

The Associate of Applied Science is awarded to students who satisfy the following requirements:

| Courses   | Cr.         | Qtr. | Gr. |
|---|-------------|------|-----|
| <b>Communication Skills</b>   |             |      |     |
| WR 121Z Composition I   | 4           |      |     |
| BA 214 Business Communications                                      | 3           |      |     |
| COM 111Z Public Speaking <i>or</i><br>SP 219 Small Group Discussion | 4/3         |      |     |
| <b>Computation Skills</b>   |             |      |     |
| BA 104 Business Math ( <i>or higher</i> )                           | 4           |      |     |
| <b>Human Relations Skills</b>                                       |             |      |     |
| BA 204 Team Work Dynamics   | 3           |      |     |
| <b>Year 1</b>   |             |      |     |
| <b>Fall:</b>  |             |      |     |
| BA 101Z Intro to Business   | 4           |      |     |
| BA 131 Intro to Business Computing                                  | 4           |      |     |
| BA 211Z Principles of Financial Accounting                          | 4           |      |     |
| <b>Winter:</b>  |             |      |     |
| BA 169Z Data Analysis-Excel   | 4           |      |     |
| BA 223 Principles of Marketing                                      | 3           |      |     |
| BA 255 Personnel Supervision  | 3           |      |     |
| BA 213Z Principles of Managerial Accounting                         | 4           |      |     |
| <b>Spring:</b>  |             |      |     |
| BA 206 Principles of Management                                     | 3           |      |     |
| BA 203 International Business                                       | 3           |      |     |
| <b>Year 2</b>   |             |      |     |
| <b>Fall:</b>  |             |      |     |
| BA 218 Personal Finance   | 3           |      |     |
| BA 249 Retail Management  | 3           |      |     |
| ECON 201Z or ECON 202Z Principles of Micro or Macro Economics       | 4           |      |     |
| <b>Winter:</b>  |             |      |     |
| BT 221 Word Processing Proc I                                       | 3           |      |     |
| BA 280 Co Op Work Exp.  | 2           |      |     |
| BT 242 Database Applications  | 4           |      |     |
| BA 226Z Introduction to Business Law                                | 4           |      |     |
| BA 239 Principles of Advertising                                    | 3           |      |     |
| <b>Spring:</b>  |             |      |     |
| BA 250 Small Business Mngmnt  | 3           |      |     |
| BA 243 Consumer Behavior  | 3           |      |     |
| BA 227 Business Law II  | 2           |      |     |
| <b>Electives</b>  | 6/7         |      |     |
| <i>Total Credits:</i>   | <i>(90)</i> |      |     |

- Students must complete a minimum of 90 quarter credits with a grade point average of at least 2.0 in order to graduate with an AAS
- An application for graduation must be filled out one term in advance of final term.
- BA 131/CS 101 is highly recommended to be taken during the first term for this degree
- NOTE: Students taking COM 111Z must take 6 electives; students taking SP 219 must take 7 electives.