## Treasure Valley Community College

## Advising Worksheet Medical Assistant (MA)

One Year Certificate: (Major Code 3125)

One Year Certificate is awarded to students who satisfy the following requirement:

Communication Skills  WR 121Z- English Comp  Computation Skills  MATH 60 – Beginning Algebra I or higher  Human Relations  PSYC 101 – Psyc of Human Relations  OR PSYC 201Z – Intro to Psychology I  AND MA 118 Clinical Procedures  Practicum  Year 1  Fall  GSCI 161 - Med terminology I  MA 112 – Intro. into Medical Assisting  WR 121Z – English Comp  PSYC 101 – Psych of Human Relations  OR PSYC 201Z – Intro to Psychology I  and MA 118 Clinical Procedures Practicum  Winter  GSCI 162 - Med Terminology II  MA 117 - Clinical Procedures  MATH 60 – Beginning Algebra I  BIOL 121 – Intro to Human Anatomy &  Physiology or A&P series BIOL 231, 232,  & 233 (12 credits)  Spring  MA 115 - Phlebotomy  MA 116 – Introductions to Medications  CS 101 – Computer Fundamentals I  Summer  MA 118 - Clinical Procedures Practicum  COM 111Z – Public Speaking  MA 119 - Externship seminar (as available)	cr.	Qtr.	Gr.
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MA 119 - Externship seminar (as available)  Fall	5		
Fall	4		
MA 119 - Externship seminar			
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Total Credits: 52	/53		

- All MA <u>courses</u> must be completed with a C+ or higher
- All other courses must be completed and have an <u>average</u> GPA of 2.0 or better.
- Must pass a background and drug test prior to MA 118 and MA 119
- An application for graduation must be filled out one term in advance of final term.
- <u>Patient Service Representative</u> (17 credits)

GSCI 161 – Medical Terminology I	3
MA 112 – Intro into Medical Assisting	4
CS 101 – Computer Fundamentals I	4
PSYC 101 – Psychology of Human Relations OR	3
PSYC 201Z – Intro to Psychology I	4
GSCI 162 – Medical Terminology II	3