Agenda Review/Changes**

The only change to the agenda was to add under Special Presentations: Tutor Certification by Dwight Lockett.

**II. Special Presentations**

**a. Math Jam**

The concept for Math Jam resulted out of Title III and is geared to help students get a jump on their placement tests and at no cost to them. Students practice their math skills and learn testing strategies that help them progress through the math sequence much faster.

According to Drake Wallick, Math Jam has met its goals for Title III and has data to support how students did. Initial data supports the national data which shows students are better prepared for math and usually skip one or two courses in a sequence.

Also, out of Title III came tutor training. TVCC has a state approved HDEV 130 OA tutor training course. Math Lab Coordinator Dwight Lockett shared that an application was submitted to the College Reading and Learning Association (CRLA) for International Tutor Training Program Certification. According to Lockett, it will take a few months for the lengthy application to be reviewed before it is approved. Lockett also shared that this type of training will provide opportunities for students to work as certified tutors anywhere.

**III. College Business:** There was no business this month.

**IV. Public Comment:** There were no comments from the public.

V. **Consent Agenda - Action Item(s)**

- a. Board Minutes – October 16, 2018 and November 7, 2018
- b. Financial Report

**Motion:** Cheryl Cruson moved to approve the items under the consent agenda as presented and the motion was seconded by Darlene McConnell. The motion carried unanimously.

VI. **College Reports and Statements**

- a. Statements from ASG/Student Programs

ASG Vice President Tessa McFetridge reported on the activities and happenings in ASG and Student Activities. Some of the activities included Mental Health Pop Up, Boo Bash, Thriller Black Light Dance Party, and volleyball intramurals. The final event for fall quarter will be a Relaxation and Movie Night.

10 in 10 Initiative – There is a billboard in Barber Hall showcasing the biggest lie event and listing the office hours for the campus mental health counselor. Last Tuesday, students held a Food for Thought Forum on mental health.

Other news included:

Two water bottle fillers have been ordered for the science building and there will be some purchased for the gym. Lastly, Student Activities has been working on the student discount cards and wanted to thank the local businesses for their support.

- b. Statements from Faculty

There were no statements from faculty.

- c. Administrative Reports

Business Office and Bookstore

Board member Mark Wettstein asked about student loan debt. CFO Shirley Haidle stated that although the College isn't responsible for federal student loans between students and the government; however, when loans are not repaid by students, it does affect the College's default rate. Haidle believes the College is currently at a 24% default rate. Vice President Eddie Alves shared that one Title III objective is to incorporate financial literacy into the HDEV classes such as independent financial literacy courses for students to take.

Board member Wettstein also asked about the College's debt levels. CFO Haidle summarized the consolidation of the gym loan, science building and city LIDs last year (\$1.5m) and spoke about the PERS bond (\$7.1m) and the housing/parking lot bond (\$4.9m). There was a brief discussion concerning the College's bond rating which is at a favorable A+ rating.

Other news included the College' audit report which should be available in January. CFO Haidle will then schedule a meeting with the Audit Committee before the January 15 regularly scheduled board meeting. Board members who volunteered earlier in the year to serve on the committee are John Hall, Roger Findley and Darlene McConnell.

Statements from Academic Affairs

Vice President Eddie Alves shared the College is still waiting for approval from the VA on the Oregon fixed wing program. In the meantime, students are flying out of the Payette airport. He also gave a brief update on the visit by SkyWest which is proving to be a favorable partnership.

Currently, all instruction for the aviation students is occurring at the Ontario campus. Students have been using the modular at the airport as a study lounge in between flight lessons and the College will continue to work with the City on internet access for the building.

Other news included:

The livestock center now has internet. The College is determining whether or not to put a computer lab out there due to the amount of dust.

Vice President Eddie Alves explained the role of the Navigator Coordinator who will work between TVCC and DHS on support mechanisms to help DHS clients attend class. DHS will be funding their clients' books and tuition and fees.

#### President's Comments

President Young shared an article featuring the TVCC Rodeo Program and Head Coach Drew Pearson. The article was in the November 2018 Issue of Rodeo News and is great news on what we do at TVCC.

Board members were invited to attend an Education Summit on January 8 in Baker City. This will be an opportunity to visit with our legislators and talk about education in general from P-20. President Young received a telephone call from Superintendent Mark Witty of the Baker School District who invited TVCC, EOU and Blue Mountain Community College to the summit.

President Young will be meeting tomorrow morning with Representative Greg Smith on the community college budget ask and to share information on TVCC.

Associate Vice President Abby Lee shared that the Oregon Presidents Council in partnership with OCCA will be sponsoring an ad at the Oregon Business Leadership Summit. Abby plans on attending the summit on December 3 in Portland. The purpose of the ad is to bring visibility to community colleges and to ask that any support for the business tax should go to education.

The Board also asked about the College Community Connection newsletter and if there has been any feedback. President Young shared she has received a lot of positive feedback and that the College will keep the stories and information flowing to let everyone in the community know what we are doing. The goal is to send out the newsletter every two weeks. Board member Findley also shared he has received positive comments on the newsletter.

#### d. Statements from Foundation

Executive Director Cathy Yasuda shared information on three topics:

- Foundation Gala – she thanked everyone who attended and contributed to the fundraiser. The proceeds were close to \$200k which is the most money ever raised.
- Planned Giving Workshop – the workshop was held last Thursday and was sponsored by the Four Rivers Healthy Community Foundation, St. Alphonsus Foundation and the TVCC Foundation. The workshop was facilitated by Doug Lamm and Shawna Peterson. Another presentation on planned giving by Lamm and Peterson will be scheduled at an Ontario Chamber of Commerce luncheon.
- Foundation Christmas Party is set for Friday, November 30. The Board of Education was invited to join the Foundation in this festive dinner and the Christmas concert.

#### e. Statements from Board Members

- Mark Wettstein shared that he attended the Gala and enjoyed the event.
- John Hall stated he appreciates the college newsletter.
- Roger Findley stated he was disappointed that the NWCCU evaluation team couldn't find more commendations. He noted he was glad the evaluators saw we support our students. President Young shared she should receive the draft report to review for errors of fact from lead evaluator Dr. Jeff Wagnitz after Thanksgiving. After we review the report, it will be sent back to Dr. Wagnitz who will then forward to the NWCCU Commission. President Young plans to attend the Commission's meeting in January to hear our accreditation status.
- Darlene McConnell stated it would be nice to get accolades from the NWCCU evaluators for the work involved in the accreditation process.

- Stephen Crow shared he enjoyed the Gala. He plans to share information on what he learned at the OCCA conference with the rest of the Board during the December planning retreat.
- Cheryl Cruson shared she participated in a CTE listening session on campus as well as heard the CTA architect presentation at the Ontario Chamber meeting. She also enjoyed attending the Foundation's Gala, appreciated the NWCCU visit, attended the Emerging Leader's Conference, and the planned giving workshop sponsored by the Foundation.
- John Forsyth stated the accreditation visit was better than what he expected. He felt they were right on in picking up the sense of our institution. Chair Forsyth thought the College is making momentum and we are doing some positive things.

OCCA Board Report – Stephen Crew presented OCCA service awards to John Forsyth (20 years of service), Cheryl Cruson (12 years of service), and Mark Wettstein (8 years of service).

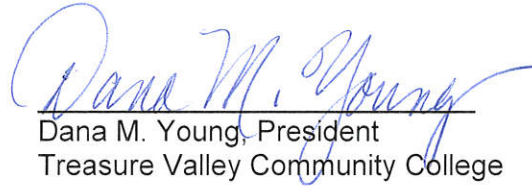
VII. **Adjournment and Next Meeting**

The next meeting will include the Board Planning Meeting and Regularly Scheduled Board Meeting on Tuesday, December 11, 2018.

**Motion:** Roger Findley moved to adjourn the meeting at 8:33 p.m. and the motion was seconded by Stephen Crow. The motion carried unanimously.



John Forsyth, Board Chair  
TVCC Board of Education



Dana M. Young, President  
Treasure Valley Community College