

AP 2410 Board Policies and Administrative Procedures

References:

NWCCU Standard 2.C

Adopting new policies and changing or repealing existing policies are solely the Board's responsibilities. Policy will be adopted and amended or repealed only by the affirmative vote of a majority of the Board members. Such action will be scheduled on the agenda of a regular or special meeting. Proposed policies or policy changes and repeal of existing policies will be presented in writing for consideration by the Board. To permit time for studying all new policies or amendments to policies and to provide an opportunity for interested parties to react, proposed policies or amendments will be presented as a Board agenda item in the following sequence:

1. First reading of proposed policy or policies, which shall include reports from Board or advisory committees and reports from the governance council(s) assigned responsibility in the area; Amendments may be proposed by Board members. An amendment will not require the policy go through an additional reading except as the Board determines that the amendment needs further study, and an additional reading would be advantageous. The policy or policies shall be included in the board packet and available to interested parties electronically Any person may submit written comment or suggestions to the board secretary seven (7) days prior to the Board meeting.
2. Second reading of proposed policy or policies may be followed by a vote to approve. The Board may also request further revisions. An amendment will not require the policy go through an additional reading except as the Board determines that the amendment needs further study, and an additional reading would be advantageous.

When, in the best interests of the College or if immediate adoption of a proposed policy is necessary due to an emergency, the Board may adopt such policy at the first meeting in which it is presented. Policies and amendments adopted by the Board will be attached to, and made a part of, the minutes of the meeting at which they are adopted.

All policies shall be maintained and accessible on the internet through the TVCC website.

To keep policies current and relevant, the Board will review and update its policies as needed. A schedule shall be developed for review of policies.

Approved: 12/20/22