

Treasure Valley Community College
Library Advisory Board Minutes
August 14, 2013

Those present: Dennis Gill, Christina Trunnel, Arwyn Larson, Cindy Fiebert, Pat Jacobsen
Not present: Nan Moss, Laura LeBoutillier, Patty Faw

Meeting began at 7:00 pm

Agenda Items:

1. Approval of Minutes: The January meeting minutes were approved.
2. Research Classes: 1200 students completed classes which is a 10% increase over last year. New state requirement is to provide research class info in an online format. Christina has developed a training module and hopes to embed the module in blackboard so students can use it. Christina will present to faculty during in-service.
3. Facebook: Facebook usage went up while Kylie was in charge. It is important to have regular posts to FB page to increase usage. The new person who is hired to replace Kylie will definitely be asked to work with FB.
4. Budget: Library is satisfied with budget. TVCC approved a new permanent position at library, increased database budget 20% and increased travel budget.
5. Student Surveys: Due to Virginia leaving her job unexpectedly the surveys didn't happen this year. Plan to give survey in Fall and Spring next year to see if students perceptions change in that time.
6. Spring events:
 - Blind Date with a Book: for February, well received and will repeat
 - Womens History Month: for March, Half the Sky was shown, about 20 students came
 - National Poetry Month: for April, poet did reading
7. Staffing: Kylie and Virginia both left TVCC and new hires being made
8. Collection Size/Weeding: Due to fact that shelf space is adequate for books not much has occurred, Christina is working on adding to our collection and next week a new display for oversize books will be added to library which will increase shelving space even more. Nursing faculty regularly weed out medical section to comply with accreditation in their area.
9. Summer Film Series: Every Wed a film was shown this summer....plan to continue into the school year but reduce to once a month. We discussed the possibility of writing a grant to make a theatre room in the library that would seat about 30 students. Estimated cost is \$40,000.
10. Banned Book Week is in September. Christina has ordered pins and will order mugs to give out at coffee hour during in service week. We talked about taking pictures of staff/faculty with banned books during coffee hour too to use around campus!
11. Discussion about starting a "Friends of the Library" club with Christina as advisor. The students could help with event planning and library projects. Board unanimously thought this was a great idea!

The Meeting was Adjourned at 8 pm.

Treasure Valley Community College

Library Advisory Board Minutes

Monday, January 27th, 2014

Those present: Dennis Gill, Christina Trunnell, Arwyn Larson, Cindy Feibert,
Laura LeBoutillier, Patty Faw, Vanessa Paulsen

Not present: Nan Moss, Pat Jacobsen

The Library Advisory Board Winter meeting began at 7:00pm.

Agend Items:

1. Approval of Minutes

2. General Report:

- a. **Research Conference:** Students are having a tougher time with research. Christina reported that there have been an increase in research classes being taught at the TVCC Caldwell campus. There haven't been as many classes scheduled overall, in both locations, though (about 50% less.) Christina is wondering how to assess these changes.
- b. **Blog/Facebook page:** Christina spoke about how Facebook is now becoming a thing of the past. Students seem to be done using Facebook since it's not the interesting and "cool" thing to do anymore. There used to be 200-400 views per week last year. Now there is only about 40. Christina wondered if the Library should use Facebook Boost to see if more students could be reached. She explained that the Library could define a target audience and maybe the college could contribute to the fee. Christina shared that the time of the year was odd with student questions. The mood seems to be drearier. The suggestion of "happy lights" was made.
 - i. **Gratefulness Project:** Christina shared with the Board that a new gratefulness project would be starting. A chalkboard will be made and set up at the top of the stairs. Students, staff members, and faculty will be able to express what they are grateful for in their lives.
 - ii. **Academy Awards ballots:** 45 students participated last year. Christina informed the Board that she planned on having the Academy Award voting again this year since students seemed to enjoy the event.

3. **Budget/Staffing update:** The TVCC administration asked Christina to decrease the Library by 7% this year. Christina said this was not possible and justified this by stating that the costs for digital databases increase anywhere from 7-15% a year. The Library budget does not reflect those figures. Staffing changes were also made recently. Christina informed the Board that Penny decided to quit her position as the Library Administrative Assistant last fall and Christina also fired another part-time staff

member. Christina hired Vanessa Paulsen as Penny's replacement, Kasey Butler as the part-time member, and Ashton Stark as the Library's work study student.

4. **Improvements to the Library:** The media room has been completed. Christina informed the Board that the Library is now allowing other libraries to request DVDs through the ILL system. However, any materials that professors put on hold for their classes are not available to other libraries until the materials are no longer needed.
 - a. **New library building:** Christina brought up the topic of a new library building for the future. The floor of the library is at its maximum weight, technically over code, so expanding anymore would not be safe. Compared to other libraries throughout the state, and even the nation, TVCC has a small library and there is no college library available for students attending the Caldwell campus. Instead of creating space for a library, there are showers, so students in Caldwell have no resources or instructions besides the online resources. Christina emphasized the point of advocating for a new library building at the Ontario campus and also some sort of library in Caldwell. She stated that there have been community member who have expressed their ideas about a new library and that the college should look into getting more support from community members for this project. At the last two meetings with ASG and students, Christina said that a new library building was mentioned. The ASG's 10&10 project has seen some projects completed like the new entrance signs and the fountain by Student Services. A new library building is on their list, but it is at the bottom.
5. **Accreditation:** Christina discussed with the Board the five year report for accreditation. She stated that there were seven sections included and the process for turning in information has not been going well. Library sections were rewritten by Michelle Landa after Christina turned in her report. Christina informed the Board that there would possibly be a meeting with Portland and Chemeketa to make sure all the information given is being translated appropriately. She stated that there would be advanced notice given if this were to occur.
6. **Upcoming Events:** Christina discussed the events coming up for the Library. For February, the Library will be doing the Blind Date with a book event. Students seemed to enjoy this last year, so she wanted to try it again. In March, Women's History Month will be the focus. Christina stated that Caldwell requested a showing of "Half the Sky." This film followed celebrities to six different countries in the world to spotlight major issues concerning women. The hope was to have a speaker come for this event as well. April will be Poetry Month. For the summer months, Christina wanted to do the Film Festival showings again. Christina mentioned that she wanted to change up the venue and setup if possible. Questions posed to the Board were: Can we use a bigger screen? How can we get more people involved, community members included? Friends of the Library was another topic Christina wanted help/suggestions with for the future. Cindy and Arwyn said they would help.

- a. For the fall events:** Banned Books Week will be the first week of classes. Christina stated that she wanted to buy mugs, water bottles, or something similar for staff and faculty since that went over so well last year. Christina also informed the Board about the Oregon Reads Project and that the TVCC Library will be participating in that this year. An author is chosen to celebrate, and then everyone in the state reads “together.” This year, the centennial of William Stafford is being celebrated.
- 7. Open Discussion:** As there were no more questions, the meeting was adjourned at 8:20pm. The next Advisory Board meeting will be held in the latter part of the Fall quarter, date and time TBA.