

TREASURE VALLEY COMMUNITY COLLEGE BOARD OF EDUCATION
650 College Blvd., Laura Moore Cunningham Science Center, Hanigan Board Room (#115A), Ontario, OR 97914

BOARD MEETING AGENDA
Tuesday, September 20, 2022, 6:00 p.m.

Meeting participation is available to the Public via Zoom

<https://gotvcc.zoom.us/j/91564135668?pwd=SjNCM1VoRnVSaThTK3VWa2hoVIRGUT09>

Meeting ID: 915 6413 5668

Passcode: 218708

Telephone: (669) 900-6833 or (253) 215-8782

Passcode: 218708

Mission Statement: *TVCC is a comprehensive community college dedicated to promoting student success.*

Vision Statement: *TVCC will be an excellence-driven institution offering quality programs to ensure student success.*

- I. **Work Session**
 - a. Organizational Charts Dr. Dana Young
- II. **Agenda Review/Changes (action)** Chair Dirk DeBoer
- III. **Special Presentations**
 - a. New Employee Introductions Vice Presidents
 - b. Athletic Department VP McFetridge/Director Levi Day
- IV. **College Business (Discussion or Action Items)**
 - a. Board Operating Principles (Discussion) Chair Dirk DeBoer
 - b. Selection of Board Representatives for Committees (Discussion) Chair Dirk DeBoer
 - c. Review Mission and Vision Statements (Discussion) Chair Dirk DeBoer
- V. **Public Comment** (Note: maximum time 15 minutes: each speaker will be limited to 3 minutes)
- VI. **Consent Agenda - Action Item(s)** Chair Dirk DeBoer
 - a. Board Minutes – August 16, 2022
 - b. Financial Report
- I. **College Reports and Statements**
 - a. Statements from ASG/Student Programs ASG President or designee
 - b. Statements from Foundation Director/CDO Cathy Yasuda
 - c. Statements from Faculty TVEA President or designee
 - d. OCCA Board Rep. Report Stephen Crow
 - e. President's Reports Dr. Dana Young
 - i. Academic Affairs VP Eddie Alves
 - ii. Student Services VP Travis McFetridge
 - iii. Administrative Services VP Shirley Haidle
 - iv. College Relations and IT AVP Abby Lee
 - v. President's Comments Dr. Dana Young
 - 1. Community College Higher Education Issues and Trends
 - f. Statements from Board Members Board
 - i. Reminder to complete board meeting assessment and annual goal monthly report
- II. **Executive Session**
 - a. ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.
- VII. **Important Date(s)** Chair Dirk DeBoer
 - a. September 17 OCCA Board Training, Independence, OR
 - b. September 19-23 TVCC In-Service Week for Staff and Faculty
 - c. September 23 New Student Orientation
 - d. September 26 Fall Term Classes Begin and Campus Fair (10:00 am to 1:00 pm)
- VIII. **Adjournment and Next Meeting(s)**
 - a. October 18, 2022 TVCC Board of Education Regularly Scheduled Monthly Meeting

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TREASURE VALLEY COMMUNITY COLLEGE BOARD OF EDUCATION

650 College Blvd., Laura Moore Cunningham Science Center
Hanigan Board Room (#115A), Ontario, OR 97914
Public Participation Via Zoom

Tuesday, August 16, 2022, 4:00 p.m.

BOARD MEETING MINUTES

The Board meeting began at 4:00 p.m. Chair Dirk DeBoer led the group in the flag salute and reading of the college's mission and vision statements.

Board of Education members in attendance (quorum present):

Chair Dirk DeBoer, Vice Chair Mark Wettstein, Betty Carter, Cheryl Cruson, Ken Hart, Roger Findley, and Stephen Crow

Staff, representatives, and guests in attendance via Zoom or in person:

President Dana Young, Executive Director Cathy Yasuda, Lisa Meyer, Anne Marie Kelso, Vice President Shirley Haidle, Vice President Travis McFetridge, Vice President Eddie Alves, Dr. Nino Kalatozi, and Foundation board members: Bil Carter, Debbie DeLong, Donna Jones, Arwyn Larson, Prudi Sherman, Randi Svaty, Julie Van Matre, and Judge Frank Yraguen

I. Agenda Review/Changes

Motion: Betty Carter moved to approve the agenda and the motion was seconded by Stephen Crow. The motion carried unanimously.

II. Meeting and Dinner with the Foundation Board

According to Foundation Executive Director Cathy Yasuda the last time the Boards met together was in 2008. She noted that today's meeting was an open dialogue on how the Boards can collaborate together. During the meeting, the Boards were provided updates on the Joint Board Endowed Scholarship, and Major Gifts Campaign. Yasuda shared the campaign has reached almost 100% participation by both boards. She also reported the internal campaign will kick off during In-service Week.

President Young reported the College has been notified by Senators Merkley and Wyden that we are on the list for Congressional District Spending funds and if the budget passes we could receive \$3m for the new nursing and allied health professions center.

During the meeting, each board member had the opportunity to share their ideas for outreach, promotions, communication, and enrollment.

The Board of Education and Foundation Board took a break for dinner at 5:10 p.m. and reconvened at 6:01 p.m.

OPEN SESSION

Staff, representatives, and guests in attendance via Zoom or in person:

President Dana Young, Vice President Shirley Haidle, Vice President Travis McFetridge, Vice President Eddie Alves, AVP Abby Lee, Darin Bell, Dr. Nino Kalatozi, Dr. Ben Merrill, and Anne Marie Kelso

I. **Agenda Review/Changes**

There was one change to the agenda to add Accreditation Review under Special Presentations.

Motion: Ken Hart moved to approve the agenda and the motion was seconded by Stephen Crow. The motion carried unanimously.

II. **Special Presentations**

a. **Accreditation Review**

Director of Institutional Effectiveness and Planning Dr. Nino Kalatozi provided an overview of the 2018 and current accreditation commendations and recommendations and shared information on the accreditation cycle for visits and reports.

Vice President Eddie Alves explained the institutional system the College uses when planning and assessing annual department goals. The end result is determining the resources needed to support goals which assists in the budgeting process. Vice President Alves explained how department goals are tracked by a review and approval process. In addition, every department in the college uses this process which helps us keep track of the progress and the outcomes for each goal. This process has been used for a number of years and continues to be refined and the system also helps with reporting for accreditation purposes.

III. **College Business**

a. **Aviation Fuel Surcharge Request**

Motion: Stephen Crow moved to approve the aviation fuel surcharge and the motion was seconded by Ken Hart.

Board member Roger Findley commented on the decrease in fuel prices and if the fees would be readjusted if they continue to decrease. Vice President Alves stated fuel prices will continue to be monitored and the surcharge can be adjusted if necessary. However, any adjustments would be done at the beginning of each quarter.

The motion carried unanimously.

IV. **Public Comment**

There were no comments from the public.

V. **Consent Agenda (Action Items)**

- a. Board Minutes – July 19, 2022
- b. Financial Report

Motion: Stephen Crow moved to accept the consent agenda as presented. The motion was seconded by Betty Carter. The motion carried unanimously.

VI. **College Reports and Statements**

a. **Statements from ASG/Student Programs**

Vice President Travis McFetridge stated ASG, and Director Kate Russell would not be attending this month's meeting. ASG and Student Programs have been working on their September training and the Board can probably expect to meet the new student leaders next month.

b. **Statements from Foundation**

Executive Director Cathy Yasuda thanked the Board for meeting with the Foundation Board. In her Foundation report, some of the highlights shared were on the progress of the major gifts campaign, continued work to submit proposals for grant funding and continued work on the internal campaign for the nursing and allied health professions center. The internal campaign will kick off during the week of in-service.

Board member Roger Findley commended Director Cathy Yasuda for her past work to help the Four Rivers Cultural Center (FRCC) become a reality. FRCC will be celebrating its 25-year anniversary in September.

c. **Statements from Faculty**

TVEA President Darin Bell provided an update on faculty negotiations and mediation meetings with the College. He stated there was a meeting between the TVEA and College on August 4 and progress was made on many of the articles. The next meeting is August 18. In other news, many faculty have been participating this summer on hiring committees to fill key positions.

d. **OCCA Board Rep. Report**

OCCA Past President Stephen Crow reported on their first executive committee meeting. He noted that some Oregon Presidents Council meetings will be held virtually this year. Lastly, he reminded the Board of the September 17 OCCA Board Training in Independence, Oregon.

Crow reported this year will be a long legislative session and he plans to send the OCCA schedule of weekly conference calls as well as testimonies to the Board as soon as the information become available.

e. **President's Reports**

i. **Academic Affairs**

Vice President Eddie Alves reported on the opportunities to offer a surgical tech program at TVCC. We are excited about the potential to offer this program and connect with industry partners.

On August 31, several TVCC administrators will visit the National Renewable Energy Laboratory (NREL) in Golden, Colorado to look at their education department and learn more about a renewable energy program at TVCC. We are excited about this big project. The Board will be kept updated as more discussions continue.

Caldwell Center – AVP Abby Lee and Vice President Eddie Alves met with the Caldwell City Mayor last week in regard to our lease. The City is a good partner, and more discussions will continue on what our Center will look like long term. The Board will be kept updated as conversations continue with the City.

Board member Mark Wettstein asked for clarification on the College's advisory committees. Vice President Eddie Alves explained how advisory members, who are professionals in their field, are selected as well as how often the committees meet in an academic year.

Board member Roger Findley inquired about the wrestling program and if it was coming to Ontario. According to Vice President Eddie Alves discussions have been taking place and we are ready to offer the program. The current

plan is to offer the program in Caldwell. Board member Ken Hart commented that he would be an advocate for offering the program in Ontario because of the strong high school programs already here.

Vice President Eddie Alves also provided an update on the search for a Director of Nursing and the possibility of hiring a headhunter to help with the search. He noted that there are six nursing programs in Oregon that do not have a full-time director. President Young stated she will be meeting with local healthcare leaders to brainstorm ideas to fill this position.

ii. Student Services

Vice President Travis McFetridge followed up on abstentions during public meetings and determined there was nothing in Oregon law that prohibits a board member abstaining from voting. Abstentions do not refer to *in favor* or *against* a motion. McFetridge also checked board policies and found that if there is a conflict of interest a board member can either vote or abstain from voting.

In another report, the Oregon Migrant Leadership Institute camp hosted approximately 150 students on campus over the summer months. McFetridge commended all the TVCC staff who helped with the camp.

The tennis courts received a new asphalt foundation, and the courts should be ready by the start of fall quarter. The funds for the project came from the College's general fund, ASG, and athletics.

Athletics Update: volleyball completed their alumni game on August 12. Soccer will be traveling to the NWAC Friendlies tournament. Cross country, baseball and basketball athletes will be moving into the residence halls. The residence halls now have a waitlist going for students wanting to move in.

iii. Administrative Services

Vice President Shirley Haidle reported they have been busy getting ready for the audit with final entries and balancing. Comptroller Lisa Hansen retired the first of August and has been replaced by Mandy Gaskill. We hope to get applicants for the assistant comptroller soon.

Board member Mark Wettstein asked about the renovation of Barber Hall. According to Vice President Haidle the building was reviewed by an engineer and the upgrades should be completed by late September. However, there will be some other work in the building to be done at a later time.

iv. College Relations and IT

Associate Vice President Abby Lee reported that President Tom Insko, who was an advocate for Moonshot for Equity, is no longer with Eastern Oregon University. However, because we believe in this project, work will continue as we present to the legislature and move forward.

Marketing Position Update – According to AVP Lee, we have decided to take some of the dollars for a marketing position and rather than fill the position this year, use the funds to hire consultants to help develop a plan for marketing, retention, and recruitment. Then use the dollars next year to fill the position.

Board Member Roger Findley asked if the Mayor of Caldwell would be invited to a future board meeting. According to AVP Lee, we provide the City with an annual report in September and can invite the Mayor to an October or November board meeting.

v. President's Comments

President Dana Young reported St. Alphonsus is excited about the work we are doing to offer a surg tech program and she thanked Vice President Alves for his work on the program.

During the annual Oregon President's Council retreat, the key focus this year will be on our messaging and approach to the state legislature about funding. Community colleges are currently at \$702m in CCSF and it is understood the Higher Education Coordinating Commission budget for community colleges is approximately \$905m. The additional \$150m would be ongoing funding and the other \$50m would be one-time funding. According to President Young, community colleges will continue to ask for cybersecurity funding to pay for the work we are required to do. More details to come.

This will be the year we will need the Board to get active and talking with legislators across the state. Thirty percent of Oregon legislators will be new.

Board members were invited to attend a community reception with legislators on August 23 at the CTE Center from 6:30 pm to 8:00 p.m. The Ontario Chamber of Commerce chose to have the event at the college. Board member Cheryl Cruson stated this will be a great opportunity for us to advocate for the college.

In regard to the Board of Education's annual retreat, it was suggested that rather than have an all-day retreat, break up the topics and reports and spread them out over several regularly scheduled board meetings. Chair DeBoer agreed. More discussion to continue.

f. Statements from Board Members

- Mark Wettstein thanked Cathy Yasuda for having the Boards get together tonight. He thanked the A-team for their reports tonight. He appreciates President Young's suggestion to take the topics from the retreat and add to upcoming board meetings.
- Cheryl Cruson thanked Cathy Yasuda for meeting tonight.
- Roger Findley spoke about a TVCC student who is in the horse production program and who is the Vale Rodeo Queen. The student has been representing rodeo around the area. The student also won a local Road to the Horse competition put on by Instructor Wade Black. In other news, he noted that he and Betty Carter serve on the board of directors for Project Dove. Project Dove would like to know if they can use our fountain area for a candlelight vigil for Victim Awareness Month in October.
- Stephen Crow thanked Cathy Yasuda for the meeting with the Foundation Board.
- Betty Carter commented on the great evening, and the reports were good. She asked for more explanation of the NW conference in Travis' report. She asked if Ontario counselors are involved.

- Ken Hart stated it was nice to see the TVCC booth at the fair partnering with EOU.
- Dirk DeBoer thanked Cathy Yasuda for the meeting with the Foundation and asked if a meeting could be held with them twice a year.
- Board members were asked to bring in their TVCC laptops for updating as soon as possible.

The open session ended at 7:50 p.m. and went into Executive Session at 7:52 p.m. under ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

Board of Education members in attendance (quorum present):

Chair Dirk DeBoer, Mark Wettstein, Betty Carter, Cheryl Cruson, Ken Hart, Roger Findley, and Stephen Crow

Others present: President Dana Young, Director Anne Marie Kelso, Vice President Shirley Haidle, Vice President Eddie Alves, and Associate Vice President Abby Lee

VII. **Open Session**

- a. Action, if any, from Executive Session

There was no action from the Executive Session.

Motion: Stephen Crow moved to end the Executive Session at 8:02 p.m. and the motion was seconded by Mark Wettstein. The motion carried unanimously.

VIII. **Important Date(s)**

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| a. September 5 | Labor Day Observed (college closed) |
| b. September 17 | OCCA – All Board Member Training, Independence, OR |
| c. September 19-23 | TVCC In-Service Week for Staff and Faculty |
| | i. Board Attendance, Tuesday, September 20 |
| d. September 26 | Fall Term Classes Begin |

IX. **Adjournment and Next Meeting(s)**

Motion: Mark Wettstein moved to adjourn the meeting and the motion was seconded by Stephen Crow. The motion carried unanimously. The meeting ended at 8:02 p.m.

Dirk DeBoer Chairman
TVCC Board of Education

Dr. Dana M. Young, President
Treasure Valley Community College