

TREASURE VALLEY COMMUNITY COLLEGE BOARD OF EDUCATION
650 College Blvd., Science Center Building, Hanigan Board Room (#115A), Ontario, OR 97914
Tuesday, October 16, 2018, 6:00 p.m.

BOARD MEETING AGENDA

***Mission Statement:** TVCC is a comprehensive community college dedicated to promoting student success.*

6:00 p.m. Work Session (Flag Salute)

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| I. | Call to Order and Acknowledgement of Guests | Chair John Forsyth |
| | a. Tour Vo Tech Building | Eddie Alves/Bernie Babcock |

Regular Session Meeting

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| I. | Agenda Review/Changes | Chair John Forsyth |
| II. | Special Presentations | |
| | a. Rodeo Coach and Team Introductions | Drew Pearson |
| III. | College Business (Discussion or Action Items) | |
| | a. December Board of Education Meeting – Potential Date Change and Planning Meeting | President Dana Young |
| | b. Quid Pro Quo Agreement (action) | President Dana Young |
| IV. | Public Comment (Note: maximum time 15 minutes: each speaker will be limited to 3 minutes) | |
| V. | Consent Agenda - Action Item(s) | Chair John Forsyth |
| | a. Board Minutes – September 18, 2018 | |
| | b. Financial Report | |
| VI. | College Reports and Statements | |
| | a. Statements from ASG/Student Programs | ASG President or designee |
| | b. Statements from Faculty | TVEA President or designee |
| | c. President's Reports | Dana Young |
| | i. Academic Affairs | Eddie Alves |
| | ii. Student Services | Brad Hammond |
| | iii. Business Services and Bookstore | Shirley Haidle |
| | iv. Human Resources and Physical Plant | Anne-Marie Kelso |
| | v. College Relations and IT | Abby Lee |
| | vi. President's Comments | Dana Young |
| | 1. Community College Higher Education Issues and Trends | |
| | d. Statements from Foundation | Cathy Yasuda |
| | e. Statements from Board Members | Board |
| | i. OCCA Board Rep. Report | |
| | ii. Board Meeting Assessment | |
| | iii. Board Annual Goals Monthly Report | |
| VII. | Important Date(s) | Dana Young |
| | Oct. 30 Boo Bash | |
| | Nov. 2 TVCC Foundation Annual Scholarship Gala | |
| | Nov. 5 Registration for Winter Quarter (New Students) | |
| | Nov. 7-9 NWCCU Accreditation Visit | |
| | Nov. 12 Veterans Day Observed (college closed) | |
| | Nov. 22-23 Thanksgiving Observed (college closed) | |
| | Nov. 30 Christmas Extravaganza Concert | |
| VIII. | Adjournment and Next Meeting(s) | Chair John Forsyth |
| | a. November 20, 2018 TVCC Board of Education Meeting | |

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Treasure Valley Community College is an equal opportunity educator and employer.

BOARD MEETING MINUTES

Board members present: Chair John Forsyth, Vice Chair Cheryl Cruson Darlene McConnell, Mark Wettstein, Roger Findley, Stephen Crow, and John Hall

Others present: President Dana Young, Vice President Eddie Alves, Vice President Brad Hammond, Abby Lee, Cathy Yasuda, Mayor Garret Nancolas, Anne-Marie Kelso, Mike Blackaby, Shirley Haidle, Tasha Wixom, Yami Gonzalez, and Kaitlin Brookshire

Work Session

I. Call to Order and Acknowledgement of Guests

Chair Forsyth led the group in the flag salute and the reading of the College's mission statement.

Regular Session Meeting

I. Agenda Review/Changes

There were no changes to the agenda.

II. Special Presentations

a. Special Guest - City of Caldwell Mayor Garret Nancolas

Mayor Garret Nancolas shared information on the partnership with TVCC, the continued growth of the City of Caldwell and how the TVCC Caldwell Center has become a centerpiece of downtown. Mayor Nancolas thanked the College for providing data that they can share with industries and shared that they want TVCC to be a part of their community for a long time because it is good for businesses, the City and for their community.

Chair Forsyth stated he appreciated the partnership with the City and thanked them supporting TVCC.

Director Kaitlin Brookshire answered questions by the Board and provided an update on the training opportunities with Simplot and Darigold and an update on the wrestling program.

III. College Business

a. Adopt Shared Equity Statement

Vice President Brad Hammond stated that the equity cohort group took the Board of Education's recommendations from the last meeting and added them to the shared equity statement. In addition, the group did change the word desirable to vital.

Motion: Chery Cruson moved to adopt the shared equity statement and the motion was seconded by Darlene McConnell. The motion carried unanimously.

IV. Public Comment

There were no comments from the public.

V. Consent Agenda - Action Item(s)

- a. Board Minutes – August 20, 2018 and August 21, 2018
- b. Financial Report

Motion: Roger Findley moved to approve the consent agenda and the motion was seconded by John Hall. The motion carried unanimously.

VI. College Reports and Statements

- a. Statements from ASG/Student Programs
Activities Coordinator Kayla Hamilton provided an update on the first annual Race to the Future 5k and thanked everyone who supported the event. The activities coming up next were the New Student Orientation, Taste of Ontario and Chukar Fall Fest. Everyone was invited to attend.
- b. Statements from Classified Staff and Professional Staff
There were no statements from the Classified Staff and Professional Staff.
- c. Statements from Faculty
There were no statements from the faculty.
- d. President's Reports
The administrative team provided written reports to the Board.

- i. Academic Affairs

Vice President Eddie Alves announced that William Hale has been hired to fill the Education Coordinator position at SRCL. Hale will start on October 1.

CBWCL News - There were six graduates from the EMT program in September. The first year electrical apprenticeship class will start Sept. 24 and continues to grow. CBWCL received a \$5k grant from Bank of the West for the Learn Away Thursday workshops.

Aviation Program - Sky West will visit campus at the end of October to assess our aviation program. According to Vice President Alves, Sky West provides employee incentives and bonuses and does promotional opportunities across the U.S. If they include TVCC in their promotions it will escalate our program. This is an exciting opportunity for us. VP Alves recognized Kristin Nieskens for her work in reaching out successfully to SkyWest.

Welding Program – there are 18 students in the program and we are still waiting for a signed agreement from OHS.

Rodeo Coach Drew Pearson has been working this summer to clean up the livestock center, installing donated panels from D&B, as well as working on student recruitment.

Math Jam launched last year. We found that new students who participate in Math Jam raised their testing scores when they retest. The College is tracking statistical information on how Math Jam helps students. Chair Forsyth stated he would be interested in hearing a presentation on this by Drake Wallick.

- ii. Student Services

Vice President Brad Hammond highlighted the Taste of Ontario and invited the Board to attend. This will be a great opportunity for students to have the community involved. Kudos to Kristin Needs and her team for filling student housing to 96% occupancy. The College is also continuing to work on increasing enrollment.

- iii. Human Resources and Physical Plant

Director of HR and Legal Services Anne-Marie Kelso stated open enrollment has closed and they are waiting for OEBC to advise us who has not enrolled yet.

iv. College Relations and IT

Vice President of College and Public Relations Abby Lee stated they anticipate going live on the website this week. The video shown during in-service will also be on the website; however, Abby will send out a link to everyone. The goal this year is to have more of these student testimonies on the website.

v. President's Comments

President Young shared that IT has created a spreadsheet to track our business and industry connections. This is a work in progress and can be shared with the Board.

Communications with community – The President's Office will be sending an external electronic newsletter out to the community and has been busy collecting email addresses. The goal is to send out the newsletter monthly.

e. Statements from Foundation

Executive Director Cathy Yasuda spoke about the Foundation's annual internal campaign which kicked off this week. Cathy reminded the Board of their joint Foundation/Board of Education 2nd Year Incentive Scholarship that was created several years ago and that would be a good scholarship to contribute to.

Grants – They are working on reports, gathering data, and waiting for contracts. According to Cathy, there is a lot involved in getting grants off the ground and there will be many that start next month.

The Foundation will have their annual retreat next Thursday to review last year's accomplishments, plan for the new year and elect officers. Other activities include gearing up for the Gala and sponsoring the Chukar Fall Fest.

Lastly, Cathy shared she has been in contact with the Baker Community College Foundation who is interested in providing endowed funds for TVCC students from Baker County. The funding would be earmarked for emergency aid scholarships.

f. Statements from Board Members

- Cheryl Cruson commented that in-service was really nice and she felt the positive atmosphere.
- Stephen Crow shared that he liked what the Argus Observer is doing. Also, he stated the morning's in-service activities were good.
- Darlene McConnell echoed their comments noting in-service was uplifting and positive.
- Roger Findley commented on Mayor Nancolas' presentation and the programs mentioned were no surprise. He was disappointed in the dual credit and enrollment report for Caldwell even though they are doing the extra work.
- John Hall was pleased with the atmosphere at in-service and the web page will be a benefit to the College. He shared enrollment would be different if we had the same relationship with the City of Ontario as the City of Caldwell has with the Caldwell Center. It seems like there is a glaring difference. It is important we build the same relationship here.
- Mark Wettstein commented that two industries needing skilled workers is large excavation work and irrigation (pump repair). Lastly, he appreciated the student government group being introduced during in-service. He thanked everyone for the great work they are doing and that he is excited for the new year.
- John Forsyth is encouraged and felt the College is doing the right things and that we need to focus on what we are good at. He thanked the people who have maintained the grounds. He likes the ASG/student program motto of *Limitless*. He appreciated Mayor Nancolas' inspiration and motivation.

i. OCCA Board Rep. Report

Stephen Crow stated community college presidents will be sending out letters to the Governor asking for support in her budget. Stephen stated he has been working with President Young on legislative issues.

Legislative days is set for September 24-26. The OCCA board meeting is set for October 5. Lastly, Stephen plans to attend OCCA's annual conference in Sun River in November.

VII. **Important Date(s) and Announcements**

- Sept 18-21 TVCC In-service Week
- Sept 24 Fall Quarter Begins (College Fair 10:00 am to 1:00 pm)
- Sept 27 Chamber Business After Hours at TVCC (5:00 pm to 7:00 pm)

This Friday will be the New Student Orientation and campus tour. President Young invited the Board to attend the 4:30 p.m. Taste of Ontario event. The Board was also invited to attend the College Fair which will be held the first day of fall quarter.

VIII. **Adjournment and Next Meeting(s)**

- a. October 16, 2018, TVCC Board of Education Meeting

Motion: Darlene McConnell moved to adjourn the meeting and the motion was seconded by Stephen Crow. The motion carried unanimously.

John Forsyth, Chair
TVCC Board of Education

Dr. Dana M. Young
TVCC President