

TREASURE VALLEY COMMUNITY COLLEGE

TVCC BOARD OF EDUCATION MEETING MINUTES

Tuesday, June 16, 2020, 6:00 p.m.

The meeting began at 6:00 p.m. via Zoom conferencing. Chair Cruson led the group in the flag salute and reading of the college's mission and vision statements.

Board of Education members in attendance (quorum present)

Chair Cheryl Cruson, Vice Chair Stephen Crow, Darlene McConnell, Roger Findley, and John Hall (absent: Betty Carter and Mark Wettstein)

College staff and guests present:

President Dana Young, Vice President Brad Hammond, Vice President Eddie Alves, Vice President Shirley Haidle, Associate Vice President Abby Lee, Anne Marie Kelso, Cathy Yasuda, Bonnie McGehee, Dwight Lockett, Debbie Skousen, Kate Walker, David Koehler, Dora Galan, Aiden McGloin (Malheur Enterprise), Ali Hammond, Larry Meyer (Argus Observer), Ricardo Buenrostro, and Scott Carpenter.

I. Agenda Review/Changes

There were no changes to the agenda.

II. Public Budget Hearing

Budget update: President Young stated she was able to join other Oregon community college presidents in a conversation with the Governor. The Governor stated that there has been no mention of cutting community college budgets; however, community colleges should not assume that will hold. The federal government needs to decide allocations before the State can make a final decision which could take four (4) weeks. During the call, the Governor expressed concern about the next two bienniums and how post-secondary education will likely bear the brunt of a financial crisis. In 2020-21, the cuts may not be bad, but they are expected to increase in the next biennium. The Governor is asking community colleges to lead the conversation rather than the legislature. Noting that the outcome will not be good if colleges do not closely work with the legislature. In addition, community colleges will likely not see any bailout money. The State has a \$4 billion dollar shortfall, which could mean a 20% cut in revenue, which translates into a \$1.55m cut for TVCC. President Young stated that the Governor recognizes we serve the most impoverished and diverse students and she understands the challenges community colleges face. However, community colleges need to think about how they will do business going forward.

There were no comments from the public during the budget hearing.

Motion: Vice Chair Stephen Crow motioned to close the hearing. Board member Darlene McConnell seconded the motion and the motion passed unanimously.

III. Special Presentations

The following college retirees were recognized during the board meeting:

Bonnie McGehee: President Young spoke about Bonnie McGehee, who graduated from TVCC in 1989. She spoke of Bonnie's many jobs with the College and how she eventually

become a full-time employee. Vice President Alves stated he was excited for Bonnie and would arrange a “virtual” goodbye party for her. Chair Cruson spoke about how she got to know Bonnie during a mission trip to Ecuador.

Dwight Lockett: President Young spoke about Dwight Lockett (also a TVCC graduate), and how he started working for TVCC at the SRCI center. Dwight has worked as an adjunct, math lab tutor, math instructor and became the math coordinator, while still teaching. Dwight has been dedicated to students and has participated in tutoring training and Math Jam. Dwight stated he was going to continue farming after leaving TVCC but stated he would still be around campus helping out.

Debbie Skousen: According to President Young Debbie is a TVCC graduate and started at the College as a part-time instructor until becoming a full-time instructor in 1999. Debbie has been selected as Teacher of the Year five times and in 2017, she received a lifetime achievement award. Her co-workers have stated her retirement will be a great loss to the TVCC community.

Board members personally thanked all three retirees for their service to TVCC.

COVID-19 Update

Associate Vice President Abby Lee presented a PowerPoint presentation on how the College responded to the COVID-19 pandemic. The purpose of the information was to demonstrate how much time and effort TVCC staff and faculty dedicated to ensuring the College continued to operate under the strict new COVID rules. The presentation gave a chronological look at the College’s response to COVID-19. President Young also informed the Board about the creation of the Internal Resumption Planning Committee. Chair Cruson posed a question regarding athletics. President Young responded that the NWAC is still meeting and will release information later in the week on the outcome of fall sports. Vice President Hammond stated he will be attending an NWAC meeting on Thursday and noted strict protocols will be required when athletics returns. Board member Findley asked about rodeo. Vice President Alves stated the college rodeo association intends to move forward. There are some issues to be worked out because various states also have their own rules.

Chair Cruson thanked everyone for their hard work.

IV. College Business

- a. 2019-20 Supplemental Budget: Vice President Shirley Haidle presented the 2019-20 supplemental budget to the Board for approval. Haidle provided a summary of the budget and an explanation of the agency fund adjustments for the CBWCL.

Board member Findley asked about the instructional support transfer-out of \$845,810. Vice President Haidle explained that although there was no error in the actual supplemental budget, the \$845,810 was a typographical error in the document presented tonight and that the amount would be corrected to read \$33,628. Haidle stated that despite the typographical error the total amount of the general fund expenses in the supplemental budget is correct on the resolution.

Board member McConnell asked how the beginning fund balance was calculated. Vice President Haidle explained the beginning fund balance is the difference between the budget and actuals.

Vice President Haidle stated Resolution 19-005 was needed to make appropriations for the 2019-20 budget.

Motion: Board member Darlene McConnell made a motion to approve Resolution 19-005, Vice Chair Stephen Crow seconded, and the motion passed unanimously. The vote was taken by roll call.

- b. Making Appropriations and Imposing & Categorizing Taxes
Chair Cruson stated Resolution 19-004 was necessary to adopt the 2020-21 budget. Vice President Haidle stated there are three resolutions within the document. The first was to adopt the budget, which is the same budget approved by the budget committee last month. The second was to make the appropriation for each category and the third was to levy the taxes.

Motion: Board member Darlene McConnell moved to adopt Resolution 19-004, Vice Chair Stephen Crow seconded, the motion tied 2-2 (with members Hall and Findley voting no and Vice Chair Crow and member McConnell voting yes). Chair Cruson broke the tie by voting yes and the motion passed 3-2.

- c. August Board of Education Planning Meeting
The Board agreed to meet on August 18, 2020. President Young stated the meeting would include strategic planning, cyber security training, mission fulfillment data, 2020-21 goals and the Caldwell Center budget.

V. Public Comment

There were no comments from the public.

VI. Consent Agenda

Motion: Vice Chair Stephen Crow made a motion to approve the May 19, 2020 board minutes and financial report, Board Member Darlene McConnell seconded, and the motion passed unanimously.

VII. College Reports and Statements

- a. Statements from ASG/Student Programs: Director Kate Walker presented and thanked her ASG students who worked hard during the pandemic. Student programs did a virtual meet and greet for incoming students with presentations by outgoing students. The awards banquet was also virtual. This summer, the department is implementing a summer training series for new ASG leaders. She is planning to have the fall leadership training. The disc golf course is going to be installed in the next few weeks. They will also add tee off signs.
- b. Statements from Faculty: There were no comments from the faculty.

c. President's Reports

- i. Academic Affairs: Vice President Alves added to his report as follows: Two full-time nurses were hired and OSBN is allowing the College to move forward with a new cohort. Dr. Jill Humble, Nursing Director, has been approved to be the CNA coordinator by OSBN.

Other news included having Sara Goldrick-Rab as a guest speaker for a virtual presentation during In-Service.

- ii. Student Services: Vice President Hammond added to his report as follows: Student Services continues to remain focused on fall enrollment. Today was the first A&R session to enroll new students.

Board member Findley asked about spring enrollment. President Young noted the College will not have formal enrollment numbers until the State does their annual FTE audit. Vice President Hammond stated as of today, fall enrollment was down approximately 20% and noted summer enrollment was flat. Due to the current pandemic, spring enrollment is not comparable to last spring because of the inability to do A&R sessions.

- iii. Administrative Services: Vice President Haidle added to her written report as follows: The College adopted a flat budget for 2020-21 but they are also working on operating budget scenarios that have 5%, 10%, 15% and 20% reductions. Haidle shared a spreadsheet showing the amount of each budget item that could be eliminated or reduced. She also discussed the possibility of a per credit COVID emergency fee. President Young noted it has been and continues to be difficult to budget within the current financial uncertainties.
- iv. College Relations and IT: Associate Vice President Abby Lee added to her written report as follows: The new summer advertising campaign has been geared toward training students in essential careers.
- v. President's Comments: President Young added to her written report as follows: There was a call today with OCCA and OPC regarding what to request from the legislature for the next biennium. Oregon community colleges will be asking for \$701m for a base funding level and an additional \$35m in innovations grants so community colleges can continue to train and retrain the workforce. There is also a request for an extra \$5m for the Oregon Promise and Oregon Opportunity grants.

In other news, TVCC students Tessa McFetridge and Lilly Kelly both were nominated and received recognition as members of the OCCA All-Oregon Academic Team. These outstanding students will receive scholarships to attend participating Oregon universities.

Board member Findley asked about the resignation of the security manager and how this impacted our DPSST certification. President Young stated the College is seeking an outside contractor with DPSST certification to

cover the position temporarily. Anne-Marie Kelso stated that DPSST has been informed and is allowing the College some flexibility as we reorganize. In addition, AVP Abby Lee and Anne Marie Kelso have met with the physical plant and security staff to determine the best path moving forward.

d. Statements from Foundation:

Executive Director and Chief Development Officer Cathy Yasuda provided an update on grants. She also informed the Board that the Foundation has recently received some generous donations for scholarships. Lastly, in her report, she reminded everyone that the 2020 garden tour is happening.

e. **Statements from Board Members**

- Stephen Crow - The OCCA Board is transitioning officers. In addition, OCCA has been working with HECC on resumption guidelines specific to community colleges. Crow commended Dr. Young and college staff for their work during the pandemic.
- Darlene McConnell commented she appreciated the work done on the budget.
- John Hall had no comments.
- Roger Findley was not available for comment.
- Cheryl Cruson attended the virtual nursing pinning ceremony. She commented it was nice but not the same as a face-to-face ceremony.

Chair Cruson reminded the Board to complete the Board Annual Goals Monthly Report. She asked all board members to sign a card for Gina for Administrative Assistant Day. She also said she would sign a sympathy card on behalf of the Board for Betty Carter.

VIII. Important Date(s)

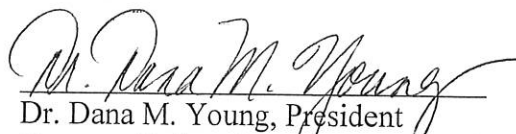
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| June 22 | Summer Quarter Begins |
| June 26-Sept. 4 | Four-day Work Week (Friday closures) |
| July 3 | Independence Day Observed (college closed) |

IX. Adjournment and Next Meeting(s)

Chair Cruson adjourned the meeting. The next regularly scheduled board meeting was set for Tuesday, July 21, 2020.



Cheryl Cruson, Chair
TVCC Board of Education



Dr. Dana M. Young, President
Treasure Valley Community College

