

BOARD OF EDUCATION
MEETING MINUTES

Tuesday, February 19, 2019

The meeting was called to order at 6:00 p.m. in the Laura Moore Cunningham Science Center, Room 115A. Chair John Forsyth led the group in the flag salute and reading of the college's mission and vision statements.

Board of Education members in attendance (quorum present)

Chair John Forsyth, Vice Chair Cheryl Cruson, Stephen Crow, Darlene McConnell, Roger Findley and Mark Wettstein (absent: John Hall)

Staff, Representatives, and Guests in attendance

President Dana Young, Vice President Eddie Alves, Vice President Brad Hammond, Shirley Haidle, Anne-Marie Kelso, Stephanie Oester, Calvin Hiatt, Tasha Wixom, Baylie Whiting, Bernie Babcock, David Koehler, Cathy Yasuda, Mike Blackaby, and Lindsey Davis (Argus Observer).

a. CTE Center Update

Project Director Bernie Babcock shared the schematic designs for the new CTE Center that are tentatively complete. Although, the project is currently over budget, which is typical in the beginning stages, efforts are being made to get within the agency budget. In addition, he is working with EDA on two questions regarding the scope of the work and square footage. Once a response is received, the College anticipates going out to bid in June or July. According to Babcock, the project timeline is getting stretched due to the length of time it took EDA to approve the project in addition to other unforeseen hurdles (government shutdown, weather, etc.). Once construction begins, the project should have a smoother timeline. The opening of the facility is still anticipated for fall of 2020.

b. Accreditation Update

Weekly Wednesday morning meetings are taking place with the accreditation taskforce (members are Vice President Eddie Alves, ALO David Koehler, Dawnita Anderson, Sandy Porter, and Dr. Renae Weber). During a mission, core themes and indicator exercise with the student services staff, it was discovered many individuals did not know them nor did they understand the purpose of our strategic plan. Vice President Alves concluded that it was too difficult for people to understand. In the Wednesday morning accreditation meetings, the taskforce discussed how to meet the mission of the college. What do we measure, why and when and what are we doing with this information? By June, the goal is to clean up and streamline our mission fulfillment and strategic plan for better understanding as well as include an entire assessment plan by the end of summer.

Other updates: the Year One Report will need to be completed by February 2020. It was recommended reducing the 4 core themes to 3. For instance, the three core themes would be Ensuring Access, Fostering Educational Success and Building Our Community. Institutional Effectiveness should not be a stand-alone core theme and should be embedded in the work we are already doing. The feel from the institution is the structure we have is too complex and something less intricate is needed to fulfill the mission of the college. When asked how they felt about the recommendation to move to 3 core themes, the Board agreed the structure should be kept simple. Vice President Alves stated he would provide the Board with an accreditation update at each monthly meeting.

Regular Session Meeting

I. Agenda Review/Changes

There was one change to the agenda which was to remove the new Right to Censure policy (3.c) until we hear from Karen Smith, OCCA legal counsel.

Motion: Stephen Crow moved to approve the agenda as amended and the motion was seconded by Cheryl Cruson. The motion carried unanimously.

II. Special Presentations

a. Dual Credit Programs

Advisor Stephanie Oester and Recruiter Calvin Hiatt presented an overview of the Dual Credit Programs and briefed the Board on the many components to dual credit. The different types of dual credit are Col-Cred, Career and Technical College Credits (CTE) 2+2, Early College in partnership with Four Rivers Community School, and College Choice. Some of the advantages for offering dual credit are recruitment, FTE and tuition, being competitive and serving our community needs.

Vice President Alves commended Oester and Hiatt for the work they have done to build relationships with local high schools and holding our own with competitors.

III. College Business

a. 2019-2020 Academic Calendar

Prior to coming to the Board, the calendar was presented for review by the College governance councils.

Motion: Stephen Crow moved to approve the academic calendar for 2019-20 and the motion was seconded by Darlene McConnell. The motion carried unanimously.

b. Board Policies

The Student Services Council has been busy this year reviewing board policies under Section J: Students. According to Vice President Brad Hammond many of the changes are editorial. This is a first reading of the policies.

- i. HDEV 112, 120 Student Routing Diagram, JECB-AR
- ii. Grading System, JECBD/IKA
- iii. Children on Campus, JFCA/KK/INGA

President Young clarified that this policy relates to adult students who want to bring their children to campus. A new board policy relating to Minors on Campus will be proposed later which would relate to TVCC students under 18. Board member Darlene McConnell asked that the Children on Campus language be revised to clarify the meaning to “children of students” to make it more specific. Director of Legal and Human Resources Anne-Marie Kelso will make the recommended change and bring the policy back to the next board meeting.

- iv. Cyberbullying, JFCFA/GBNAA
- v. Reporting of Suspected Abuse of a Child, JHFE
- vi. Reporting of Suspected Abuse of a Child, JHFE-AR (1)

c. OCCA Resolution on Budget and Revenue

OCCA is asking all 17 community college Boards of Education to review the resolution in hopes that they will approve the whereas statements in their entirety. OCCA would like to have board members’ signatures approving the resolution to deliver to legislators which will show a united support for budget and revenue for community colleges.

Motion: Cheryl Cruson moved we adopt the Resolution on Budget and Revenue and the motion was seconded by Darlene McConnell. The motion carried unanimously.

d. Legislature: SB 3, Applied Baccalaureate Degrees

SB 3 has passed the Senate with a unanimous vote and is now headed to the House. If passed, this would be an exciting opportunity for community colleges. President Young shared she will be sending notes to thank legislators for supporting the bill as well as asking other legislators for their support.

e. 2019-20 Tuition and Fees

The Board received information on a \$3 per credit increase in tuition and additional increases in fees for 2019-20. ASG President Baylie Whiting shared that when students were surveyed on how they felt about an increase in tuition, many of them were supportive. The students also spoke about a potential \$1 fee increase to raise funds for a track and field complex.

The projected budget model was presented by CFO Shirley Haidle who shared potential savings from retirements. However, \$260k is still needed in savings despite the \$3 per credit increase and projected flat enrollment. Departments are being asked to delay low priority expenditures until the next budget year. According to President Young, it is uncertain how much funding community colleges will receive in the next biennium; however, positive conversations are happening in Salem. It is anticipated funding won’t dip below \$570m and may perhaps be higher.

f. Resolution to Continue PACE Benefits

Director of Legal and Human Resources Anne-Marie Kelso briefed the Board on why PACE updated their trust agreement for property and casualty insurance. According to Kelso, in order to continue to be insured, PACE is requiring the Board to accept the updated trust agreement.

Motion: Stephen Crow moved to continue the PACE benefits and approve the Resolution. The motion was seconded by Darlene McConnell. The motion carried unanimously.

IV. Public Comment

Ontario High School board member Mike Blackaby stated he appreciated hearing about the work and goals of the College. What he has learned will help in the work of their board.

V. **Consent Agenda**

- a. Board Minutes – January 15, 2019
- b. Financial Report

Motion: Cheryl Cruson moved to adopt the consent agenda as presented and the motion was seconded by Stephen Crow. The motion carried unanimously.

VI. **College Reports and Statements**

a. **Statements from ASG/Student Programs**

A written report was summarized by ASG President Baylie Whiting.

b. **Statements from Faculty**

There were no faculty members present to make statements.

c. **President's Reports**

i. **Academic Affairs**

Vice President Eddie Alves briefed the Board on the updated Ag Business degree and the proposed Crop Science degree. He publicly thanked the IT department for their work on a Cybersecurity degree. Vice President Alves mentioned more of our online classes are becoming hybrid classes with fees not listed. A change in definition will be requested in order to provide clarity on the fees.

ii. **Student Services**

The basketball games during Chukar Spirit Night are scheduled for 5:30 pm and 7:30 pm. Everyone was invited to attend the event where students will be honored. Lastly, Advising Day is set for this Thursday.

iii. **Human Resources and Physical Plant**

Director of Legal and Human Resources Anne-Marie Kelso briefed the Board on the road between us and the cemetery. The college owns both sides of the street and is responsible for maintaining them; however, the College can deed the property to the city.

iv. **College Relations and IT**

Board member Roger Findley shared that he was researching fees on the College website and came to a place where he couldn't get information. President Young asked him to send the link, so the site can be fixed.

v. **President's Comments**

President Dana Young briefed the Board on what was happening at the legislature in regard to Senate Bills 160, 754 and 576. On February 18, a March on the Capitol and Rally sponsored by OEA was held with over 100 people participating. Community colleges and students were included in the rally. President Young and board member Stephen Crow are registered to attend the March 6-7 OCCA Legislative Summit.

Board member Roger Findley asked if the Board could receive a copy of the accreditation report. Vice President Eddie Alves shared that both he and David Koehler are working on a matrix for the recommendations which can be sent to the Board as well.

President Young read a thank you card sent by Peter Lawson thanking staff for supporting him. Lawson has just been hired as the Foundation Director for Klamath Community College.

d. **Statements from Foundation**

Foundation Executive Director and Development Officer Cathy Yasuda thanked those who attended the Scholarship Review Night. Other report highlights were:

- Scholarship applications will be processed with award announcements sent out in May.
- The Board was invited to the Scholarship Recipient and Donor Dessert Reception.
- The Board was invited to attend the Chamber of Commerce luncheon on February 25. The TVCC Foundation, St. Al's Foundation and Four Rivers Community Foundation will be presenting on their work in the community.
- Governor Kate Brown will be presenting the State of the State address in Ontario on Friday, March 1 at 8:00 am at the clarion. The Chamber is asking for and taking reservations.

e. **Statements from Board Members**

- Mark Wettstein encouraged everyone to attend the Chukar Spirit Night. He also thanked Stephen Crow for his work at OCCA and contacting legislators on behalf of the Board.
- Roger Findley spoke about the Cap and Trade bill and how it could affect eastern Oregon if passed. Hearings are happening around the state and we have the opportunity to submit our comments online. Lastly, he reminded the Board that John Forsyth, Cheryl Cruson, Mark Wettstein and Stephen Crow are up for re-election.
- Stephen Crow shared that both he and Mark Wettstein have filed for board re-election. He also reported our student programs was recognized by OCCSA for being one of three schools with the most student calls in to legislators.
- Cheryl Cruson stated she appreciates the time and effort by Stephen to work at the state level on behalf of the Board. Other reports, she enjoyed the scholarship review night, plans to attend the donor dessert, attended the Safety for the Workplace training held by SBDC and announced SBDC is having another Learn Away Workshop Series on February 27 on Leadership.
- John Forsyth thanked Calvin Hiatt and Stephanie Oester, ASG, Foundation and administration for their reports tonight and thanked Mike Blackaby for attending the meeting.

VII. **Important Dates**

February 21	Advising Day for Spring Quarter (no classes held 8:00 am to 4:00 pm)
February 25	Registration for Spring/Summer begins for New Students
March 18-22	Final Exam Week
March 25-29	Spring Vacation

VIII. **Adjournment and Next Meeting**

- a. The meeting adjourned at 8:42 pm. The next regularly scheduled meeting is set for Tuesday, March 19, 2019 at 6:00 p.m.



John Forsyth, Chair
TVCC Board of Education



Dr. Dana M. Young, President
Treasure Valley Community College