

TREASURE VALLEY COMMUNITY COLLEGE BOARD OF EDUCATION

650 College Blvd., Laura Moore Cunningham Science Center, Hanigan Board Room (#115A), Ontario, OR 97914

BOARD MEETING AGENDA Tuesday, March 15, 2022, 6:00 p.m.

Meeting participation is available to the Public via Zoom

<https://gotvcc.zoom.us/j/91434508533?pwd=REFrTHRzRDVxQlBxV0hTZE83eDRDdz09>

Meeting ID: 914 3450 8533

Passcode: 002242

Telephone: (669) 900-6833 or (253) 215-8782

Passcode: 002242

Mission Statement: *TVCC is a comprehensive community college dedicated to promoting student success.*

Vision Statement: *TVCC will be an excellence-driven institution offering quality programs to ensure student success.*

Work Session (Flag Salute)

I. Call to order and Acknowledgement of Guests

- a. Tenured Faculty Recognition and Provisional Faculty Advancement

Chair Dirk DeBoer

Dr. Dana Young/VP Eddie Alves

Regular Session Meeting

II. Agenda Review/Changes (action)

Chair Dirk DeBoer

III. Special Presentations

- a. New College Employee Introductions
- b. Rodeo Update
- c. Welding Program

Vice Presidents

Drew Pearson

Drew Pearson

IV. College Business (Discussion or Action Items)

- a. COVID-19 Update
- b. 2022-23 Tuition Rate (1st Reading)
- c. 2022-23 Board Goals and Objectives (action)
- d. TVCC Board of Education Special Meeting (May)

Anne Marie Kelso

VP Shirley Haidle

Chair Dirk DeBoer

Chair Dirk DeBoer

V. Public Comment (Note: maximum time 15 minutes: each speaker will be limited to 3 minutes)

VI. Consent Agenda - Action Item(s)

- a. Board Minutes – February 15, 2022
- b. Financial Report

Chair Dirk DeBoer

VII. College Reports and Statements

- a. Statements from ASG/Student Programs
- b. Statements from Foundation
- c. Statements from Faculty
- d. OCCA Board Rep. Report
- e. President's Reports
 - i. Academic Affairs
 - ii. Student Services
 - iii. Administrative Services
 - iv. College Relations and IT
 - v. President's Comments
 - 1. Community College Higher Education Issues and Trends
- f. Statements from Board Members
 - i. Reminder to complete board meeting assessment and annual goal monthly report

ASG President or designee

Director/CDO Cathy Yasuda

TVEA President or designee

Stephen Crow

Dr. Dana Young

VP Eddie Alves

VP Travis McFetridge

VP Shirley Haidle

AVP Abby Lee

Dr. Dana Young

Board

VIII. Executive Session

- a. ORS 192.660(2) (d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

IX. Open Session

- a. Action, if any, from Executive Session

X. **Important Date(s)**

Chair Dirk DeBoer

- a. Mar 14-18 Final Exam Week
- b. Mar 21-25 Spring Vacation
- c. Mar 28 Spring Quarter Classes Begin

XI. **Adjournment and Next Meeting(s)**

- a. April 19, 2022 TVCC Board of Education Regularly Scheduled Monthly Meeting

The Board of Education meetings are held in accordance with accessibility requirements. Persons having questions about or requests for special needs and accommodations should contact Anne-Marie Kelso (akelso@tvcc.cc or 541-881-5812 or TTY 541-881-2723). Contact should be made 72 hours in advance of the meeting.

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TREASURE VALLEY COMMUNITY COLLEGE BOARD OF EDUCATION
Laura Moore Cunningham Science Center, Hanigan Board Room (#115A)
650 College Blvd., Ontario, OR 97914. Public participation via Zoom

Tuesday, February 15, 2022, 6:00 p.m.

BOARD MEETING MINUTES

Board of Education members in attendance (quorum present):

Chair Dirk DeBoer, Vice Chair Mark Wettstein, Betty Carter, Cheryl Cruson, Ken Hart, and Roger Findley (absent: Stephen Crow)

Staff, representatives, and guests in attendance via Zoom or in person:

President Dana Young, Vice President Eddie Alves, Vice President Shirley Haidle, Vice President Travis McFetridge, Anne Marie Kelso, Daniel Liera-Huchim, Phoenix Millhollen, Cathy Yasuda, Abigail Smith, Kate Russell, David Koehler, Jessica Breidinger, Theigha Cooperrider-Fryman, and Christiane Sheehan

Work Session

I. Call to order and Acknowledgement of Guests

Chair Dirk DeBoer called the meeting to order and led the group in the flag salute and reading of the College's mission and vision statements.

a. Multiple Interactive Learning Objectives (MILO) Simulator Demonstration

The Board traveled to the CTE Center to see a demonstration of the MILO simulator led by Rennie Neider, CTE Outreach Specialist.

Regular Session Meeting

I. Agenda Review/Changes

There were no changes to the agenda.

II. Special Presentations

a. New College Employee Introductions

Vice President Travis McFetridge introduced new employees Theigha Cooperrider-Fryman who has been selected as the Director of Residence Life and Student Conduct and Christiane Sheehan who has been selected as the lead test proctor in the Ontario testing center.

b. Criminal Justice Program

Vice President Eddie Alves introduced Instructor Jessica Breidinger who presented information on the Criminal Justice Program in regard to available careers and the qualifications needed for those careers and why students should choose TVCC.

c. Talent, Innovation and Equity (TIE) Grant

Multicultural Outreach Coordinator and ESL Coordinator/Lead Instructor Daniel Liera-Huchim explained the purpose of the TIE grant which is to ensure success by reducing the achievement gap for first generation students, underrepresented students of color and economically disadvantaged students. In the presentation, he shared data on student demographics, events held during Hispanic Heritage Month, Native American Heritage Month, and Black History month.

III. College Business

a. COVID-19 Update

Director Anne Marie Kelso reported on the sharp decline in COVID cases since January. The decline is happening statewide and last week the OHA stated they would lift the statewide mask mandate by the end of March. At this point, the College is still tracking COVID cases on campus as well as sending out campus notifications and updates.

b. 2022-23 Academic Calendar

Vice President Travis McFetridge provide the proposed calendar for 2022-23 which has been reviewed by the governance councils.

Motion: Ken Hart moved to adopt the 2022-23 calendar as presented and the motion was seconded by Roger Findley. The motion carried unanimously.

c. TVCC Budget Committee Members

Vice President Shirley Haidle reported every year a public Budget Committee is created which includes the seven board members and seven voting members of the community. The recommendation for the Budget Committee is Jan Dinsmore, Jed Myers, Mike McLaughlin, Mike Blackaby, Torie Ramirez, Prudi Sherman, and Darlene McConnell (replaces Ken Hart).

Motion: Ken Hart moved to appoint the 7 members as recommended for the public Budget Committee and the motion was seconded by Betty Carter. The motion carried unanimously.

d. 2022-23 Board Goals and Objectives

Chair Dirk DeBoer presented the goals that were reviewed last month. Board member Ken Hart stated at the last board meeting he asked the Board to consider an additional goal (Goal 10: maintain long-term fiscal stability). Hart shared the goal is important to the institution and it is something the Board is already doing and wouldn't add more duties.

Motion: Roger Findley moved to add Goal 10 as presented. Chair DeBoer asked if there was any discussion.

Board member Cheryl Cruson commented adding this goal is close to micromanaging and she didn't see how this would be a specific board goal when we are doing most of these things anyway. Hart asked if maintaining the fiscal stability of the institution is not something the Board should be concerned about.

The Board members each took a moment to discuss whether or not this goal should be added.

The motion was seconded by Ken Hart.

Cheryl Cruson reminded the Board that there is a board member missing tonight who may not have reviewed the proposed Goal 10.

Betty Carter moved to table the discussion so that all board members have input.

Board member Hart read an article about the layoffs at Blue Mountain Community College and the decline nationwide in attendance. He noted TVCC has done a great job staying ahead and believes this goal is important enough as an institution to add as a board goal. He reiterated the purpose is not to add extra duties or micromanage.

Board member Mark Wettstein commented the Board has been doing this and he didn't believe we need to add it as a goal. Wettstein did agree all board members should have an opportunity to be aware of this proposed goal and he would be in favor of tabling it.

Motion: Cheryl Cruson moved to postpone the recommendation to add Goal 10 and the motion was seconded by Betty Carter.

Those opposed were Roger Findley, Dirk DeBoer, and Ken Hart and those in favor were Cheryl Cruson, Betty Carter, and Mark Wettstein. The motion resulted in a tie vote and the motion died due to lack of majority.

Motion: Ken Hart moved to second the first motion made by Roger Findley to adopt Goal 10: to maintain long term fiscal stability.

The motion was opposed by Betty Carter, Cheryl Cruson and Mark Wettstein. Those in favor of the motion Ken Hart, Roger Findley, and Dirk DeBoer. The motion resulted in a tie and died due to lack of majority.

Chair DeBoer asked for a motion to add this topic to next month's board agenda.

Motion: Ken Hart moved to add to next month's board agenda and the motion was seconded by Mark Wettstein. The motion carried unanimously.

President Young asked if there was anything the staff should be doing between now and the next board meeting to bring more information. Board member Cheryl Cruson requested policies that reference this goal.

IV. **Public Comment**

There were no comments from the public.

V. **Consent Agenda - Action Item(s)**

- a. Board Minutes: January 10, January 11, January 18, and January 31, 2022
- b. Financial Report

Motion: Cheryl Cruson moved to adopt the consent agenda as presented and the motion was seconded by Mark Wettstein. The motion carried unanimously.

VI. **College Reports and Statements**

- a. Statements from ASG/Student Programs
ASG President Abby Smith summarized her written report.
- b. Statements from Foundation
Director/CDO Cathy Yasuda reported on the continued work she and President Young are doing for the major gifts campaign. The committees that have been formed have been busy meeting and work is being done to identify top prospects.

Director Yasuda reported she will be submitting several grants for the nursing and allied health profession center project as well as scheduling many appointments for her and

President Young to talk about the project. She is also working with Associate Vice President Abby Lee on the Case for Support.

Other news:

- John William Jackson Fund –This year we will receive \$14k for nursing scholarships. We are grateful for the support received by the Jackson family.
- Director Yasuda met w/Scott Straubher whose family started a scholarship for aviation students. The Foundation is honored to be able to present this scholarship in memory of the family's late son Nate Straubher.
- The Findley Mini Grant Program is almost ready to launch. This grant will provide funding to start new CTE programs as well as fund equipment and supplies. The Foundation also has a CTE endowed scholarship established for ongoing support for CTE and STEM programs.
- Scholarship Review Night will be held February 16. There are approximately 30 volunteers signed up to review over 300 scholarship applications. Dinner begins at 5:30 p.m. followed by the review of applications.
- Foundation Donor and Scholarship Reception is set for April 21, 2022.
- CTE Center grand opening and ribbon cutting – April 22, 2022
- Garden Tour – June 18. The gardens showcased will be in the Payette and Fruitland areas.

c. Statements from Faculty

Instructor Arwyn Larson thanked the Findley family for the wonderful gift. She also commended Marketing and Social Media Specialist Phoenix Millhollen for his work to promote stories and news on the College's social media pages which is a first for the institution. Other statements related to:

- Advising Day – thanks to Vice President Alves and staff who brought food and to Vice President McFetridge for holding the college fair during the same time as advising day
- An update on open instructional positions- wildland fire, biology instructor, fine arts
- Nursing program staff concerns and decrease in student applications
- the library was awarded a \$5k grant to purchase books from diverse authors.
- Math - Texas Instruments sends the math department 6-7 free calculators a year. Now students have approx. 30 calculators they can check out if they don't have one.
- ESL - work is being done toward a child development pathway
- Business - has a new one-year certificate for assistants to billing and coding clerks.
- Lastly, because of COVID there have been many student accommodations, and it has been a challenge this quarter.

d. OCCA Board Rep. Report

President Young reported on behalf of Stephen Crow who was not present at the board meeting. The Board was reminded to consider attending the April 13-15 OCCA Annual Conference in Sunriver. In other news, OCCA is requesting boards to send a letter to legislators acknowledging their support of the Future Ready America bill (SB 1545). Crow asked for approval to send a letter on behalf of the board. The Board provided their support for the letter. The Board received copies of the OCCA meeting minutes and the priority bill list.

e. President's Reports

i. Academic Affairs

Vice President Eddie Alves commended Vice President Travis McFetridge and staff for their work on advising day. In other reports, Caldwell Director

Ben Merrill will be bringing a proposal to start a wrestling team at the Caldwell Center in an effort to increase enrollment.

Adjunct Robin Jackson was commended for covering the ceramics class while instructor Vicki Marsh has been out.

Vice President Eddie Alves stood by for questions as they related to the discontinued research to start an A&P Program in Caldwell and the search for a nursing director to replace Jill Humble who will be leaving later this month. According to Vice President Alves Mara Poynter has been appointed as nursing director in the interim.

ii. Student Services

Vice President Travis McFetridge provided an update and handout on the repeat student enrollment status finding and the work that has been done to address it since the January board meeting. McFetridge stated they have been very proactive and learned a lot about the process; however, they cannot guarantee they won't find the same finding but will do what they can to mitigate this going forward.

Board member Ken Hart stated he appreciated the report and effort by Vice President Eddie Alves and Vice President Travis McFetridge.

Quarter to Quarter Report – according to Vice President McFetridge, we are seeing more green than red since January which has to do with dual credit. This is promising which shows we are doing what we need to do to grow enrollment and are headed in the right direction.

Advising Day – Director of Advising Services Carol Buttice and staff were commended for the great job they did on advising day. Approximately 200 students registered either in person or through the online portal.

Board member Mark Wettstein asked for clarification on the meaning of support animals and how it works for student housing. Vice President McFetridge spoke about the definition of service animals and emotional support animals. In Oregon we are legally required to allow documented and approved emotional support animals for residents. According to Director Anne Marie Kelso this falls under the fair housing act which includes dormitories.

iii. Administrative Services

Vice President Shirley Haidle reported that not all the financial numbers were finalized by the board meeting because it was our first month on Paylocity and they are finding things that haven't been posted correctly by the company. She also stood by for questions by the board members on the financials.

iv. College Relations and IT
Marketing and Social Media Specialist Phoenix Millhollen provided a student highlight which featured Natural Resources student Josey Wilson. He stated the goal is to have a student spotlight every month.

v. President's Comments

Dr. Dana Young reported on the short legislative session:

- SJR 203 – this bill would remove or reduce the matching fund requirement for certain community colleges that have not been able to pass bonds. Senator Chris Gorsek wants to start the conversation how inequitable it is for small community colleges to pass a bond.

President Young has been working with Senator Findley and Representative Owens who both testified on this bill. We will continue to work on this bill and other ideas for possible funding streams.

- SB 1545 – Future Ready Oregon – If passed, approximately \$17m would come to community colleges for Career Pathways. In addition, the legislature may provide community colleges approximately \$10m in grants for credit for prior learning.

f. Statements from Board Members

- Cheryl Cruson stated she has been appointed to the Executive Committee of the major gifts campaign. She noted the importance for both boards being supportive of the major gifts campaign and provided them with pledge forms. President Young shared how important it is to be able to report we have 100% board support when speaking to donors.
- Betty Carter reported they held their first internal family meeting which is part of the major gifts campaign. This committee will wait until the fall to kick off.
- Roger Findley noted the positive Facebook comments from former students on the new nursing and allied health building.
- Ken Hart – no comments this month.
- Mark Wettstein reported he met with President Young and shared information from his 1968 and 1969 yearbook. In 1968 there were 16 nursing students and in 1969 there were 24. He stated he believes the nursing program and building should be at the forefront. As board members the least we can do is get behind the campaign and support it and help nursing students get through the program.
- Dirk DeBoer shared he hopes the Board comes to a decision on Goal 10.

VII. Executive Session

Board of Education members in attendance (quorum present)

Chair Dirk DeBoer, Vice Chair Mark Wettstein, Roger Findley, Ken Hart, Cheryl Cruson, and Betty Carter (absent: Stephen Crow)

Staff, representatives, and guests in attendance via Zoom or in person:

President Dana Young, Vice President Eddie Alves, Vice President Shirley Haidle, and Director Anne Marie Kelso.

The Board went into Executive Session at 9:11 p.m. under ORS 192.660(2) (d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

The Executive Session ended at 9:26 p.m. and went into Open Session.

VIII. **Open Session**

- a. Action, if any, from Executive Session

Chair Dirk DeBoer reported there was no action taken from the Executive Session.

IX. **Important Date(s)**

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| a. Jan 28 | Petitions for Graduation Due |
| b. Feb 15 | Advising Day for Spring/Summer Quarter
(No day classes 8:00 am to 4:00 pm) |
| c. Feb 16 | Foundation Scholarship Review Night, 5:30 pm |
| d. Feb 21 | President's Day Observed (college closed) |
| e. Mar 1 & 2 | CTE Open House |
| f. Mar 14-18 | Final Exam Week |

X. **Adjournment and Next Meeting(s)**

Motion: Cheryl Cruson moved to adjourn the meeting at 9:27 p.m. and the motion was seconded by Betty Carter. The motion carried unanimously.

The next meeting is scheduled for March 15, 2022, at 6:00 p.m.

Mr. Dirk DeBoer, Chair
TVCC Board of Education

Dr. Dana M. Young, President
Treasure Valley Community College