

One Year Certificate is awarded to students who satisfy the following requirement:

Courses	Cr.	Qtr.	Gr.
<b>Communication Skills</b>			
WR 121Z- Composition I			
<b>Computation Skills</b>			
MATH 60 – Beginning Algebra I or higher			
<b>Human Relations</b>			
PSYC 101 – Psyc of Human Relations <b>OR</b> PSYC 201Z – Intro to Psychology I <b>AND</b> MA 118 Clinical Procedures Practicum			
<b>Year 1</b>			
<b>Fall</b>			
GSCI 161 - Med terminology I	3		
MA 112 – Intro. into Medical Assisting	4		
WR 121Z – Composition I	4		
PSYC 101 – Psych of Human Relations <b>OR</b> PSYC 201Z –Intro to Psychology I and MA 118 Clinical Procedures Practicum	3/4		
<b>Winter</b>			
GSCI 162 - Med Terminology II	3		
MA 117 - Clinical Procedures	4		
MATH 60 – Beginning Algebra I	5		
BIOL 121 – Intro to Human Anatomy & Physiology <b>or</b> A&P series BIOL 231, 232, & 233 (12 credits)	5		
<b>Spring</b>			
MA 115 - Phlebotomy	3		
MA 116 –Introductions to Medications	4		
CS 101 – Computer Fundamentals I	4		
<b>Summer</b>			
MA 118 - Clinical Procedures Practicum	5		
COM 111Z – Public Speaking	4		
MA 119 - Externship seminar (as available)			
<b>Fall</b>			
MA 119 - Externship seminar	1		
<b>Total Credits:</b>			
	52/53		

- Students must complete all MA courses With a grade of a C+ or better within a 3-year period prior to graduation.
- All other courses must be completed and have an average GPA of 2.0 or better.
- Must pass a background and drug test prior to MA 118 and MA 119
- An application for graduation must be filled out one term in advance of final term.
- Patient Service Representative (17 credits)

GSCI 161 – Medical Terminology I	3
MA 112 – Intro into Medical Assisting	4
CS 101 – Computer Fundamentals I	4
PSYC 101 – Psychology of Human Relations	3
<b>OR</b>	
PSYC 201Z – Intro to Psychology I	4
GSCI 162 – Medical Terminology II	3