
TREASURE VALLEY COMMUNITY COLLEGE BOARD OF EDUCATION
650 College Blvd., Ontario, OR 97914
Laura Moore Cunningham Science Center, Hanigan Board Room (#115A)

Regular Meeting - Tuesday, April 18, 2023 at 6:00 p.m.

MINUTES

Board of Education members in attendance (quorum present):

Chair Dirk DeBoer, Vice Chair Mark Wettstein, Betty Carter, Ken Hart, Cheryl Cruson and Stephen Crow
(absent: Roger Findley)

Staff, representatives, and guests in attendance via Zoom or in person:

President Dana Young, Director Anne Marie Kelso, AVP Abby Lee, Lindsay Norman, Corey Evans
(Argus Observer), and Torie Ramirez

I. Call to Order and Pledge of Allegiance

Chair Dirk DeBoer led the group in the Pledge of Allegiance and reading of the mission and vision statements.

II. Executive Session

The meeting moved into Executive Session at 6:06 pm. under ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations and ORS 192.660(2)(i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee, or staff member who does not request an open hearing.

Board of Education members in attendance (quorum present):

Chair Dirk DeBoer, Vice Chair Mark Wettstein, Betty Carter, Ken Hart, Cheryl Cruson and Stephen Crow (absent: Roger Findley)

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President Dana Young, Director Anne Marie Kelso, and Corey Evans (Argus Observer)

- a. ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

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President Dana Young, and Corey Evans (Argus Observer)

- b. ORS 192.660(2)(i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee, or staff member who does not request an open hearing.

III. Open Session

Board of Education members in attendance (quorum present):

Chair Dirk DeBoer, Vice Chair Mark Wettstein, Betty Carter, Ken Hart, Cheryl Cruson and Stephen Crow (absent: Roger Findley)

Staff, representatives, and guests in attendance via Zoom or in person:

President Dana Young, Vice President Travis McFetridge, Vice President Shirley Haidle, Anne Marie Kelso, AVP Abby Lee, Lindsay Norman, Corey Evans (Argus Observer), Dr. Ben Merrill, Kate Russell, Avian Martinez, Torie Ramirez, Jazzy Jenkins, Darin Bell, and Cathy Yasuda.

- a. Action, if any, from Executive Session

Motion: Stephen Crow moved to end the Executive Session and the motion was seconded by Ken Hart. The motion passed unanimously.

The Executive Session ended at 7:23 p.m. and moved into Open Session.

Motion: Stephen Crow moved to approve the 2023-2025 contract between TVCC and SRCI and the motion was seconded by Cheryl Cruson. The motion passed unanimously.

After the motions, Chair Dirk DeBoer called for a moment of silence in remembrance of adjunct faculty member Joe Johnson.

IV. Agenda Review/Changes

The agenda was amended to move the work session to a later time in the agenda.

V. Special Presentations

- a. **Wrestling Student Recognition**

Dr. Ben Merrill introduced Avian Martinez, a pre-nursing student and recognized him for his accomplishment in ranking this season. Student Avian Martinez stated he was glad to attend TVCC and is excited about the wrestling program. Also present during the meeting were Avian's parents and sister.

- b. **New Employee Introductions**

There were no new employee introductions this month.

- c. **60 for 60 Spotlight Story**

This month's student spotlight featured first year student Ricardo Leyva, Vale, OR who is in the pre-radiology program. His experience at TVCC has been great and he enjoys being on the tennis team and meeting new people and friends. After TVCC, Ricardo plans to attend OIT.

VI. College Business (Discussion or Action Items)

- a. **2023-24 Course Fee Rates (2nd reading, action)**

Vice President Shirley Haidle reiterated how the fees were presented at the last board meeting and that this is a second reading of the 2023-24 course fee rates.

Motion: Stephen Crow moved to approve the 2023-24 course fee rates and the motion was seconded by Cheryl Cruson. The motion carried unanimously.

b. **Board Policy (New) – Information Incident Response (1st reading)**

The new policy was created by Director of IT Scott Carpenter because an incident response policy is required for our insurance as well as by our auditors. This policy once approved will be a model for the state and it is exciting to be the leader in these efforts.

Motion: Cheryl Cruson moved to suspend the rules for a second reading and the motion was seconded by Stephen Crow. The motion passed unanimously.

Motion: Stephen Crow moved to approve the new board policy - Information Incident Response and forego the second reading. The motion was seconded by Betty Carter. The motion passed unanimously.

c. **Board Policy EDCA Information Security (1st reading)**

This policy is required by our auditors as well.

Motion: Stephen Crow moved to suspend the rules and forego the second reading. The motion was seconded by Cheryl Cruson. The motion passed unanimously.

Motion: Stephen Crow moved to approve board policy EDCA Information Security and forego the second reading. The motion was seconded by Betty Carter. The motion carried unanimously.

President Young stated the only change to the policy was designating the Chief Information Officer (CIO) as its Chief Information Security Officer (CISO).

VII. **Public Comment**

There were no comments from the public.

VIII. **Consent Agenda - Action Item(s)**

- a. Board Minutes – March 21, 2023 (Regular Meeting)
- b. Financial Report

Motion: Cheryl Cruson moved to approve the consent agenda and the motion was seconded by Ken Hart. The motion passed unanimously.

IX. **College Reports and Statements**

a. **Statements from ASG/Student Programs**

ASG President Jazzy Jenkins summarized her written report to the Board.

b. **Statements from Foundation**

Director/Chief Development Officer Cathy Yasuda reminded everyone this Thursday is the Annual Donor Reception which begins at 7:00 p.m. at the Four Rivers Cultural Center. Guest speakers will be Becky Iseri and students Skylar Paulsen and Zahra Aldelay. Other news and announcements were:

- Pops Concert – Friday, May 5 at 7:30 p.m. Tables are available for reservation.
- Apple Jam sponsored by the Fruitland Chamber of Commerce: a table is available for 8 people if anyone is interested in attending.
- Major Gifts Campaign Update – the campaign continues to go well, and the Foundation is busy scheduling social and leadership events. Yasuda commented that she hopes to have some good news on grants in the next month.

c. **Statements from Faculty**

Darin Bell reported on the following: STEM Day went well, and they had 7 faculty help with the event, the library is starting a summer book drive (the goal is to give a new book to every student in the Ontario 8C school district), and Darin reported he is the advisor for the Young Republicans Club on campus. The Club's first speaker, Steve Thayne will be on campus next Tuesday at 7:00 p.m.

In addition, Bell reported on the work to set standards for achieving the Teacher of the Year Award. ASG and the administration worked together on how students choose faculty for this recognition.

d. **OCCA Board Rep. Report**

OCCA Representative Stephen Crow reported on the personnel changes at OCCA, and that Executive Director Morgan Cowling is no longer with OCCA. In the interim, Karen Smith has been appointed as the director. OCCA and the Executive Committee have decided to hold off on a search for a new Executive Director until after the legislative session.

In other news:

- SB 523 – BSN in Nursing has passed the Senate and is now moving into the House. This is great news.
- HB 5025 Update: OCCA and community colleges continue to advocate for \$855m for the CCSF and the \$50m in one-time funding.
- Community College Days is set for April 20 and 24. Everyone was reminded to access the Voter Voice app to send messages to our legislators.
- All Oregon Academic Team Luncheon – Stephen Crow and President Dana Young will be attending the event with our three students on April 21. One of the three students has been selected as a guest speaker during the luncheon.

e. **President's Reports**

i. **Academic Affairs**

Board member Ken Hart asked for an update on the kinesiology program. According to President Young, Instructor Tanya Crawford is working on the curriculum which should go to the Curriculum Committee next month for review. If the program is approved through the governance councils, the Board of Education, NWCCU, and the Higher Education Coordinating Commission then it should be able to be offered in the fall. However, until then, it needs to go through the approving bodies.

ii. **Student Services**

Vice President Travis McFetridge provided the Board with the Spring Q-to-Q report. According to Vice President McFetridge dual credit numbers in some of the high schools have to wait until spring to be able to be documented; especially 2+2. The report shows an increase in FTE and shows we are behind in our reimbursable FTE. Mainly because we received our Idaho 2+2 numbers but not our Oregon numbers at this time. We will see these numbers leveling out as we go through the term. The numbers for the main campus are looking good and we are up in credits and headcount.

Other news:

- STEM Day had approximately 50 high school juniors and seniors attend, and we were able to award \$3,500 in scholarships. In addition, all six students who were interviewed will be attending TVCC. Kudos to everyone who helped with the event.

- Food Service – Julia Manrajos is the new Sodexo general manager. In addition, our catering requests are increasing, and we are excited to see this happening.
- Athletics - Softball is playing tonight despite the weather. Baseball went 3-1 in their tournament. Both our men's and women's rodeo teams are number one in the nation. We are seeing excitement in our spring sports.

iii. **Administrative Services**

Vice President Shirley Haidle added to her written report that our auditors advised us on April 11 that they will be increasing our fees from \$48k to \$135k. As a result, we will be preparing a RFP and reconvening the Audit Committee. We know there are other schools who are having the same increase in fees issue.

iv. **College Relations and IT**

Vice President Travis McFetridge and AVP Abby Lee are looking at what the fall promotion push will entail which begins in August. Lee asked if anyone knows of a TVCC student or alumni they would like featured then let her know as we continue to recognize our partnerships and students.

v. **President's Comments**

Dr. Dana Young provided a written report for board review and questions.

f. **Statements from Board Members**

- Ken Hart stated he enjoyed the nursing kickoff event and the common interest in helping our community. On May 8 he asked everyone to attend the Ontario Chamber of Commerce luncheon because Valley Family Health will be making their donation to the NAHPC.
- Betty Carter stated she appreciates all the things we are doing with our nursing program and other programs.
- Stephen Crow thanked Dr. Young and Cathy Yasuda for holding the nursing event.
- Cheryl Cruson stated she enjoyed the scholarship review night. She also enjoyed the nursing meet and greet and commended Cathy Yasuda for a great job. She thanked Darin Bell for being the advisor for the Young Republicans Club.
- Mark Wettstein spoke about an article he shared with the Board and why colleges are losing students. He asked the Board to review the article and spend some time at the May meeting to discuss it further.
- Dirk DeBoer enjoyed the nursing kickoff and stated we are headed in the right direction. He hopes we can get the funds for the NAHPC. He thanked everyone for their input tonight.

The Board took a break at 8:31 p.m. and reconvened at 8:41 p.m.

X. **Work Session**

a. **Annual Board Self-assessment**

The Board discussed their annual self-assessment and felt they needed more time to complete the document. There was a suggestion to send out the assessments in the board packets for members to complete rather than during the short time allocated during the board meeting. It was noted that the self-assessment is modeled after ACCT; however, it was suggested that some questions be worded for clarity without compromising the intent of the questions or the year-to-year comparison. The Board agreed to complete the assessments after the meeting and return them by 5:00 p.m. the coming Thursday.

XI. **Important Date(s)**

- a. April 20 TVCC Foundation Donor/Scholarship Recognition (7:00 pm)
- b. May 5 Treasure Valley Symphony 31st Annual Pops Concert (7:30 pm)
- c. May 9 Advising Day for Fall Term
- d. May 15 Registration for Fall Begins for New Students
- e. May 29 Memorial Day Observed (college closed)

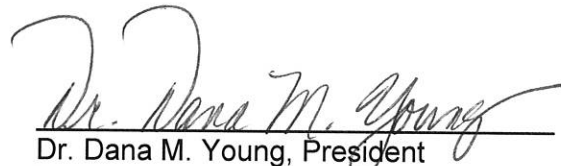
XII. **Adjournment and Next Meeting(s)**

- a. The next meeting of the TVCC Board of Education will start at 1:00 p.m. on Tuesday, May 16, 2023.

Motion: Ken Hart moved to adjourn the meeting and the motion was seconded by Mark Wettstein. The motion carried unanimously. The meeting ended at 8:47 p.m.



Dirk DeBoer, Board Chairman
TVCC Board of Education



Dr. Dana M. Young, President
Treasure Valley Community College