

Amanda Bay Cooper

123 Z St, Reno, NV 89511 | (775) 278-5544 | amanda.bay@live.com | www.linkedin.com/in/amanda.cooper

Professional Summary

Patient-oriented RN with 26 years of experience in orthopedics, telemetry, and medical-surgical care. Expertise in all facets of patient care, including assessments, charting, care planning, treatment, medication administration, education, and advocacy. Seeking to take my next career step as a Clinical Care Coordinator.

Skills

- Nursing Leadership
- Staff Development
- Inventory Management
- Patient Care, Advocacy, and Education
- eCOS EHR and Electronic Charting
- Quality Improvement Initiatives

Professional Experience

Unit Administration and Nursing Leadership

- Oversee daily needs for a 30 bed unit while supervising up to 6 nurses and nursing assistants
- Collaborate with nursing staff to sustain continuity of care by communicating status of patients
- Analyze unit needs and assign beds and patients to nursing assistants and nurses

Patient Care

- Provide direct and indirect care for patients in orthopedic, medical-surgical, and step down units
- Perform patient assessments, and measure vital statistics, document changes in condition or acuity
- Administer medications, therapies, and treatments and monitor administration of IV fluids

Patient Education and Staff Education

- Educate patients, families, and caregivers on diagnosis, treatment options, expected outcomes, and care
- Inform patients and caregivers of post-discharge instructions, and provide referrals and information
- Precept new nurses on hospital policies and procedures and clinical skills to enhance care

Work History

Registered Nurse/Relief Charge Nurse, Bethesda Hospital East – Reno, NV – September 2005 to Present

Registered Nurse/Relief Charge Nurse, Holy Cross Hospital – Lake Tahoe, NV – March 1997 to June 2005

Education

Bachelors of Science: Nursing and Health Science, University of Nevada, Reno – Reno, NV

- Minors in Non-profit Organization & Sports Medicine
- Graduated with Magna cum Laude honors

Volunteer Experience

Event Manager, Lake Tahoe 5K Color Run, Summer of 2017

- Coordinated a 5K color run to promote health in a fun and exciting way
- Oversaw sub-committees such as finance, event sponsors, and promotion
- Raised \$6,000 and donated all proceeds to St. Luke's Children Hospital