

TREASURE VALLEY COMMUNITY COLLEGE BOARD OF EDUCATION

650 College Blvd., Laura Moore Cunningham Science Center, Hanigan Board Room (#115A), Ontario, OR 97914
Tuesday, October 20, 2020

BOARD MEETING MINUTES

The meeting was made available for the public via Zoom conferencing while some board members and college staff met at Treasure Valley Community College, in the Laura Moore Cunningham Science Center, Hanigan Board Room.

Board of Education Members in attendance (quorum present)

Chair Cheryl Cruson, Vice Chair Stephen Crow, John Hall (via Zoom), Betty Carter, Roger Findley, and Darlene McConnell (via Zoom) (absent: Mark Wettstein)

Staff, Representatives, and Guests in attendance

President Dana Young, Vice President Brad Hammond, Vice President Shirley Haidle, Vice President Eddie Alves, and David Reynolds

Attendance via Zoom David Koehler, Hannah Berger, Andy Ward, Larry Meyer (Argus), Arwyn Larson, Cathy Yasuda, Kim Tomkinson, Abby Lee, Anne Marie Kelso, Caldwell Mayor Garret Nancolas, and Drew Pearson

Call to Order and Acknowledgement of Guests

The meeting began at 6:00 p.m. Chair Cruson led everyone in the flag salute and reading of the College's mission statement.

a. Special Guest

Caldwell City Mayor Garret Nancolas joined the meeting via Zoom and spoke about the city's partnership with Treasure Valley Community College and mentioned the success of the college's pilot program and impact to the community. Mayor Nancolas also spoke about the industrial park and the number of jobs generated, the Christmas and holiday atmosphere at the creek, and the development of the north ranch area for new businesses which brings forth the potential for workforce and training opportunities. Mayor Nancolas emphasized the business and manufacturing industry is thriving and the future for the City of Caldwell and College is ripe for the future.

b. Airframe & Power Program

Caldwell Center Director Kim Tomkinson provided an update on the grant application, hangar renovation and scope project, partnerships, and equipment needs for the College's Airframe & Power Program. According to Tomkinson, the grant application will be submitted in November to Workforce Development. In addition, there are new federal grant opportunities coming available in November that are specific to aviation maintenance training. The grant awards for this federal grant range from \$25k to \$500k. Lastly, donations are being sought to cover equipment, engines, and tools through networking efforts and private individuals.

Board member Roger Findley asked about the program's curriculum. According to Dean of CTE David Koehler, although there are program outcomes being used, the curriculum development will be led by faculty. Part of the plan is to obtain grant dollars to help get the program off the ground. The College also recognizes we cannot advertise to recruit students until we receive curriculum approval from the state, NWCCU, and FAA. It was also noted FAA also does not want to inspect the airplane hangar in Caldwell until it is completely ready for students.

Regular Session Meeting

I. Agenda Review/Changes

There were no changes to the agenda.

II. Special Presentations

a. Athletics Update

Rodeo - Coach Drew Pearson reported fall rodeo events will not take place due to travel restrictions from other regions and that the 2020-21 season will kick off in March at Walla Walla. There are 41 full-time rodeo students enrolled for fall quarter. He also reported the recruiting season for 2021-22 is looking good.

Athletics – Director Andy Ward reported that although TVCC is conducting in person practices, there are 26 schools who are practicing but not necessarily in person and at least 9 schools are not doing anything. He noted he appreciates the opportunity for TVCC to be in person. Ward spoke about how student athletes were brought back to campus in phases which seemed to work out well and he spoke about the protocols that have been put in place for temperature reading, symptom checking, and face coverings. The coaches have been doing a great job ensuring students are social distancing and following sanitation protocols. Currently, there are 216 student athletes, and all sports will be in season for the winter and spring terms.

II. College Business

a. CTE Center Naming Opportunities

President Young reminded the Board about Policy FF Naming Opportunities for Facilities, Classrooms, or Other College Property. Both President Young and Foundation Executive Director Cathy Yasuda asked for Board permission to assign donor names to the CTE Center spaces where assignment will be based on the donor's giving level. Yasuda reminded everyone of the several large donor contributions that were able to make the construction and completion of the CTE Center possible. As soon as the naming opportunities are complete, the list will be brought back for review by the Board.

Motion: Stephen Crow moved to give President Dana Young and Foundation Executive Director Cathy Yasuda's the ability to move forward with the process to name the spaces of the CTE Center. The motion was seconded by Roger Findley. The motion carried unanimously.

b. Internal Resumption Plan Update (discussion)

Director of Legal and HR Anne Marie Kelso provided the Board with a copy of the updated changes to the Internal Resumption Plan and noted that with each update to the plan the Higher Education Coordinating Commission is notified. Board member Findley asked if the updates require board approval but according to Kelso the initial approval process by the Board and in the plan noted there would be ongoing changes to the plan which would then be brought to the Board each month as information only. HECC also does not require board approval of every change to the plan.

Board member Roger Findley inquired as to how the plan is being adhered to campus wide. According to Director Kelso, although there has been some enforcement most everyone has complied. They continue to educate individuals on campus as well as remind people the college buildings are closed to the public.

III. Public Comment

There were no comments from the public.

IV. Consent Agenda - Action Item(s)

- a. Board Minutes – September 15, 2020
- b. Financial Report

Motion: Betty Carter moved to accept the consent agenda as provided and the motion was seconded by Stephen Crow. The motion carried unanimously.

V. College Reports and Statements

a. Statements from ASG/Student Programs

ASG President Hannah Berger summarized her written report which highlighted updates in student leadership, student activities and the work being done for the 10 in 10 Strategic Initiatives.

b. Statements from Faculty

TVEA President David Reynolds commented he is impressed with how the College and Administration have handled everything that has gone on this year. Reynolds commented on how the in-person classes have gone smoothly, are helping retain students, and how the College is doing its best to be in person despite the challenges. Both instructors and students are glad to be on campus. He also commended Director of Legal and Human Resources Anne Marie Kelso for her work communicating with campus and commended the physical plant for their work to provide supplies.

c. **President's Reports**

i. **Academic Affairs**

Vice President of Academic Affairs Eddie Alves reported on the Department of Corrections (DOC) decision to not renew community colleges' adult basic skills contracts. This decision will impact TVCC by the loss of 13 TVCC employees at SRCI. The College was also notified that DOC still wants us to continue the building construction technology program which also expires in January. The recent decision to not renew adult basic skills contract has also required us to put the federal Second Chance Pell grant on hold for the moment until more is learned.

Board member Roger Findley expressed several concerns with the aviation program in regard to maintenance issues, building lease, not having a lead flight instructor, income down \$17k due to administration fees and not flying as much, and program manager. Vice President Alves addressed the concerns and reported on the meeting with aviation today where there are a number of entities expressing interest in being a part of our aviation program. He also noted the helicopter program is solid with 45 students, and the College has a strong partnership with SilverHawk Aviation. Tucker Tolliver has replaced Pete Glick in the helicopter program which resulted in a smooth transition, the program director position was changed to program manager which oversees both programs. Vice President Alves explained how the lease is expiration in Ontario and how the College sought out another facility opportunity with EAA. He also noted there have been challenges due to COVID and keeping four planes operational; however, they continue to work through any maintenance issues. Vice President Alves explained the program is still new and they are working to get people in the right places which takes time as well as getting up to speed on all the regulations to run the program. But the College is getting there.

ii. **Student Services**

Vice President of Student Services Brad Hammond announced the hire of Julie Hernandez as a new recruiter. He also commended the student services staff for the work they are doing to follow safety protocols and to serve students.

Board member Roger Findley asked about enrollment at the Caldwell Center and if the numbers are going up or down. In response, President Young stated the number is down and explained how that if Caldwell is down 1 or 2 students the percentage is higher because their numbers are lower compared to what is happening at the Ontario campus. However, the Caldwell Center also has several targeted programs they are working on to grow enrollment such as the Airframe and Power Program, criminal justice, welding, and addiction studies. It was also shared the College is working to purchase a simulator for the criminal justice program that can be used at both college locations.

iii. **Administrative Services**

Vice President of Administrative Services Shirley Haidle addressed board member Findley's earlier question regarding the decrease in income for the aviation program. Vice President Haidle reported due to COVID it affected flying during summer quarter and usually the admin fees are calculated at the end of the term.

The audit is wrapping up and according to Vice President Haidle there have not been many questions from the auditors. The audit is anticipated to be finished this week. So far there have been no adjustments or findings reported. Board member Findley asked if the college audit committee will be meeting in December and Haidle stated it was unknown because there may be a delay in the event the auditors do not receive the CARE funding audit procedures.

iv. **College Relations and IT**

Efforts are being made to promote the virtual and in-person Emerging Leaders Conference set for November 7 and November 14. High school students will be encouraged to register for the event.

Other news included:

- There will be a billboard advertisement on I-84 near the Caldwell Airport.
- Special thanks to Vice President Eddie Alves, Vice President Shirley Haidle, and others for their work on the resumption plan. The goal is that we are able to continue face to face until Thanksgiving.
- Board member Roger Findley commented on the nice outside signage for the CTE Center.

v. President's Comments

President Young reported the welding classes will move into the CTE Center in January. The College anticipates moving faculty into the building in March once the furniture, technology and other built-in furnishings are complete. The substantial completion of the building should be at the end of October or first of November.

Community colleges were disappointed about the Department of Correction's (DOC) decision to reject their proposal but understand DOC's budgetary decisions. Community colleges will continue to visit with legislators to change the outcome. It is important Adults in Custody receive the best education and there is always the concern with hiring correctional officers to do ABE and GED instruction.

DOC is still open to community colleges offering college level courses and the federal Second Chance Pell federal grant will help grow this program.

Legislative update – community colleges are waiting to learn more from the November economic forecast. One of the OPC committees President Young sits on is doing work on the CCSF proposal which will include an ask of \$702m and an assumed 3.5% increase in tuition. According to President Young, it is anticipated HECC would support a \$702m ask and an additional \$35m in innovations funding and workforce training.

Community colleges are also working with Representative Jeff Reardon on a Pathways to Opportunity bill that would provide funding for one person at each of the 17 community colleges. This position would be responsible for connecting low-income students with resources so more can afford to go to college and reach completion. More information to come on this bill.

The College is continuing to work on strategies to increase enrollment; however, we know many students are delaying registering mostly due to waiting and seeing what happens. We are hopeful winter quarter numbers will mirror where we were last year.

Board member Roger Findley asked if the College hired a full-time welding instructor. Vice President Alves responded noting the job announcement is out, but it was unknown how many applicants have applied. In the meantime, the College has been fortunate to have adjuncts who are happy to assist.

d. Statements from Foundation

Over 80 students participated in the virtual Foundation Scholarship Orientation last night. Students were able to learn more about the work of the Foundation and scholarships.

The College is 1 of 3 institutions awarded HECC's Talent, Innovation and Equity grant. This competitive grant is aimed at post-secondary education completion with a goal to provide support for underrepresented students of color.

A new \$1,000 scholarship that will be awarded this year has been established by the Ontario Fire Department.

The annual Foundation Gala will be virtual this year. The live auction is set for Saturday, November 7 at 7:00 p.m. and the silent auction will run online from November 6-12. Instructions on how to register will be sent out to everyone soon.

e. Statements from Board Members

- Stephen Crow shared he was honored and humbled to step in for Ron Fox at the OCCA board meeting at Columbia Gorge Community College. Crow reminded everyone of the November 4-6 OCCA Conference and encouraged board members to register. The theme for the conference is *When Nothing is Certain Everything is Possible*. Some of the goals for OCCA will include flexibility, accountability, and unity.
- Cheryl Cruson thanked Stephen for his role in getting the OCCA board training off the ground and that TVCC is fortunate because we know our legislators personally since they are part of our community. Another report included the college's diversity committee along with President Young, Chair Cruson, and Betty Carter participating in a DEI class held by the American Leadership Forum. The forum provided some good discussions.

VI. **Important Date(s)**

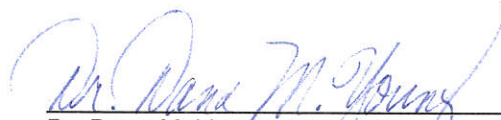
Nov. 3	Advising Day for Winter Quarter (no day classes held from 8am to 4pm)
Nov. 7	TVCC Foundation Annual Scholarship Gala (virtual)
Nov. 7 & 14	Emerging Leaders College Course
Nov. 9	Registration for Winter Quarter (New Students)
Nov. 11	Veterans Day Observed (college closed)
Nov. 25	Campus Closes at 3 pm
Nov. 26-27	Thanksgiving Observed (college closed)

VII. **Adjournment and Next Meeting(s)**

The meeting adjourned at 8:18 p.m. The next meeting is set for Tuesday, November 17, 2020 at 6:00 p.m.



Cheryl Cruson, Chairperson
TVCC Board of Education



Dr. Dana M. Young, President
Treasure Valley Community College