

TREASURE VALLEY COMMUNITY COLLEGE
Library Advisory Board Minutes
Thursday, December 8th, 2011

Those present: Dennis Gill, Christina Macklin, Pat Jacobsen, Laura LeBoutillier, Arwyn Larson, Cindy Feibert, Patty Faw.

Not present: Nan Moss

The Library Advisory Board's Fall meeting began at 6:10 pm.

Agenda Items:

- 1. Approval of Minutes**
- 2. Fall changes:**
 - a. Staffing:** Michelle Kinzer (3/4 time position) has left the Library and moved to the English Department (1/2 time position). Virginia Crow (full time Sunday and evening position) has assumed Michelle's duties and works the Circulation desk during the day. Michelle Flock (full time) has been hired to the Sunday and evening position. Christina expressed concern that we are still short staffed and wished we could add another part time person.
 - b. Book displays:** The Library had three new book displays custom built this fall. Two replaced a table display and an awkward metal display which are better fits to the available space and provide more display space. The third display incorporates the two public computers and adds additional tiered display space. It eliminates the table where the public computers were and makes a narrow sit down and one stand-up computer station. This encourages shorter public use time per patron which has been a concern in the past. It also allows a large display area.
- 3. New book format:** The Library has added a new audio book format to the collection called Play-Away. Play-Away books are audio books are battery operated, fit in your pocket and are listened to using ear buds. Using Play-Away, one can listen while you exercise, jog, walk or relax. The Library initially acquired 18 which have been well received.
- 4. Database discussion:** Databases are the largest budget expense for the Library. Each year, Christina reviews the usage of the databases, student needs and instructor requests, as well as any new courses are curriculum demands in order to improve the Library's offerings and keep as up-to-date as possible. New databases added this fall are: "Tell me more"-- A language learning database, which will be used in the Spanish courses as well as marketed to ESL to assist students in learning English and for the History Department, "NewsBank," which is a database of newspapers and original documents published in the United States from 1690-2000. Christina and a professor from the History Department have reviewed several databases and this one was by far the most fiscally feasible which provided the needed information.
- 5. Student involvement**
 - a. Facebook page.** The Library now has a Facebook page and which has generated some favorable feedback. We will continue to explore this as a means of improving student connections as well as keeping up with the blog.
 - b. Displays.** Our new book displays are generating interest and being used a great deal.
 - c. Fall contest.** Our fall contest generated 47 entries this contest compared to 12 from the last contest and students are using the blog and Facebook. Attendance figures for fall term in the Library seem to be pretty much even with last year. The Library will continue to hold

- contests in the hopes of getting more student involvement and monitor the numbers for another year to help decided if it is working.
6. **Research class update**—increases in Caldwell numbers and HDEV classes increase time and staffing demands with our reduced staff. While this is a positive thing, Christina continues to be concerned about the draw it takes on running the Library.
 - a. **HDEV concern**—It was decided that the Library should restrict the number of HDEV research classes.
 - b. **Caldwell numbers** are significant and we should keep classes trying to group multiple classes with teachers to eliminate excess travel time and costs.
 - c. The Advisory Board recommended that an additional person should be added to provide Library and research instruction.

 7. **Open comments and questions:** Two new sculptures of Hermes and Athena have been added to the Library this fall. Christina conducted a tour to show the sculptures and new displays, the meeting was adjourned at 7:40 pm. The next Advisory Board meeting will be held in the latter part of the Winter quarter, date and time TBA.

TREASURE VALLEY COMMUNITY COLLEGE
Library Advisory Board Minutes
Tuesday, April 17th, 2012

Those present: Dennis Gill, Christina Trunnell, Pat Jacobsen, Arwyn Larson, Patty Faw, Nan Moss.

Not present: Laura LeBoutillier, Cindy Feibert.

The Library Advisory Board's Winter/Spring meeting began at 7:40 pm.

Agenda Items:

- I. **Approval of Minutes:** Minutes were approved with a spelling correction.
- II. **Research classes:** Research class attendance, to date, is down this year about 200 students (25 class offerings) and down about 500 students from 2009 when our high was 1,600 students. Christina brought up offering the class 'on line' and making it a track able class through Black Board. She plans to work with Computer Services and move forward;
- III. **Student Involvement:**
 - a. **Facebook:** Since beginning our Facebook account we've had a steady increase in usage of our Facebook site. We're averaging about 186 users and had 262 people one day this past month. Christina is working on adding features from the Art Department Students and Art from Tammy Kinney as a monthly feature, hopefully to increase our Facebook usage.
 - b. **Reviews:** The library purchased "notecard" review displays that attach to shelves. They will be used to write reviews by patrons and staff on books that people have read and liked.
 - c. **Events:** Jan _____ "Crafts comeback" Event, sponsored by the OCL, which TVCC is a participant, sponsored her coming to three libraries (Ontario, Nyssa and TVCC) to speak. We had about 15 attend at TVCC.

April is National Poetry month and the Library will having two poetry events. On April 17th there will be movie night "Committing Poetry in Times of War" will be presented at 6 p.m. in Weise 10 and April 26th will be "Poem in your pocket day". Students, staff, and faculty will be asked to pack a poem in their pocket and read it if asked. That evening will be a public poetry reading, in the Library, at 6 p.m. and Drawings.
- IV. **Budget update:**
 - a. Christina informed the Board that the College has made budget cuts and this will probably effect the Library but, hopefully we will be able to sustain our current budget. We did cut \$2,500 this year from our current budget to assist to in balancing this years budget.
 - b. Entrenchment of the Theater Department.
 - c. Electronic DataBases are becoming a larger part of our budget expenses each year as the technology increases. In an effort to manage our costs we looking into joining with the Oregon Community College Assn., Oregon Library Assn., and the Eastern Oregon Library Assn. in 'bundling' resources with them and Alliance to reduce the cost of some our data bases. This could reduce some of our costs 20—40%
- V **Projects/plans for next year.**
 - a. We will be adding our final bookcase building project this summer. New bookcases for our Tall Book area will be constructed to wrap around the back leather couch and up the side behind the chairs. They will be low shelf units that will allow you to retrieve the tall, large books without reaching over your head and will also allow for additional display area on top of the cases. There will be an office remodel, to create a separate office for Christina when she becomes Faculty this fall.
 - b. The Library is scheduled for new carpet in 1-2 years.