

## 2022-2023 Application Checklist

### Free Application for Federal Student Aid (FAFSA)

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- Complete the FAFSA at [studentaid.gov](https://studentaid.gov).
  - File the 2022-2023 FAFSA for: *Fall 2022, Winter, Spring, and Summer 2023 aid.*
  - Use TVCC's school code: **003221**
  - Use 2020 federal tax data and W2s to complete the FAFSA
- Access your STUDENT AID REPORT (SAR) on the FAFSA website.
  - Make sure your answers are accurate and the application was submitted and accepted. If inaccurate or rejected, promptly make corrections, sign and submit FAFSA.
  - If you are Dependent, student **and** parent signatures are required to submit FAFSA.

TIP: The **IRS Data Retrieval Tool (DRT)** allows you to import tax data to your FAFSA.

### TVCC Email and Student Services Center

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- Check your email frequently for information regarding your financial aid.
- Respond quickly and completely to TVCC's requests for additional documentation.
- When submitting requested documents (forms, IRS Tax Transcripts, W2s, etc) make sure to sign and add your student ID.
- Complete Direct Deposit information with the Business Office (541-881-5810) so any refunds can be sent directly to your bank account.
- Complete an Authorization to Release Information Form on your MyTVCC to allow your parent/guardian/spouse to inquire about student aid information.

TIP: You can find forms and documents, such as a Dependent Verification Worksheet, on the TVCC website under Financial Aid.

Student and Parent Federal Tax Return Transcripts, W2s, and 1099s can be found at: [www.irs.gov](https://www.irs.gov)

Return these forms by email, fax, mail, or by dropping them off at the Student Service Center.

### Accepting Financial Aid Awards

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- Check your email for your 2022-2023 Award Notification.
- Accept or Decline Aid online by logging onto Net Partner.
- First time users to Net Partner will need to follow the "first time user" log in.
- Read through the TVCC Financial Aid information online to understand the process and rules.
- If accepting loans, complete the Direct Loan Entrance Counseling and MPN (Master Promissory Note) for Undergraduate Stafford Loans online at: [www.studentaid.gov](https://www.studentaid.gov).

### Paying Fees

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- Use the "My Finances" link on MyTVCC to view your course and fee statement, balance, and make a payment.
- Subtract term balance from term financial aid to determine balance owed or refund due.
- Monitor your student financial information on MyTVCC to ensure account is paid in full by the payment deadline for each term.