

TREASURE VALLEY COMMUNITY COLLEGE BOARD OF EDUCATION

650 College Blvd., Laura Moore Cunningham Science Center, Hanigan Board Room (#115A), Ontario, OR 97914

BOARD MEETING AGENDA Tuesday, April 19, 2022, 6:00 p.m.

Meeting participation is available to the Public via Zoom

<https://gotvcc.zoom.us/j/94539176984?pwd=cUZaY2tMRktYU2ExRVpZcmpWVEtUQT09>

Meeting ID: 945 3917 6984

Passcode: 008943

Telephone: (669) 900-6833 or (253) 215-8782

Passcode: 008943

Mission Statement: *TVCC is a comprehensive community college dedicated to promoting student success.*

Vision Statement: *TVCC will be an excellence-driven institution offering quality programs to ensure student success.*

Work Session (Flag Salute)

I. Call to order and Acknowledgement of Guests

- a. Student Services Center and Testing Center (Tour)
- b. Outcome of Market Research – Allied Health Programs

Chair Dirk DeBoer
VP Travis McFetridge
VP Eddie Alves/Dean David Koehler

Regular Session Meeting

II. Agenda Review/Changes (action)

Chair Dirk DeBoer

III. Special Presentations

- a. Enrollment Management Plan
- b. Student Spotlight Video – Bailey Mitchell

VP Travis McFetridge
Phoenix Millhollen

IV. College Business (Discussion or Action Items)

- a. 2022-23 Course Fees (1st reading)
- b. Board Policy KG Building and Facility Use (1st and 2nd reading)
- c. NWCCU Mid-cycle Review (Update)

VP Shirley Haidle
Anne Marie Kelso
Dr. Dana Young

V. Public Comment (Note: maximum time 15 minutes: each speaker will be limited to 3 minutes)

VI. Consent Agenda - Action Item(s)

- a. Board Minutes – March 15, 2022 and March 28, 2022
- b. Financial Report

Chair Dirk DeBoer

VII. College Reports and Statements

- a. Statements from ASG/Student Programs
- b. Statements from Foundation
- c. Statements from Faculty
- d. OCCA Board Rep. Report
- e. President's Reports
 - i. Academic Affairs
 - ii. Student Services
 - iii. Administrative Services
 - iv. College Relations and IT
 - v. President's Comments
 1. Community College Higher Education Issues and Trends
- f. Statements from Board Members
 - i. Annual Board Self-assessment
 - ii. Reminder to complete board meeting assessment and annual goal monthly report

ASG President or designee
Director/CDO Cathy Yasuda
TVEA President or designee
Stephen Crow
Dr. Dana Young
VP Eddie Alves
VP Travis McFetridge
VP Shirley Haidle
AVP Abby Lee
Dr. Dana Young

Board

VIII. Executive Session

- a. ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations
- b. ORS 192.660(2)(i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee, or staff member who does not request an open hearing.

IX. Open Session

- a. Action, if any, from Executive Session

X. Important Date(s)

Chair Dirk DeBoer

- a. April 21 TVCC Foundation Donor/Scholarship Recognition (7:00 pm)
- b. April 22 CTE Center Grand Opening (3:30 pm)
- c. May 6 Treasure Valley Symphony 30th Annual Pops Concert (7:30 pm)
- d. May 10 Advising Day for Fall Term (Advising 8 am to 1 pm; no day classes from 8 am – 4 pm)
- e. May 10 TVCC Success Summit (college closed from 2 pm to 4 pm)
- f. May 12 TVCC Job Career Fair (9:00 am to 5:00 pm)
- g. May 16 Registration for Fall Begins for New Students
- h. May 30 Memorial Day Observed (college closed)

XI. Adjournment and Next Meeting(s)

- a. May 3, 2022 TVCC Special Board of Education Meeting (9:00 am)
- b. May 17, 2022 TVCC Board of Education Regularly Scheduled Monthly Meeting (6:00 pm)

The Board of Education meetings are held in accordance with accessibility requirements. Persons having questions about or requests for special needs and accommodations should contact Anne-Marie Kelso (akelso@tvcc.cc or 541-881-5812 or TTY 541-881-2723).
Contact should be made 72 hours in advance of the meeting.

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TREASURE VALLEY COMMUNITY COLLEGE BOARD OF EDUCATION
650 College Blvd., Laura Moore Cunningham Science Center, Hanigan Board Room (#115A)
650 College Blvd., Ontario, OR 97914
Public Participation Via Zoom

Tuesday, March 15, 2022, 6:00 p.m.
BOARD MEETING MINUTES

Board of Education members in attendance (quorum present):

Chair Dirk DeBoer, Vice Chair Mark Wettstein, Betty Carter, Cheryl Cruson, Ken Hart, Roger Findley and Stephen Crow

Staff, representatives, and guests in attendance via Zoom or in person:

President Dana Young, Vice President Eddie Alves, Vice President Shirley Haidle, Vice President Travis McFetridge, Anne Marie Kelso, Kate Russell, Kilee Saldivar, Cathy Yasuda, Jason Miller (Argus Observer), Abby Smith, David Koehler, Sandy Porter, Drew Pearson, and Darin Bell

Work Session (Flag Salute)

Chair Dirk DeBoer called the meeting to order and led the group in the flag salute and reading of the College's mission and vision statements.

I. Call to order and Acknowledgement of Guests

- a. **Tenured Faculty Recognition and Provisional Faculty Advancement**
Instructor Kilee Saldivar was introduced to the Board. President Young presented an educational and employment background for Saldivar and told of her accomplishments and work at the College. It was announced at the conclusion of the remarks that Saldivar would be receiving tenure.

Regular Session Meeting

II. Agenda Review/Changes

There were no changes to the agenda.

III. Special Presentations

a. New College Employee Introductions

There were no introductions this month.

b. Rodeo Update

Instructor Drew Pearson provided an update on the Chukar Rodeo team which has approximately 42 student athletes this year. During the presentation, the Board was updated on the 2021 fall rodeo awards and accomplishments as well as the upcoming rodeo schedule.

c. Welding Program

Instructor Drew Pearson presented a PowerPoint presentation on the welding program. The presentation included information on the degrees and certificates offered, student enrollment numbers and demographics, industry advisory committee members, NC3 certifications, welding career path tree, and plans for the program over the next five years. There was discussion and question time during the presentations from the Board.

IV. College Business

a. COVID-19 Update

Anne Marie Kelso, Director of Legal and Human Resources and the College's designated COVID Officer, stated that the mask mandate was dissolved, and OSHA announced today it would suspend enforcement of most of the OAR that was in effect for COVID.

The College will still notify employees if they have an on-campus exposure. Although not required, the College will also continue to monitor the residence halls for any cases due to the congregate nature of the housing.

b. **2022-23 Tuition Rate**

Vice President of Administrative Services Shirley Haidle presented the 1st reading of a resolution for a \$3 per credit increase in tuition. According to Vice President Haidle the Associated Student Government (ASG) team was consulted and they were in support of a moderate increase each year as opposed to one large increase. The current tuition rate is \$108 per credit and the increase would bring the rate to \$111 per credit. Vice President Haidle shared that the average tuition rate for all Oregon community colleges is approximately \$112 per credit.

Every year the Oregon community college business officers notify one another whether or not they will be increasing tuition. Two community colleges reported they will remain flat on tuition, one is proposing \$0-\$3 per credit, another is proposing a \$1-\$3 increase, and five community colleges are doing a 2%-4% increase with an additional fee increase. One college is proposing a 4% or higher and another is proposing a 5% tuition increase plus a fee increase and another college is increasing tuition by \$6 per credit.

Vice President Haidle stated a review of the 2021-22 tuition and fees as compared to the other Oregon community colleges puts TVCC in the middle range for per credit tuition cost. In addition, a regional comparison which was taken from 2020-21 IPEDS data showed TVCC as the lowest in tuition per credit.

Board Member Findley asked if the numbers were annual fees and tuition which Vice President Haidle confirmed was accurate. Vice President Haidle discussed possible future fee increases and provided an explanation of the universal fee.

Board Member Wettstein stated he was never comfortable with an increase without input from students. He was grateful the ASG had been contacted and felt the Board would be prepared to vote on the resolution today.

Board Member Crow clarified the requirements for a motion if a 1st and 2nd reading was requested. ASG President Abby Smith concurred with Vice President Haidle's report and stated the students support a \$3 per credit increase. Smith stated the conversation with administration was very helpful and informative.

Board Member Hart asked about banding. Vice President Haidle explained how the College would lose \$120,000 or 35 FTE by banding. However, banding would be continued to be investigated. President Young stated if more students took additional credits because they were free after a certain amount, we would lose tuition and fees the first year. However, later we would receive more from the State if we had an increase in FTE because of banding. Lane Community College is considering doing a "staggered" type banding and there are also some colleges charging more for technical programs (CTE). However, TVCC has looked at that formula and would not want to discourage students from taking CTE.

Motions: Ken Hart moved to suspend the rules and consolidate the 1st and 2nd readings and Stephen Crow seconded the motion. The motion passed unanimously. Stephen Crow moved to increase tuition by \$3 per credit and Ken Hart seconded the motion. The motion passed unanimously.

c. **2022-23 Board Goals and Objectives (action)**

The Board reviewed the latest draft of their 2022-23 goals which includes 9 goals and a proposed 10th goal. Board Member Cheryl commented and/or provided recommendations on the following:

- Goal 1 - Board policy review: fine as written.
- Goal 2 - Professional Development: this goal is usually not met, and the Board was challenged to meet the professional development goal.
- Goal 3 - Engagement at the local and state level to support student success: K-12 functions should include all schools and not just Ontario, Vale, and Nyssa. Each board member volunteered to engage at one of the schools. There was a discussion on what K-12 functions board members would attend because in the past it could be any function. Board Member Cruson stated the function could be a game or other event. Board member Wettstein felt it should be attendance at a board meeting. In addition, include an invitation by the Foundation to attend high school scholarship ceremonies.
- Goal 4 - Support TVCC Foundation: Ask the Foundation to send a reminder about supporting the joint board scholarship fund. Leave this statement in until the Board can meet jointly with the Foundation Board.
- Goals 5, 6, 9: changes suggested by Board Member Cruson previously were already made for tonight's meeting.
- Proposed Goal 10 - Maintain long-term fiscal stability: Board Member Ken Hart stated he received input from Vice President Haidle about the financial metrics and has revised the language. He spoke about the importance of this goal in regard to the institution's fiscal stability. Board Member Crow commented on how the Board already does bullet points 1-3 of the goal. Board Member Wettstein agreed and felt the 4th bullet point is the only new goal which is to attend OCCA or other professional development opportunities. Board Member Wettstein also noted that if the Board adopts Goal 10, we need 100% participation by all board members because the Board is already doing bullet points 1-3. Board Member Cruson recommended adding "joint" budget committee in bullet point one. Board Member Carter asked if the Board really wanted to track financial performance after we have been in COVID crises for 3 years. She suggested tracking every 2 months or quarterly. President Young reminded the Board of the college's financial report/review that is provided to the Board monthly. The Board agreed to change "track" to "review" financial performance monthly.

Motion: Roger Findley moved to adopt all 10 goals as revised, and Mark Wettstein seconded the motion. Board members in favor were Dirk DeBoer, Mark Wettstein, Ken Hart, Roger Findley, Cheryl Cruson and Betty Carter. There was one nay vote by Stephen Crow. The motion passed 6-1.

d. **TVCC Board of Education Special Meeting (May)**

President Young stated the purpose of the special meeting will be to review the evaluations conducted for the Board of Education and for the College President. The date proposed for the special meeting was Tuesday, May 3 at 9:00 a.m.

V. **Public Comment**

There were no comments from the public.

VI. **Consent Agenda - Action Item(s)**

- a. Board Minutes – February 15, 2022
- b. Financial Report

Motion: Mark Wettstein moved to approve the consent agenda as presented and Stephen Crow seconded the motion. The motion passed unanimously.

VII. College Reports and Statements

a. Statements from ASG/Student Programs

ASG President Abby Smith provided an overview of student events that were held during winter term. In the coming spring term, activities scheduled will include free lunch at Ruszoni's Pizza, intramurals, and dances. Lastly, Smith stated applications will be available soon for next year's ASG officers.

b. Statements from Foundation

Executive Director Yasuda provided an update on the major gifts campaign and the amazing committee members who are working hard.

She also provided an update on the many grants that are available and how each one must be assessed to determine if we have the capacity and ability to manage them.

Just today, the College received notification that we received the OEA Health and Wellness grant for \$10,000 which is geared toward employee activities and incentives. OEA offers a larger health and wellness grant in the amount of \$100,000 and we were encouraged to apply. Coming events include the Donor Reception (April 21), CTE Grand Opening (April 22), Pops Concert (May 6) and the Garden Tour (June 18).

c. Statements from Faculty

Instructor Sandy Porter provided an update on the busyness of finals week. She noted that faculty is concerned about enrollment numbers and would like to be part of the solution to get more students on campus. She stated that faculty is willing to work with student services and the recruiters in an effort to boost enrollment.

The CTE Open House had over 400 high school students in attendance. Other news included faculty working on the Findley mini grant applications and graduate Luis Islas being a Ted Talk presenter on perseverance and the power of opportunity.

d. OCCA Board Rep. Report

Board Member Stephen Crow provided a summary of the end of the legislative session report. Support for cybersecurity was a disappointment as the legislature did not allocate funds for this initiative. OCCA will continue to ask for funding in the future session. Board members were also reminded about the upcoming OCCA conference.

e. President's Reports

i. Academic Affairs

Vice President of Academic Affairs Eddie Alves reported Instructor Bri Lemmon has resigned and David Bryant has been selected as the interim coordinator. In other news, Jeretta Shoemaker has accepted the position as the new biology faculty member and will replace Cindy Feibert.

Board Member Wettstein asked about the number of nursing applications they will take next year. According to Vice President Alves the number would be approximately 40; however, applications are down significantly from last year (75 to 40). Board Member Findley asked about OCNE and the nurses wanted to come out of OCNE to revise the curriculum. Vice President Alves stated that the nursing staff is working hard and feel this is the best course of action.

Board Member Hart asked who the members are on the Caldwell advisory board. Vice President Alves stated he will provide Hart with a list of members.

ii. Student Services

Vice President of Student Services Travis McFetridge provided an enrollment update that showed the College made progress in winter, but spring is down 6%. He reminded the Board that the enrollment report is fluid and changes often. He also addressed Porter's comment about faculty's help with enrollment and noted student services is reaching out and working closely with local high schools.

Vice President McFetridge stated the results of a survey sent to students about the planning for graduation this year showed students want a traditional graduation ceremony. In response, the College is planning to hold a formal graduation ceremony. Students in this class did not get a high school graduation due to COVID and are looking forward to the pomp and circumstance. There are approximately 160 students walking right now and tickets will be provided for graduates to give to a limited number of family and friends.

Vice President McFetridge reported the College received an accepted offer by Levi Day for the Director of Athletics position. Day will start in July; however, he is ready to get involved with spring sports and the NWAC now.

Lastly, the College hosted a last-minute softball tournament last weekend. North Idaho College was to host but the weather did not permit them to do so. Vice President McFetridge said he cannot thank Riley Helmick, Mary Anne Verigan and Tanya Crawford enough for keeping the "train rolling" in athletics. The College gets so many compliments from other teams even though we are understaffed as compared to other schools.

iii. Administrative Services

Vice President Haidle stated the LGIP rate raised slightly which is good news.

Board Member Findley asked about the drawing down of COVID funds for summer, fall and winter. Vice President Haidle stated that the winter report will be available soon now that the term is over.

iv. College Relations and IT

President Young noted that an IT report was included in the board packets.

v. President's Comments

President Dana Young stated two students from TVCC have been selected as All-Oregon Academic Team Scholars. The students will attend a luncheon at Sunriver Resort in April following the annual OCCA Conference.

Chukar Spirit Night was a success thanks to Vice President McFetridge, ASG and the recruiters for hosting and making it fun. President Young thanked the board members who attended. She also noted that scholarships were awarded that evening and all recipients plan to attend TVCC.

Legislative Update:

SB 1545: Future Ready Oregon – the Senate Bill passed. A total of \$14.9m would be available for career pathways. TVCC's portion would be approximately \$500,000. There is a possible reimbursement of 50% of certain funds by the federal government if we comply with SNAP requirements. This bill also allows increased credit for prior learning from professional positions or the military and includes \$95m for a workforce grant opportunity. The

legislation wants to see colleges partnering with business and industry when applying for the grants.

SB 1522: Changes Oregon Promise - Pell grant eligible students will now get \$2,000 instead of \$1,000 and the \$50 co-pay for students is eliminated. In addition, the bill changed the current GPA requirement from 2.5 to a 2.0.

SJR 203: Did not pass. This would have removed the matched bond indebtedness requirement for community colleges. A committee will be formed to further discuss how to help rural, high poverty counties that cannot pass a bond.

HB 5202: Omnibus funding and a major spending bill. An ask for cybersecurity funding for community colleges did not pass. Community colleges are the number one target for hackers because they are under resourced entities. President Young commended Director of IT Scott Carpenter for doing an amazing job with the College's cybersecurity.

President Young shared the Eastern Oregon Economic Summit will be held in Hermiston June 16-17. There are several tours scheduled and all of the candidates for governor will be there along with our state legislators.

Commencement is June 10 in the gym. Board members who are planning to attend should contact Gina to order a cap and gown.

f. Statements from Board Members

- Stephen Crow had no comments.
- Betty Carter is glad we are getting the wellness program. She asked what kind of relationship we have with Kraft/Heinz (now Simplot). President Young provided her with a history and current status.
- Ken Hart wanted to know if the welding presentation was a pitch for the welding simulator and he interacted with Vice President Alves about it. He praised Drew Pearson for his work on the welding program and suggested P2P might be a funding source. Hart spoke about the Ontario Promise, which is a program through the City of Ontario to provide funds for students to attend college. Hart stated that Daniel Liera-Huchim of TVCC is on the committee. Hart stated he really enjoyed meeting with the ASG students. He said some students said TVCC was not their first choice, but they came because of COVID and are so glad they did. He wondered how do we get the word out to others? Lastly, Hart will be taking a tour of the Caldwell Center with Dr. Ben Merrill.
- Roger Findley will be having a family dinner at FRCC after the CTE Open House and dedication. The Findley group has already received its first application through the Findley mini-grant process for \$60k for an Ag mechanics program. The application was approved.
- Mark Wettstein handed out pictures he took 43 years ago. He was looking for one word to describe the pictures. Board Member Hart stated diversity which was correct. Wettstein noted we had diversity at TVCC 43 years ago and it's not a new concept. He noted that he had asked the ASG at their meeting how important is athletics because he wasn't sure it was worth the money. He then learned athletics was very important for enrollment at TVCC.
- Cheryl Cruson enjoyed the welding presentation, and she is impressed by Drew Pearson. She would like a copy of the article Wade presented. She thanked the fundraising crew for the new nursing building and stated she really enjoyed Chukar Spirit Night.
- Dirk DeBoer thanked the staff for organizing the CTE Open House for high school students. He also thanked President Young and Vice President Alves for the tour

of the nursing facility. Chair DeBoer stated he really enjoyed the welding presentation, and it was nice to learn about the latest technology. He noted that he and President Young met with local body shop owner Phil Burley and it was amazing the technology that goes into a body shop.

Motion: Ken Hart moved to end the Open Session and move into Executive Session. The motion was seconded by Stephen Crow. The motion carried unanimously.

VIII. **Executive Session**

Board of Education members in attendance (quorum present)

Chair Dirk DeBoer, Vice Chair Mark Wettstein, Roger Findley, Ken Hart, Cheryl Cruson, Betty Carter and Stephen Crow

Staff, representatives, and guests in attendance via Zoom or in person:

President Dana Young, Vice President Eddie Alves, Vice President Shirley Haidle, and Director Anne Marie Kelso.

The Board went into Executive Session at 9:00 p.m. under ORS 192.660(2) (d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

IX. **Open Session**

- a. Action, if any, from Executive Session

Motion: Betty Carter moved to end the Executive Session and move to Open Session. The motion was seconded by Stephen Crow. The motion carried unanimously. There was no action from the Executive Session.

The Executive Session ended at 9:11 p.m.

- b. **Important Date(s):** Mar 14-18 Final Exam Week, Mar 21-25 Spring Vacation and Mar 28 Spring Quarter Classes Begin

X. **Adjournment and Next Meeting**

April 19, 2022, TVCC Board of Education Regularly Scheduled Monthly Meeting

Motion: Betty Carter moved to adjourn the meeting at 9:12 p.m. and the motion was seconded by Stephen Crow. The motion carried unanimously.

Mr. Dirk DeBoer, Chair
TVCC Board of Education

Dr. Dana M. Young, President
Treasure Valley Community College

**TREASURE VALLEY COMMUNITY COLLEGE
BOARD OF EDUCATION COMMITTEE MEETING**

Laura Moore Cunningham Science Center
Hanigan Board Room (#115A), 650 College Blvd., Ontario, OR 97914
Monday, March 28, 2022, 2:00 p.m.

COMMITTEE MINUTES

Those present: President Dana Young, Anne Marie Kelso, and board members Mark Wettstein and Betty Carter (Absent: Stephen Crow)

Work Session

The Committee reviewed board policies and administrative procedures AP 2712 Conflict of Interest – Contracts, BP 2715 Code of Ethics/Standards of Practice, BBF Board Member Standards of Conduct, BP 2716 Board of Education Political Activity, BP 2717 Personal Use of Public Resources – Board of Education, BBFA Board Member Ethics and Conflicts of Interest, and BP 2720 Communications Among Board of Education Members. During the review revisions were made as needed.

Adjournment

The committee meeting adjourned at 4:00 p.m.

Mr. Dirk DeBoer, Chairman
TVCC Board of Education

Dr. Dana M. Young, President
Treasure Valley Community College