

TREASURE VALLEY
COMMUNITY COLLEGE

TVCC BOARD OF EDUCATION SPECIAL MEETING MINUTES

Thursday, May 7, 2020, 9:00 a.m.

The meeting began at 6:00 p.m. via Zoom conferencing.

Board of Education members in attendance (quorum present)

Cheryl Cruson, Chair, Stephen Crow, Vice Chair, Darlene McConnell, John Hall, Betty Carter, Roger Findley and Mark Wettstein

College staff and guests present

President Dana Young, Abby Lee, and Katya Gourley

College and Budget Update

President Young provided an update and answered questions on the CARES Act and the \$498k funding for TVCC students and the \$498k for the institution. The goal is to disburse funding to students as soon as possible based on the guidelines set forth by the federal government. The College is still waiting on the rules on how the institution can spend its portion of the CARES Act funding. The College hopes to use these funds to reimburse the institution for costs associated with COVID-19 in which expenses are being tracked in a separate account.

According to President Young, the 2020-21 budget will be based on a flat budget and brought to the Board and public budget committee at the May 19 meeting. We will ask this budget to be approved by the Board; however, the College will also have operational budgets with scenarios for a 5%, 10% and 17% reductions in revenue until we hear more on the state economic forecast. Board member Roger Findley asked about layoff notification dates for employees in the event of a 17% budget reduction. President Young shared that any notifications to faculty in the event of retrenchment would be in September for winter quarter layoffs and all classified and professional staff already received a letter earlier this spring that their positions were not guaranteed.

Reopening Update: The College received process and PPE guideline approval by the Southwest District Health Authority in Idaho to return to the air for our helicopter program. We are continuing to work with HECC and locally with the Malheur County Health Department in hopes of starting fixed-wing flight operations again in Oregon.

Summer Quarter: We are working with the Governor's Office and HECC to see if we can receive flexibility with courses such as IMAC, welding, and science labs, for instance. The Governor is also considering regional openings based on the numbers of COVID-19 cases. However, due to increased testing, Malheur County's COVID-19 numbers have increased so we may be delayed. In the meantime, everyone is working from home, except for essential staff.

2019-20 Board of Education Self Evaluation

The Board reviewed their self-evaluation results for 2019-20. Overall, the Board is working together as a team and have made some progress. Some of the comments included an appreciation for Stephen's

representation at the state level. Just recently, Stephen was sworn in as Vice President for the OCCA Executive Committee.

Monthly Meeting Assessments

The Board reviewed the monthly meeting assessments from July 2019 to April 2020. Chair Cruson asked if the members were happy with the process. Board member Mark Wettstein stated he did not understand question 3) *How did the Board promote student success*. Some of the thoughts were that the Board does not do anything “as a Board” to promote student success other than listen to presentations during board meetings. Other comments included that the Board is all about supporting student success. The Board originally put the question on the monthly assessment when the College changed its mission statement to include student success.

Board member Darlene McConnell asked Stephen Crow if he could check with other community college boards to see what questions they pose for their boards’ student success.

Going forward the Board agreed to change the language for question 3) to *How did the Board learn about and/support student success*.

Review Goals for 2019-20 Board Goals and 2020-21

The Board reviewed the outcomes for their 2019-20 goals.

- Goal 1 Professional Development – this goal was met for the year and will be a goal for 2020-21.
- Goal 2 Board Policy Review – board policies have been reviewed during the year and this goal will continue to 2020-21.
- Goal 3 Engagement at the local and state level to support student success – the Board was reminded to report all the activities they are participating in. This goal will continue to 2020-21.
- Goal 4 Support TVCC Foundation – the Board is doing a good job to support the Foundation and the goal will continue to 2020-21.
- Goal 5 Increase understanding of equity – Dr. Sara Goldrick-Rab’s presentation has been postponed until fall. There was a discussion concerning presentations by P2P. President Young reiterated the relationship and previous agreement with the local high schools to offer CTE classes at the TVCC campus. Because of the additional funding from Measure 98, local schools are offering their own CNA and welding classes at their locations and will also start their own industrial manufacturing classes. There used to be a centralized model between the College and the schools but now it is a distributed model which is at the request of the high schools. There was a suggestion to invite the ESD and local schools to future board meetings to provide information and ask how TVCC can be more helpful to them. Goal 5 will continue to 2020-21. The P2P presentation will be removed and under Goal 7 External communication, a bullet will be added to include local high schools and ESD.
- Goal 6 Strategic planning – this goal will continue in 2020-21.
- Goal 7 External communication – add the bullet – local high schools and ESD
- Goal 8 Highlight college programs – the presentations have been informative at the board meetings and will continue. The goal will continue in 2020-21.

The meeting was called into Executive Session at 10:33 a.m. under ORS 192.660(2)(i) to review and evaluate the employment related performance of the chief executive officer of any public body, a public officer, employees or staff member who does not request an open hearing.

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College staff and guests present

President Dana Young, Abby Lee, and Gina Roper

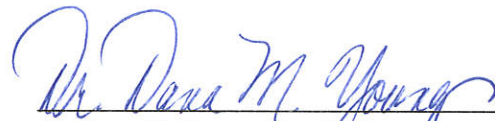
OPEN SESSION

The Executive Session ended at 11:32 a.m. and moved into Open Session.

Motion: Darlene McConnell moved to approve a 5-year contract for President Young and to direct Chair Cheryl Cruson to finalize the details of President Dana Young's contract. The motion was seconded by Betty Carter. The motion carried unanimously.

The special meeting adjourned at 11:35 a.m.


Cheryl Cruson, Board Chair
Treasure Valley Community College


Dr. Dana M. Young, President
Treasure Valley Community College