

TREASURE VALLEY  
COMMUNITY COLLEGE

TVCC BOARD OF EDUCATION  
MEETING MINUTES

Tuesday, April 16, 2019

The meeting was called to order at 6:00 p.m. in the TVCC Laura Moore Cunningham Science Center, Room 115A in Ontario, Oregon. Chair John Forsyth led the group in the flag salute and reading of the college's mission and vision statements.

**Board of Education members in attendance (quorum present)**

Chair John Forsyth, Vice Chair Cheryl Cruson, Stephen Crow, Darlene McConnell, Roger Findley, John Hall and Mark Wettstein

**Staff, Representatives, and Guests in attendance**

President Dana Young, Vice President Eddie Alves, Vice President Brad Hammond, Anne-Marie Kelso, Cathy Yasuda, Andy Ward, Roberto Trinidad, Tasha Wixom, Yami Gonzalez, Darin Bell, Nila Stephens, and Marshall Stephens

**Regular Session Meeting**

**I. Agenda Review/Changes**

There were no changes to the agenda.

**II. Special Presentations**

**a. Athletic Department – Student Recognitions**

Athletic Director Andy Ward recognized student athletes from volleyball, soccer, cross country and the men's and women's basketball teams for academic achievement by sport. On behalf of the student athletes and staff Ward thanked the Board for their support of the athletic programs.

**b. TVCC Equity Week – April 29 to May 3**

Coordinator Roberto Trinidad shared that the planning of Equity Week has been a rewarding experience. Everyone was invited to attend any and all of the workshops planned which are free and open to the public. Trinidad recognized community partners Oregon Humanities, Four Rivers Cultural Center, CAMP, HEP and the Oregon Cultural Trust for their support in planning the week's activities.

**III. College Business (Discussion or Action Items)**

**a. Censure of Board Member, New Board Policy and AR (2<sup>nd</sup> reading)**

Board member Stephen Crow provided a summary of the new policy as a second reading. He recognized assistance by legal counsel Karen Smith, OCCA.

**Motion:** Darlene McConnell moved to adopt the new board policy Censure of Board Member and the administrative regulation as presented. The motion was seconded by Mark Wettstein. The motion carried with one opposed vote by Roger Findley.

**b. Tenured Faculty Recommendation**

The Board was briefed on the provisional track and request for board action on tenure. The information presented was as follows:

*Recommended move from Provisional 2 to Provisional 3 - Hillary Heller, Nursing and Justin Blazzard, Automation/IMAC*

*Recommended move from Provisional 3 to Provisional 4 - Carol Proctor, Nursing*

*Recommended move from Provisional 3 to Tenure - Nila Stephens, Business*

**Motion:** Cheryl Cruson moved to approve tenure for Nila Stephens and the motion was seconded by Roger Findley. The motion carried unanimously.

IV. **Public Comment**

There were no comments from the public.

V. **Consent Agenda - Action Item(s)**

- a. Board Minutes – March 15, 2019 and March 19, 2019
- b. Financial Report

**Motion:** Darlene McConnell moved to accept the consent agenda as presented and the motion was seconded by Stephen Crow. The motion carried unanimously.

VI. **College Reports and Statements**

- a. Statements from ASG/Student Programs

According to ASG President Baylie Whiting, the students have been working to recruit new officers and have been visiting high schools and sending out ASG/Student Program information packets. Whiting also thanked the Board for approving the \$1 fee for the track and field project.

Food for Thought Update: Results from a recent Food for Thought forum was shared which included participation by 63 students. The purpose of the survey was to raise awareness of the resources available to eligible students through STEP and STEP UP.

- b. Statements from Faculty

Newly elected TVEA leadership for next year are David Reynolds, President, Dennis Gill, Vice President, Tanya Crawford, Treasurer and Nila Stephens, Secretary.

Darin Bell spoke about the Open Education Resources (OER) and shared that he uses it for economics and personal finance classes. In some cases, it is difficult to get a good OER for a course. There are pros and cons for OERs; however, there are incentives to help faculty navigate through as well as grants that help with cost.

Bell also shared a faculty concern that related to changes to programs that had retrenched faculty. Many faculty look at these changes as not in the best interest of academic quality. Darin believes the administration has done a good job reaching out to professionals in the field; however, on the academic side there are no full-time faculty (i.e., computer science program).

- c. President's Reports

- i. Academic Affairs

An update on accreditation will be provided by Vice President Eddie Alves and Dean David Koehler at the May board meeting. According to VP Alves, the accreditation taskforce has been meeting weekly.

Earlier today, the College received a letter of resignation from Nursing Director Mendy Stanford which is in addition to the previous resignation by instructor Hilary Heller.

A candidate was interviewed for the Director of Institutional Effectiveness position.

Choral Coordinator Dr. Gretchen Longwell was recognized and commended for all her work to move the music program forward and for reaching out to local high schools.

Dean of CTE David Koehler advised the Board that he will have completion and retention rates for the aviation program in next month's report.

Vice President Alves shared that they are working on a cybersecurity program to move the computer science program forward. The program is being moved forward without faculty according to VP Alves because they want to fix the program first and then hire faculty. This is a new approach and different than what has been done in the past. In consultation with the College's IT department, it was determined the direction to move computer science was toward cybersecurity because this is an area where jobs are in demand.

Board member Roger Findley stated he was concerned about the possible students' frustration in aviation. Vice President Alves shared the College is working to resolve this once a large cohort of students finish the program. The concern is due to the loss of adjunct instructors who have accepted better job offers outside of TVCC.

Board member Findley also shared concern about the nursing resignations. Vice President Alves did report there is some progress as they will interview a nursing candidate next week. Currently, there are two nursing faculty positions open and now the director.

ii. Student Services

Vice President Brad Hammond briefly highlighted the Experience Campus Day events and shared this was a new idea to offer open houses to prospective students to give them the chance to experience college for a day.

Try out TVCC winter campaign update: Approximately 101 students took advantage of the free class and of this number 55 students returned in the spring. This was a great campaign.

Residence Halls, Spring Update: There are 99 students living in the halls compared to 74 last year.

Vice President Hammond summarized the automated communication plan through Enrollment RX to communicate with prospective and admitted students. These efforts are in addition to phone calls and has been instrumental to keep track of contact with students.

iii. Business Services and Bookstore

The Business Office is working on the line of credit and CFO Shirley Haidle has been visiting with local banking institutions. In addition, there have been discussions with the TVCC Foundation to consider providing the line of credit. If doable, the Foundation would receive the interest; however, ultimately, this new approach would be a discussion for the Foundation Board.

iv. Human Resources and Physical Plant

Director of Legal and Human Resources Anne-Marie Kelso provided an update on the open positions as referenced in her written report. The offer made on the flight instructor position was accepted, the CAMP Program Assistant is on board, and the Lead Groundskeeper position is being reevaluated due to the difficulty in finding a qualified person.

The Minors on Campus board policy went through its second reading in the Administrative Services Council. It will go to the Academic Council next for review.

v. College Relations and IT

A written report was provided earlier in the board's meeting packet.

vi. President's Comments

An offer was made to, accepted by, and later declined by the candidate for the Vice President of Administrative Services position. The reason for the decline was because the candidate received a better offer elsewhere. The other two candidates for the position were notified the search was being closed. According to President Young, the administrative team will be meeting soon to discuss the next steps.

Legislative Update: funding for community colleges is still holding at \$590m.

The Student Success Committee was able to hear testimonies from community colleges by way of emails, telephone calls and in-person testimonies. One of the co-chairs for the committee stated they believe community colleges have the ability to raise tuition to get more funding and that all funding should support K-12.

During the meeting tonight, the TVCC Board of Education watched a video of Governor Brown testifying during the April 11 Joint Committee on student success.

President Young shared community colleges are being heard in Salem. OCCA is working with community colleges to get one-page student remonstrances out to the legislature as we continue to lobby and urge the Student Success Committee to include CTE funding in their bill. The Governor is speaking on PERS and has come up with some possible options to buy down the liability; however, a PERs coalition on the other side is pushing back.

Other updates included:

Eastern Oregon Border Board – had some success in Salem on HB 2454. Stuart Reitz and Shawna Peterson will be testifying on HB 2457 to get some relief on teacher licensure approval.

The Governor did testify on the Cap Con Committee. Board member Stephen Crow will send the link to board members.

TVCC and OCCA have been working with Senator Bentz to get the college's nursing and allied health professions center back on the capital construction priority list. More information and a timeline on the center will be provided to Senator Bentz.

OERs have put a strain on bookstore sales and as a result, discussions are underway to relocate the bookstore to the Barber Hall bistro space. This move will allow for more visibility in hopes of getting more traffic and increasing sales.

The Disabilities and Testing Center has challenges in its current location due to high traffic and noise. They need a more confidential space so plans are being made to move the center to the existing bookstore space.

d. Statements from Foundation

Executive Director Cathy Yasuda stated she shared information on the new CTE Center at the Eastern Oregon Workforce Board meeting today and the group was excited to hear about the project and what it could do for economic development and our workforce.

Meyer Memorial Trust has opened up their education portfolio for the upcoming year. The foundation is focused on bridging the opportunity gap and funding is as high as \$250k over a multi-year grant cycle. The application is due May 15 and Cathy will be working on getting a proposal submitted from the College.

Upcoming Events:

April 29 – May 3	TVCC Equity Week
May 17, 7:30 p.m.	Treasure Valley Symphony presents the 2019 Pops Concert
May 30, 1:00 p.m.	TVCC Foundation Nursing Scholarship Awards

e. Statements from Board Members

- Roger Findley –Kudos to Wade Black for winning the Road to the Horse Wild Card Championship.
- Darlene McConnell complimented Vice President Eddie Alves, Travis McFetridge and Renae Weber for their work with Vale high school counselors to resolve the issue with Accuplacer.
- Stephen Crow shared it was nice to see Equity Week being promoted. He commended the College on its performing arts and shared that it is being talked about in the community.
- Cheryl Cruson shared she would like to invite Wade Black to speak at a Chamber luncheon.
- John Forsyth thanked Darin Bell for his report and congratulated Nila Stephens on her tenure. He also shared that he appreciated seeing enrollment increase and thanked everyone for their efforts.

- f. OCCA Board Rep. Report  
Board member Stephen Crow and President Young will attend the OPC and OCCA meeting May 16-17 in Salem. Crow stated that Senator Betsy Johnson has been a big support of community colleges. On May 1, there will be a legislative town hall and regional solutions video conference meeting at the Malheur County Extension Office. Rep. Lynn Findley and Senator Cliff Bentz will be available to answer questions.
- g. Annual Board Self-assessment  
The board members took a moment to complete their annual self-assessments.

The regular session ended at 8:41 p.m. and went into executive session under ORS 192.660(2)(i).

**VII. Executive Session**

Board of Education members in attendance (quorum present)

Chair John Forsyth, Vice Chair Cheryl Cruson, Stephen Crow, Darlene McConnell, Roger Findley, John Hall and Mark Wettstein and President Dana Young.

- a. ORS 192.660(2)(i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee, or staff member who does not request an open hearing.

**VIII. Open Session**

- a. Action, if any, from Executive Session  
The Executive Session ended at 9:34 p.m. and there was no action taken.

**IX. Adjournment and Next Meeting(s)**

- a. May 2, 2019 Special Board of Education Meeting (8:00 am – 2:00 pm)
- b. May 21, 2019 Regular Board of Education Meeting, 6:00 pm

**Motion:** Stephen Crow moved to adjourn the meeting at 9:34 p.m. and the motion was seconded by John Hall. The motion carried unanimously.

  
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John Forsyth, Chair  
TVCC Board of Education

  
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Dr. Dana M. Young, President  
Treasure Valley Community College

Recorded by Gina Roper, Board Secretary