

BOARD MEETING MINUTES

Those present: Chair John Forsyth, Vice Chair Cheryl Cruson, Darlene McConnell, John Hall, Roger Findley, and Stephen Crow (absent: Mark Wettstein)

Others present: President Dana Young, Vice President Eddie Alves, Vice President Brad Hammond, Anne-Marie Kelso, Travis McFetridge, Shirley Haidle, Abby Lee, Cathy Yasuda, Yami Gonzalez, Roberto Trinidad, Tasha Wixom, and Christina Trunnell

Chair Forsyth called the meeting to order and led the group in the flag salute and reading of the College's mission statement.

a. Equity Statements

Roberto Trinidad and Christina Trunnell presented information on the equity project which was written and required as part of the Title III grant. The 20-member cohort comprised of administration, staff, faculty and students worked on what this means for TVCC and where we are doing well and areas of improvement. The proposal to the Board was an adoption of the Shared Values Statement. Definitions of equity, diversity and inclusion were shared with the Board as well as a recommendation to remove the College's cultural diversity statement and inclusion statement as they are part of the shared values statement.

Chair Forsyth stated diversity wasn't mentioned in the statement although it was noted in the definition. He suggested it be added. Upon further review by the Board there were other language changes and omissions in the statement. Chair Forsyth stated he appreciated the work of the group and is supportive of the statement overall and the project. Christina added the cohort who created the statement didn't want it to be the only group to work on it but want all of TVCC, including students to have input. This statement will lay out the foundation to further develop initiatives. Christina plans to present the statement to the College during in-service.

The statement will be updated with the recommended changes by the Board and brought back to next month's Board meeting.

b. 2018-19 Board Goals

The Board agreed to report out each month on what they did to reach their goal(s) for 2018-19 and how they support student success rather than doing it once at the end of the year.

Monthly Board Self-Assessments – there was a discussion concerning the assessments and questions and the Board will keep the questions the same.

Regular Session Meeting

I. Agenda Review/Changes

Under Special Presentations, special guest Mayor Garret Nancolas wasn't able to attend the meeting tonight but will be attending the September meeting. Another change to the agenda was to add an approval of the Board's 2018-19 Goals under College Business.

Motion: Cheryl Cruson moved to approve the agenda as amended and the motion was seconded by Darlene McConnell. The motion carried unanimously.

II. Special Presentations

a. Disability Services

Director of Admissions and Student Success Travis McFetridge presented on the services provided by Disability Services and the meaning of equity and disabilities law as well as examples of visible and invisible disabilities. According to Travis, what is valued in Disabilities Services is empowering students to self-advocate and focus on their personal strengths, advocating for students, educating the college community about disability compliance, issues and responsibilities and assisting to prepare college students with disabilities for careers.

III. **College Business**

a. 2018-19 Board Goals

Motion: Cheryl Cruson moved to approve the Board's goals for 2018-19 and the motion was seconded by Stephen Crow. The motion carried unanimously.

IV. **Public Comment**

There were no comments from the public.

V. **Consent Agenda - Action Item(s)**

- a. Board Minutes – July 16, 2018
- b. Financial Report

Motion: John Hall moved to approve the consent agenda and the motion was seconded by Roger Findley. The motion carried unanimously.

VI. **College Reports and Statements**

- a. Statements from ASG/Student Programs
Director of Student Programs Tasha Wixom summarized her written report which was provided to the Board during the meeting.
- b. Statements from Classified Staff and Professional Staff
There were no staff present during the meeting for comments.
- c. Statements from Faculty
There were no faculty present during the meeting for comments.
- d. President's Reports
Vice President of Academic Affairs Eddie Alves updated the Board on the Aviation Program. At the request of the VA they are resubmitting their 2017-18 application for 2018-19 and VP Alves hopes to have the paperwork to the VA this week. He also anticipates receiving a response and/or approval within 60 days. According to VP Alves, there are other community colleges in the State that are having the same challenges TVCC is experiencing in regard to getting approval by the VA.

Other reports included moving welding equipment from the vo tech building to the high school. VP Alves commented that TVCC instructor Luke Folke has been great to work with during this transition. Other news included a focus on the open institutional effectiveness position which was vacated by David Koehler who was recently hired as the College Dean of CTE. In addition, Kristen Nieskens, Education to Work Coordinator has been instrumental in meeting with local businesses, particularly with SkyWest on a partnership. We are excited about the opportunities in this relationship.

President Dana Young updated the Board on the EDA grant. As of yet, the College doesn't have a signed contract with the EDA but hopes to have something in writing by the end of this week. EDA had questions regarding the architectural engineer budget and Bernie Babcock has been working to get them the additional information they are requesting. Currently, EDA is very understaffed which has been causing some delays.

President Young attended the Oregon Presidents Council meeting and highlighted main points in her written report. The legislature is gearing up for an active session. President Young will provide the Board with a list of bills we will be watching once we receive them from OCCA.

e. **Statements from Foundation**

Four newly established scholarships were the Cash Preston Lee Troyer Memorial Scholarship for aviation students, Nate Straubhar Memorial Scholarship, Cory Holm Memorial Scholarship and the Ken and Carol Knothe Scholarship.

TVCC applied for and received a \$4,500 grant from the Ontario Visitors and Convention Bureau and \$1,200 from Malheur County Federal Credit Union which is exciting news as the money will be used to toward the New Student Orientation.

TVCC was successful in receiving \$100k from the Laura Moore Cunningham Foundation for equipment for the new CTE Center.

TVCC's collaboration with DHS and Oregon WorkSource garnered over \$300k from a STEP grant for SNAP recipients. DHS has changed their policy and expanded services and are now referring students to us for pathway certificates or degrees. This is great news for both recipients and the College.

f. **Statements from Board Members**

- John Hall stated he appreciated the information he received yesterday and tonight.
- Roger Findley apologized for missing the retreat yesterday. He spoke about a shortage of building contractors and how the College should be able to get a construction program going here so students can go out and get a job. Vice President Alves stated one challenge for contractors is getting employees with work ethics. There was a brief discussion concerning worker job skills.
- Darlene McConnell apologized for missing yesterday's meeting due to personal reasons.
- Stephen Crow stated it was a great board retreat and it was nice to attend the chamber luncheon.
- Cheryl Cruson stated it was a great board retreat and it was great to attend the chamber luncheon. Shawna did a great job presenting on the border board.
- John Forsyth commended Dr. Young and the administrative staff, Cathy Yasuda, Tasha Wixom, Yami Gonzalez for their reports and that it was invigorating to see the activities and the driving energy. He asked everyone to keep the momentum going.

OCCA Update: Stephen shared that Cam Preus has been hired as the new director for OCCA. The legislative session will take effort by everyone through letters to legislators.

VII. **Important Date(s)**

September 3	Labor Day Observed (college closed)
Sept 18 – 21	TVCC In-service Week
September 24	Fall Term Classes Begin

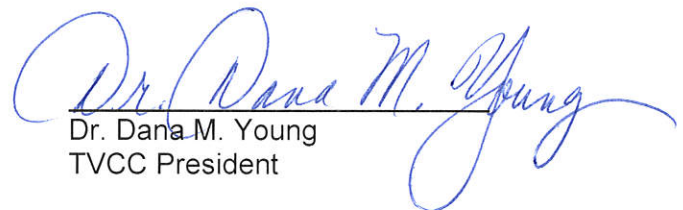
VIII. **Adjournment and Next Meeting(s)**

The next meeting of the TVCC Board of Education will be on Tuesday, September 18, 2018.

Motion: Stephen Crow moved to adjourn the meeting at 8:00 p.m. and the motion was seconded by Darlene McConnell. The motion carried unanimously.



John Forsyth
TVCC Board Chair



Dr. Dana M. Young
TVCC President