

TREASURE VALLEY COMMUNITY COLLEGE BOARD OF EDUCATION
650 College Blvd., Science Center Building, Hanigan Board Room (#115A), Ontario, OR 97914
Monday, August 20, 2018, 9:00 a.m.

BOARD MEETING MINUTES

Work Session

The meeting began at 9:00 a.m. and Chair Forsyth led everyone in the flag salute and reading of the College's mission statement.

Those present: Chair John Forsyth, Vice Chair Cheryl Cruson, John Hall, Stephen Crow and Mark Wettstein (absent: Darlene McConnell and Roger Findley)

Others present: President Dana Young, Vice President Brad Hammond, Anne-Marie Kelso, Shirley Haidle, Cathy Yasuda, Abby Lee, David Koehler and Hunter Marrow (Argus Observer).

I. Trends in Community Colleges

Chair Forsyth summarized the articles on declining enrollment published by Inside Higher Ed. He reminded everyone to continue to be aware of this issue. One advantage for increasing enrollment is our dual credit and how this benefits students and colleges.

President Young stated a good example of what we are doing well is our relationship with Four Rivers Community School. This is another advantage as we receive tuition and fees and state reimbursement.

Chair Forsyth stated we need to prepare for the future. Any place we can have cost savings will be beneficial to our budget as well as finding ways to generate more income.

II. Review & Assess 2017-18 Goals

President Young reviewed the Board's 2017-18 goals and noted that we will need more information to be able to provide evidence that the Board met or didn't meet these goals.

III. Set 2018-19 Goals

President Young shared the 2018-19 goals that were created by the Board. The Board was asked to review the goals and finalize them.

It was asked if the Board will review their policies again. It might be time to bring the Board's subcommittee back together to review their board policies. President Young shared that she believes there are about five Oregon community colleges who have moved over to the California board policy model. After our accreditation visit, TVCC may consider the California model to see if it would be a good fit for the College.

Vice Chair Cruson recommended reviewing the Board's policies again and bringing the subcommittee together.

IV. Accreditation Self Study

President Young provided an update on the accreditation visit and the role of the Board during the visit. The accreditation visit is scheduled November 7-9, 2018. It was noted that board member Stephen Crow will be attending the OCCA Annual Conference at this time and John Hall will be unavailable as well.

Accreditation Liaison Officer David Koehler stated he would let the chair of the accreditation evaluation committee know there will be some board members who won't be available. The Board was provided with the logistics and expectations of the visit. Koehler mentioned the visit will cost the College approximately \$20k and that these funds were budgeted for. The Board received a copy of the April 13, 2018 letter from NWCCU. According to Koehler, once the evaluators' report is

complete it will be sent to President Young for response back on any corrections due to factual errors or propriety information. The accreditation chair will then send the report to NWCCU who will send it back to TVCC and at that point we have an opportunity to provide any comments.

Koehler asked the Board if there were specific groups we should include in the list provided to the evaluation committee on who they should visit with. Chair Forsyth suggested including the ASG president. It was also suggested to add the Foundation under community; however, Koehler stated he would check to see if they include the Foundation or community in their visit.

Lastly, the Board was provided information on areas the College thought it would be commended for and areas for improvement.

V. **Board Representatives for Committees**

Board members took the opportunity to volunteer for the various committees both on campus and at the state level.

The Board took a break at 11:45 a.m. to attend the Ontario Chamber of Commerce luncheon and reconvened at 1:15 p.m.

Those present: Chair John Forsyth, Vice Chair Cheryl Cruson, John Hall, Stephen Crow and Mark Wettstein (absent: Darlene McConnell and Roger Findley)

Others present: President Dana Young, Vice President Brad Hammond, Vice President Eddie Alves, Shirley Haidle, Abby Lee, Kaitlin Brookshire, Anne-Marie Kelso, and David Koehler

VI. **2018-19 Organizational Charts**

The Administrative Team summarized their organizational charts with the Board and answered questions.

VII. **Caldwell Center Update and Budget**

Director Kaitlin Brookshire highlighted the 2017-18 and 2018-19 goals and budget for the Caldwell Center.

Highlights included receiving the \$45k Smeed grant, starting the Caldwell Wrestling Club, the Center's involvement in organizations such as the Chamber, Salvation Army, Idaho Power, Mayor Youth Council and 4H.

The Caldwell Impact Data Points were reviewed which included advising for fall, winter and spring where Caldwell advised students who took classes either on the web or in Ontario. Brookshire reviewed data on SMART classroom credits which qualify for Oregon FTE.

Caldwell City Mayor Garret Nancolas and the Caldwell Economic Development Council are very supportive of the Caldwell Center and have negotiated a 10-year lease with us with an automatic five-year renewal. We are very excited about this.

VIII. **Title IV Federal Funds Update**

President Young advised the Board that the College received a letter this month regarding our Title IV federal financial aid program review.

IX. **2018-19 Board Meeting Schedule**

The schedule will be updated to include the OCCA board meetings.

X. **Work Session Calendar**

President Young shared that a tour of the Caldwell Center and SilverHawk will be scheduled for board members Stephen Crow and John Hall who have not seen the facilities. Any board member who would like to join them is welcomed. The Board was asked what work sessions they would

like to see. Some ideas were a spring visit to the Ontario airport, information on Shakespeare trip, campus safety, review or presentation on the facilities master plan and deferred maintenance.

XI. **Self-Assessment Monthly Evaluation Forms**

There was a discussion concerning the Board's monthly self-assessment. The Board will continue to use the same form and include their names at the top. Chair Forsyth stated he would like to see something more constructive rather than a yes or no answer. Board member Stephen Crow stated he would check with other board members to see if and how they do their monthly self-assessments.

XII. **Equity Statement**

The Title III group will bring forward an equity statement for the Board to adopt which will provide a foundation for projects and actions to bring awareness to equity and diversity. This has not yet been shared with the campus community.

XIII. **Adjournment and Next Meeting**

The board meeting adjourned at 3:49 p.m.



John Forsyth
TVCC Board Chair



Dr. Dana M. Young
TVCC President