

TREASURE VALLEY
COMMUNITY COLLEGE
TVCC BOARD OF EDUCATION
MEETING MINUTES

Tuesday, September 17, 2019

The meeting was held in the TVCC Laura Moore Cunningham Science Center, Room 115A, in Ontario, Oregon.

Board of Education members in attendance (quorum present)

Cheryl Cruson, Chair, Stephen Crow, Vice Chair, John Hall, Betty Carter, Mark Wettstein, Roger Findley and Darlene McConnell

Staff, representatives, and guests in attendance

President Dana Young, Vice President Eddie Alves, Vice President Brad Hammond, Vice President Shirley Haidle, Cathy Yasuda, Anne Marie Kelso, Darin Bell, Miguel Lopez, Sandy Porter, Bernie Babcock, Larry Meyer (Argus Observer), Kate Walker, Yami Gonzalez, and Tessa McFetridge

Call to order and acknowledgement of guests

Chair Cheryl Cruson called the meeting to order at 6:00 p.m. and led everyone in the flag salute and reading of the College's mission statement.

I. WORK SESSION

a. CTE Center Building Project Update

Project Manager Bernie Babcock provided the Board with an update on the building project as well as the partnership with CTA Architects. According to Babcock, the project start date is set for January 2020.

An overview of the project included approval by EDA, project design and square footage, construction estimate and costs, and the process for going out to competitively bid.

Board member John Hall asked if there were any concerns with getting bids due to all the construction projects happening in the Treasure Valley. Babcock stated there is some concern, but construction prices are decreasing, we are casting a broad net when advertising and we do have a great project to offer. Babcock anticipates receiving at least 4-5 bids.

OPEN SESSION

II. Agenda Review and Changes

a. There were no changes to the agenda.

III. Special Presentation

a. Eastern Oregon Border Board Tax Proposal

There was no presentation during the meeting until more information is received from the State on how this would impact the College.

IV. College Business

a. Eastern Oregon Border Board

Because there was no presentation or further discussion, no action took place.

- b. Metrics for Mission Fulfillment and Amendment to Core Themes
Vice President Eddie Alves and Director of Institutional Effectiveness and Planning Miguel Lopez provided the Board with an update on Institutional Indicators: Enrollment, Retention, Completion Rates and Student Loan Default Rate. According to Lopez, these indicators are our baseline for the three core themes, Fostering Educational Success, Ensuring Access and Building Our Community.

Vice President Eddie Alves reiterated what the College has measured historically while tying them to our core themes. He shared it is difficult to measure relationships under Building Our Community; however, there are some metrics which can be used as they relate to our advisory boards and these will be a good starting point but may need to be modified as we progress.

Motion: Stephen Crow moved to approve the metrics for mission fulfillment and the amendment to the core themes as presented and the motion was seconded by Roger Findley. The motion carried unanimously.

- c. Aviation Course Fees
Vice President Eddie Alves summarized the 2019-20 changes in course fees for aviation.

Motion: Stephen Crow moved to approve the changes to the 2019-20 aviation course fees as presented and the motion was seconded by John Hall. The motion carried unanimously.

V. Public Comment

- a. There were no public comments.

VI. Consent Agenda

- a. Board Minutes – August 20, 2019
- b. Financial Report – August 2019-20

Motion: Betty Carter moved to approve the consent agenda as presented and the motion was seconded by Darlene McConnell. The motion carried unanimously.

VII. College Reports and Statements

- a. Statements from ASG/Student Programs
ASG President Tessa McFetridge provided a written summary of the happenings in ASG and Student Programs.
- b. Statements from Faculty
Darin Bell updated the Board on the start of fall term and the faculty members back to work for early start classes. Bell shared he has a group coming tomorrow to bring 150 FBLA students from Oregon high schools to campus. This will be the first time this group has come to TVCC.

Lastly, everyone is excited to get back to campus next week for in-service.

- c. Academic Affairs

Vice President Alves commended Darin Bell for his work to bring the FBLA students to campus. This is a win for the College.

Nursing Program Update - We received approval from OSBN to continue with our first- and second-year cohorts. OSBN did have some concerns which they said they would provide to us in writing. We know one concern was the level of experience with new instructors.

Currently, we are in the process of hiring a nursing instructor (BSN). We have filled the full-time director position and a Master level nursing position. Once another instructor is hired the program will be fully staffed.

Board member Roger Findley asked if there was any progress to increase the incoming pay for nursing instructors. Vice President Alves shared that salary is determined by the parameters of the faculty contract; however, we have been successful with our work to recruit applicants. Vice President Alves commended David Koehler for his work with the program.

Other updates included:

- The Plumbing Apprenticeship cohort has started in Caldwell with 8 students.
- The 2nd Chance grant for SRCI and Warner Creek Correctional Institutions was submitted to the federal government.
- In-service begins next Tuesday with a full schedule of activities and meetings.
- The rodeo team will have a fundraiser in partnership with Mackey's Restaurant on September 24. Everyone was invited to attend.
- OSU received a \$1.8m grant for developing a Mechatronics certificate program and part of the grant is for TVCC to be part of an advisory committee.

d. Student Services

The Board was provided an update on the Fall Quarter to Quarter Enrollment Comparison. According to Vice President Hammond, reimbursable FTE is up 7%, we have an increase of 71 new first-time degree seeking students when compared to last fall and our returning student numbers are up. In addition, there are 132 students signed up for the residence halls.

In his written report, Vice President Hammond spoke about the number of students looking for information on Disability Services. Board member Mark Wettstein inquired about the types of disabilities faced by students and shared a personal story of a friend's son who had a learning disability and who had a great experience attending TVCC. Vice President Hammond commented the College provides accommodations for many disabilities to help with student success and could share some information with the Board. He also mentioned that as the need for disability services grow, one staff member won't be enough.

e. Administrative Services

The College recently hired Amanda Gaskill as the new Assistant Comptroller. Gaskill begins her duties tomorrow. In addition, we are getting close to filling the part-time bookstore clerk position in Caldwell. Also, we are waiting for approval from the City of Caldwell to sublease the coffee shop. We anticipate the City will provide an answer next week. Everyone agreed the coffee shop will be a great place to get beverages as well as a great space for students.

Other news:

- There are no problems with the funding the College will receive from the Christmas Tree fund advocated for by Representative Findley. The funding will go toward the CTE Center project.

- The audit is progressing, and the business office will be busy this month getting ready.

f. College and Public Relations; Information Technology

Associate Vice President of College and Public Relations Abby Lee stated the video for this year's in-service will be approximately 10 mins. and will feature interviews of faculty, students, board members and other employees of the college. The video will also be shared during the Foundation's Gala and the Chamber of Commerce luncheon.

g. President's Report

The Board was reminded of the activities during in-service week and was invited to attend Tuesday's Welcome and Opening Address. In addition, the Board was reminded of the Ethics Training on October 7 from 4:00 to 6:00 p.m. in the Hanigan Board Room.

President Young reiterated the enrollment trends discussed during the joint meeting with the Foundation Board. In 2025, the number of high school graduates will peak and then a decline will occur over the next several years. In preparation, we are looking to see how this may affect our area and develop recruiting strategies. A further review in the fall could be done to generate more discussion on what we are seeing locally, statewide and at the national level.

President Young provided an update on the cybersecurity program, the welding classes at OHS and the evening welding courses at Elevate Academy in Caldwell. Vice President Alves shared that the College is looking at addiction studies and mental health counseling which is a growing field. President Young also shared there is a possibility in hemp and spoke about her tour of a hemp crop with Dr. Clint Shock.

h. Statements from the Foundation

Executive Director and Chief Development Officer Cathy Yasuda thanked the board members who participated in the joint board retreat with the Foundation.

The Foundation is preparing for their annual internal campaign which will kick off during in-service week. As a side note, there is currently over \$10k in the joint board scholarship fund. The fund should be able to produce its first award next year.

Important Dates:

- September 27, New student orientation followed by the Taste of Ontario from 1:00 to 2:00 p.m.
- September 30, the Foundation will participate in the Campus Fair. Board of Education members were invited to join them.
- October 2, Foundation scholarship orientation
- October 3, Chukar Fall Fest
- Saturday, November 2, Foundation Gala

Grants Update:

The TRIO grant committee met last year and is working to put together a student services proposal. The goal is to increase the College's retention and graduation rates.

Oregon Community Foundation (OCF) grant – the \$20k proposal is to help with the TVCC athletic mentor program.

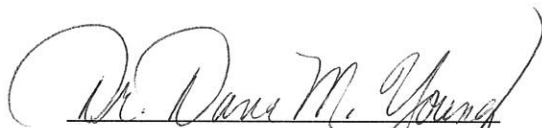
i. **Board Member Statements**

- John Hall attended the Foundation joint meeting and commented it was nice visiting and exchanging ideas with other board members. He hopes we can do more joint meetings with the Foundation board. Hall stated he will not be available to attend any of the in-service activities. Lastly, he heard the Chief of Police and others would like to start a wrestling program in Ontario.
- Betty Carter shared that SRCI attended a conference on diversity, equity and inclusion. The word equity was used a lot as well as equality for everyone.
- Roger Findley thanked the Board members for the card of encouragement as he prepares to travel to Cleveland for surgery.
- Mark Wettstein shared he enjoyed the meeting with the Foundation and the exchanging of ideas.
- Darlene McConnell thanked Bernie Babcock for all his hard work on the CTE Center project.
- Stephen Crow thanked Cathy Yasuda for coordinating the joint board meeting.
- OCCA Report – President Dana Young and Stephen Crow will be attending the OPC and OCCA board meeting in October and will learn more about what is happening around the state.
- Cheryl Cruson thanked Cathy Yasuda for coordinating the joint board meeting. Friday, October 13, was positive thinking day and Chair Cruson shared an article with the Board on the difference between a growth mindset and a fixed mindset.

The meeting adjourned at 8:07 p.m.



Cheryl Cruson, Board Chair
TVCC Board of Education



Dana M. Young, President
Treasure Valley Community College

Recorded by Gina Roper, Board Secretary