

One Year Certificate is awarded to students who satisfy the following requirement:

Courses	Cr.	Qtr.	Gr.
Communication Skills			
WR 121Z- English Comp			
Computation Skills			
MATH 60 – Beginning Algebra I or higher			
Human Relations			
PSYC 101 – Psyc of Human Relations OR PSYC 201Z – Intro to Psychology I AND MA 118 Clinical Procedures Practicum			
Year 1			
Fall			
GSCI 161 - Med terminology I	3		
MA 112 – Intro. into Medical Assisting	4		
WR 121Z – English Comp	4		
PSYC 101 – Psych of Human Relations OR PSYC 201Z –Intro to Psychology I and MA 118 Clinical Procedures Practicum	3/4		
Winter			
GSCI 162 - Med Terminology II	3		
MA 117 - Clinical Procedures	4		
MATH 60 – Beginning Algebra I	5		
BIOL 121 – Intro to Human Anatomy & Physiology or A&P series BIOL 231, 232, & 233 (12 credits)	5		
Spring			
MA 115 - Phlebotomy	3		
MA 116 –Introductions to Medications	4		
CS 101 – Computer Fundamentals I	4		
Summer			
MA 118 - Clinical Procedures Practicum	5		
COM 111Z – Public Speaking	4		
MA 119 - Externship seminar (as available)			
Fall			
MA 119 - Externship seminar	1		
Total Credits:			
	52/53		

- All MA courses must be completed with a C+ or higher
- All other courses must be completed and have an average GPA of 2.0 or better.
- Must pass a background and drug test prior to MA 118 and MA 119
- An application for graduation must be filled out one term in advance of final term.

- Patient Service Representative (17 credits)

GSCI 161 – Medical Terminology I 3

MA 112 – Intro into Medical Assisting 4

CS 101 – Computer Fundamentals I 4

PSYC 101 – Psychology of Human Relations 3

OR

PSYC 201Z – Intro to Psychology I 4

GSCI 162 – Medical Terminology II 3