

Treasure Valley Community College Library

Advisory Board

December 5, 2016

Minutes

Present: Christina Trunnell, Arwyn Larson, Cindy Feibert, Dennis Gill, Pat Jacobson, Patty Faw

Agenda:

Minutes: Arwyn moved to approve minutes, Pat 2nd the motion. No discussion and minutes approved.

Update:

- a. **Staffing** – The library lost two of its employees since the last meeting, Vanessa Paulson and Naveeda Benjamin-Daniel. A new full-time employee was hired to take Vanessa's place (Cherrie Moore), and one of the work studies (Desirae Alford) moved into Naveeda's part time position.
- b. **Library Usage** – Christina presented the Fall 2017 usage report with a colored handout (attached). She explained the new enCompass search platform that she purchased for the library through EBSCO Host and fielded questions about use and implementation of training in the research classes. She went over the numbers for the research class (decreasing yearly despite the library's steady physical usage numbers). Lastly, Christina went over the checkout numbers, which have declined, but not as much as the student enrollment numbers have dropped, and highlighted the incredible number of new checkouts, showing that our marketing of new materials is effective.
- c. **Printing** – Christina was excited to tell the board about our new printing kiosk. A printer in the library has been on the top of the student wishes in our yearly surveys for the past few years.

Program Review: Christina is working on the department review and will pass it along to the board and invite to the presentation when she finishes.

Holiday Book Tree Project: We are knee deep in collecting books and money for our holiday book drive. We have locked donation boxes and baskets of books at a half dozen local businesses, and trees with book tags throughout town and on campus. Although we've solicited donations from several publishers, we have not received any word back from them. The library will have to purchase the balance of the books so that all children selected for the project will receive their book. We are expecting to deliver close to 1000 books to children in Malheur County. Patty Faw asked if the public libraries were involved

Upcoming Events: The library hosted two movie nights fall quarter and have a full line up of movie nights for winter and spring quarters. We're trying to come up with some fun events other than movie nights and will report those out at the end of the year.

Open Discussion: Christina reminded the board that they used to have a student board member and asked for discussion about a future student on the board. Cindy and Arwyn talked about collaborating on one of the movie nights – they suggested the title *Imitation Game*. Christina told them that she'd love to partner with science or any department as it increases our attendance and is more meaningful when we can have extended conversations about the topic.

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March 2017

Minutes (No meeting scheduled - just invite to presentation)

Present: Christina Trunnell, Dennis Gill

Department Review:

Department Review: Christina presented the library review to one of the library advisory board, her department review committee, and a few of the administrators. We had two faculty members from the English department watch the presentation as well.

Process – Christina consulted several community college and university department reviews and settled on a template that fit our school. She then molded it for our information and wrote the review. A team was assigned to review our final document and give feedback. Once the document was ready for publishing, Christina scheduled our presentation date and made a Prezi.

Presentation – Christina presented the main points of the department review, solicited questions, and fielded feedback.

Finalization – The department review was made available to the campus and the feedback and all of the data were stored in a binder along with the published document.