

2021-2022 Application Checklist

Free Application for Federal Student Aid (FAFSA)

- Complete the FAFSA at www.fafsa.ed.gov.
 - File the 2021-2022 FAFSA for: *Fall 2021, Winter, Spring, and Summer 2022 aid.*
 - Use TVCC's school code: **003221**
 - Use 2019 federal tax data and W2s to complete the FAFSA
- Access your STUDENT AID REPORT (SAR) on the FAFSA website.
 - Make sure your answers are accurate and the application was submitted and accepted. If inaccurate or rejected, promptly make corrections, sign and submit FAFSA.
 - If you are Dependent, student **and** parent signatures are required to submit FAFSA.

TIP: The **IRS Data Retrieval Tool (DRT)** allows you to import tax data to your FAFSA.

TVCC Email and Student Services Center

- Check your email frequently for information regarding your financial aid.
- Respond quickly and completely to TVCC's requests for additional documentation.
- When submitting requested documents (forms, IRS Tax Transcripts, W2s, etc) make sure to sign and add your student ID.
- Complete Direct Deposit information with the Business Office (541-881-5840) so any refunds can be sent directly to your bank account.
- Complete an Authorization to Release Information Form on your MyTVCC to allow your parent/guardian/spouse to inquire about student aid information.

TIP: You can find forms and documents, such as a Dependent Verification Worksheet, on the TVCC website under Financial Aid.

Student and Parent Federal Tax Return Transcripts, W2s, and 1099s can be found at: www.irs.gov

Return these forms by email, fax, mail, or by dropping them off at the Student Service Center.

Accepting Financial Aid Awards

- Check your email for your 2021-2022 Award Notification.
- Accept or Decline Aid online by logging onto Net Partner.
- First time users to Net Partner will need to follow the "first time user" log in.
- Read through the TVCC Financial Aid information online to understand the process and rules.
- If accepting loans, complete the Direct Loan Entrance Counseling and MPN (Master Promissory Note) for Undergraduate Stafford Loans online at: www.studentaid.gov.

Paying Fees

- Use the "My Finances" link on MyTVCC to view your course and fee statement, balance, and make a payment.
- Subtract term balance from term financial aid to determine balance owed or refund due.
- Monitor your student financial information on MyTVCC to ensure account is paid in full by the payment deadline for each term.