

MINUTES OF THE TREASURE VALLEY COMMUNITY COLLEGE LIBRARY
ADVISORY BOARD

September 25, 2007

The TVCC Library Advisory Board meeting came to order at 6:30pm on September 25, 2007. Those present were Jean Ruud, Nan Moss, Claudia Widmer, Dennis Gill, Christina Macklin, and Josette Flock, acting secretary. Pat Jacobsen and Jeanie Ford were not present.

The reading of the minutes of the February 2007 meeting of the Library Advisory Board were waived, and Jean Ruud introduced Christina Macklin, library staff member, to the group.

Jean Ruud and Christina Macklin attended a Library Conference together at Edmonton, Canada in July of 2007. Ideas from these workshops are as follows.

1. The Roving World Library. A library staff member will spend a few hours per month sitting in select places on campus and answering questions posed by TVCC students. The main premise is to make students more aware of the library.
2. Scrapbooks on the web. Software is available that would allow archival scrapbooks to be placed on the web, making the scrapbooks searchable.
3. Updating the TVCC website. Christina Macklin attended a workshop showcasing a web site Idaho libraries use to create their web sites. The program is very user friendly, and the ISS department may be interested in using it also.
4. Christina Macklin has a friend who is now a publishing author. She will speak to her concerning a possible library appearance.

Dennis Gill reported that the library received everything requested in this year's budget, except the \$6,000 needed to replace the metal shelving for the magazines. The new book drop has been installed, new furniture for the study room, and part-time library employees were given a raise.

Dennis Gill remarked that we will need to start working on the budget for next year shortly.

Dennis Gill stated that he would like to see the wall moved back a few feet in the conference room (into the storage room) and make the conference room larger, while making it into a small screening room and quiet room with a big screen television for the film classes and the research classes.

Jean Ruud reported that the TVCC Foundation president came up to the library with a community member for the first time. They both seemed quite favorably impressed with the library.

Jean Ruud stated that a new lectern and laptop had been acquired and the mini-research classes were being given in the classroom.

The meeting was adjourned at 8:00pm.

Josette Flock
Acting Secretary
TVCC Library Advisory Board

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January 22, 2008

The TVCC Library Advisory Board meeting came to order at 7:00pm on January 22, 2008 at Fiesta Guadalajara Restaurant. Those present were Jean Ruud, Nan Moss, Claudia Widmer, Dennis Gill, Pat Jacobsen and Josette Flock, acting secretary. Jeanie Ford was not present.

The minutes of the September 2007 meeting of the TVCC Library Advisory Board were read and approved.

Jean Ruud announced her retirement from the library as of September 2008, moving to a half-time position. Christina Macklin will move to days and a new full time employee will be hired for the afternoon/evenings.

Jean Ruud and Dennis Gill will be working on the budget for next year. An electric fireplace has been purchased and will be installed when all electrical work is finished. Dennis Gill stated that he will ask for monies to replace the existing magazine shelves and to replace the long tables with round tables.

Dennis Gill stated the large heater in the reading room will be removed and a lower window put in. Jean Ruud suggested a long term goal might be to expand the library out onto the patio for student use.

Jean Ruud stated that the Roving Library idea was not possible to implement at this time, as the library is short staffed.

Jean Ruud also informed the board that scrapbooks on the web would cost \$5,000 for the software and was not feasible at this time.

Christina Macklin hopes to speak with Maria Headley, author of the book "The Year of Yes" when she comes to Boise to ask about a possible library appearance.

Jean Ruud passed out flyers with Library Staff/Advisory Committee Suggestions for Reading Books that were read in 2007. These flyers will be placed in the library, the English Lab and the faculty break room in Barber Hall.

Dennis Gill noted that the scrapbooks of newspaper articles of the 9/11 tragedy have been completed. Dennis Gill was pleased with the results. Josette Flock will present the scrapbooks to the school board at the next meeting.

Dennis Gill stated President Sorensen is working on a solution concerning the lack of computer technical support for the library on weekends.

Nan Moss stated that since Dennis Gill has been in charge of the TVCC Library, she has found the library to be much more warm, comfortable and welcoming.

Dennis Gill stated as there are film classes being offered, he would like to suggest that many of the more “important” films be purchased. Claudia Widmer suggested buying films based on books, but given a different movie title.

Jean Ruud stated after moving the Research Training class to a classroom, students treat the class differently and more as part of their education process.

Dennis Gill expressed sincere thanks to all serving on the TVCC Library Advisory Board. The Board of Education is much more influenced by recommendations that come from the Advisory Board. Nan Moss stated that she is proud to be on the Advisory board and felt much as been accomplished.

The meeting was adjourned at 7:45pm.

Josette Flock
Acting Secretary
TVCC Library Advisory Board

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May 1, 2008

The TVCC Library Advisory Board meeting came to order at 7pm on Thursday, May 1, 2008 at Mackey's Restaurant. Those present were Jean Ruud, Claudia Widmer, Dennis Gill, Pat Jacobsen, Nan Moss, Patty Faw and Josette Flock, acting secretary.

Patty Faw as introduced and welcomed as the new TVCC Library Advisory Board member replacing Jeanie Ford, who has moved.

The minutes of the January 2008 meeting of the TVCC Library Advisory Board were read and approved.

Dennis Gill stated that the budget has been completed and approved by the administration. Jean Ruud stated that the fireplace has been installed. Jean Ruud noted that there had been an old historical map of Malheur County that had been donated to the library and will be framed and hung above the fireplace.

The scrapbooks of newspaper articles from the 9/11 tragedy have not been able to be presented to the school board yet. Dates have been set twice, but were then cancelled. Dennis Gill will check the next board meeting.

Dennis Gill noted more patrons seem to be checking out videos. Jean Ruud has been emailing out updated lists of new books and videos available to the staff. She stated that the library now holds most "Best Picture: Academy Award" winners in DVD.

Dennis Gill reviewed the proposal budget with the Library Advisory Board members (see attached), noting particularly that a new full time librarian will be hired. He stated that he had received a compliment from Randy Griffin stating that this library has never been run more efficiently than under Jean Ruud.

Dennis Gill pointed out a line item for site improvement, indicating \$6,500 to be paid for new wooden shelves for the magazine area.

Dennis Gill also stated that he would like new furniture for the library placed on a future budget plan.

Jean Ruud stated that she would like to see the red carpet on the main walkway in the library replaced.

Evening security issues at the college were discussed. There is not always a security officer available to walk employees on the evening shift out to their cars and there are safety concerns.

Claudia Widmer again expressed concern over the lack of computer technical support at the library over the weekend. Dennis Gill assured that he would continue to pursue the matter further.

Dennis Gill stated emphatically that the TVCC Library Advisory Board has a huge impact on the school board and he thanked them all for serving.

The meeting was adjourned at 7:50pm.

Josette Flock
Acting Secretary
TVCC Library Advisory Board