

BP 6340 Bids and Contracts

References:

2 Code of Federal Regulations Part 200.318
ORS 279A, ORS 279B, ORS 279C
Community College Rules of Procurement (if adopted)

The Board of Education delegates to the President or designee the authority to enter into contracts on behalf of the College and to establish administrative procedures for contract awards and management, subject to the following:

Reference AP 6330: *Contracts for work to be done, services to be performed or for goods, equipment or supplies to be furnished or sold to the entity that exceed the amounts specified in the state bid limit shall require prior approval by the Board of Education.*

When bids are required, according to state bidding laws, the Board of Education shall award each such contract in accordance with state laws and regulations and to whom meets the specifications published by the College. The Board of Education may reject all bids.

The College commits to including all qualified vendors. The Board of Education delegates to the President or designee the authority to create a Vendor Plan.

Construction Contracts - Bidding and Awards

The Board will serve as its own Local Contract Review Board (LCRB). The Board will advertise and award contracts for construction or renovation of facilities according to the provisions of state law. Prequalification of bidders may be required by the College.

Contractors shall be registered as required by Oregon law. For every contract for which a bond is required, a bond with good and sufficient sureties will be required of the contractor. The purpose of the bond is to ensure:

1. The obligations of the contract are faithfully performed.
2. Payment is promptly made to all persons supplying labor or materials to the contractor or subcontractor for the work provided in the contract.
3. All contributions for workers' compensation and unemployment insurance are made promptly.
4. All sums required to be deducted and retained from the contractor's and subcontractor's employees' wages are paid.

Adopted: 04/15/25

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