

Tuesday, January 17, 2023, 6:00 p.m.

BOARD MEETING MINUTES

Board of Education members in attendance (quorum present):

Vice Chair Mark Wettstein, Betty Carter, Cheryl Cruson, Stephen Crow, Roger Findley, and Ken Hart (absent: Chair Dirk DeBoer)

Staff, representatives, and guests in attendance via Zoom or in person:

President Dana Young, Vice President Eddie Alves, Vice President Shirley Haidle, Vice President Travis McFetridge, Anne Marie Kelso, Ben Merrill, Kate Russell, Bernie Babcock, Cathy Yasuda, Darin Bell, Tanya Crawford, Noe Gonzalez, Abby Lee, Jazzy Jenkins, and Sandy Porter

Vice Chair Mark Wettstein called the meeting to order at 6:02 p.m. Board member Betty Carter led the group in the flag salute and Vice Chair Wettstein led the group in the reading of the college mission and vision statements.

I. Work Session

a. Review 2022-23 Board Goals and Objectives

The Board conducted a mid-cycle review of their goals which included the outcomes reported monthly by each board member. Based on the outcomes it looks like the Board is doing a good job reporting on what they are doing to meet each goal.

Vice Chair Wettstein stated that in a meeting with board member Cheryl Cruson and President Young, it was discussed that the Board may have too many goals. Cruson recommended that perhaps the Board should consider 5-6 annual goals next time.

II. Agenda Review/Changes

There was one change to the agenda. The change was to amend the Bank of Eastern Oregon Bridge Loan from a discussion item to an action item.

Motion: Roger Findley moved to change agenda item IV.b. Bank of Eastern Oregon Bridge Loan from a discussion item to an action item and the motion was seconded by Stephen Crow. The motion carried unanimously.

III. Special Presentations

a. New Employee Introductions

Director of Corrections Education Jeremy Yraguen introduced new ABSD Instructor Seth Cleaver who is also a TVCC alumnus. Also introduced was Noe Gonzalez who was promoted to the HEP Director position. Gonzalez is also a TVCC graduate.

IV. College Business

a. Retrenchment Process

In a memo to President Dana Young from Vice President Eddie Alves, the process for retrenchment was documented; in addition, a recommendation was included. Vice President Eddie Alves stated his recommendation is that there would be no retrenchments this year.

b. Bank of Eastern Oregon Bridge Loan

President Dana Young stated we are excited to receive the \$3m in federal Congressional Direct Spending (CDS) funds, the \$4.95m in State matching funds as well as additional funding from other sources for the new nursing and allied health professions center project. To date, the total amount raised is approximately \$9m toward the new facility.

President Young advised the Board that notification will need to be sent by February to the State advising them we have access to our \$4.95m matching funds and to sell the State bonds.

The Board was informed that the College received a commitment letter guaranteed for 90 days from the Bank of Eastern Oregon for \$4.95m with an interest rate of 8%. Securing this loan will provide proof we have the matching funds required by the State.

What we don't know is if the \$3m in CDS funds will be provided to us in full or if it will be distributed through reimbursements as expenses are incurred. It was noted there is a strong possibility the College will not have to borrow any funds to cash flow the project as we continue to fundraise.

According to project manager, Bernie Babcock the timing is important and if approved by the Board and if bond sales were in May, we would start the design development in March or April. As we enter the design development phase we would work on the selection of materials, the design of the building, and prioritize items with a goal to go out to bid November/December and start construction in January or February of 2024.

Foundation Executive Director Cathy Yasuda reported to date we are over \$9m in total commitments to the project which includes grants for equipment and scholarships. In addition, she has fundraised over \$1.4m in pledges, gifts and grants which puts the project in a great position. Yasuda stated she still has several large proposals and asks that are still pending.

According to President Young, the Board passed Resolution #20-003 in December 2020, which authorized the College to move forward with fundraising and financing for the nursing and allied health professions center. In January 2022, new board members were provided an update on where we were on the capital project. The offer on the bridge loan from 2020 did expire and we are now visiting with the same financial institution to refresh the \$4.95m financial commitment. Dr. Young stated the College felt it was important that the Board take formal action again before the February notification date to the State in an effort to prevent any delays in moving forward.

Motion: Stephen Crow moved to approve the Bank of Eastern Oregon bridge loan as presented and the motion was seconded by Betty Carter.

Board member Roger Findley inquired about the \$11.4m project estimate and how we are short currently in reaching this amount. According to Babcock, the amount was an estimate from 14 months ago and although costs have changed, this was the best estimate at the time from the schematic design at 25%. After design development they will get two market estimates and make adjustments as needed; once into the bidding process we will be able to value engineer the project to make sure we have the best options for our project.

Board member Findley also asked if the project footprint could be changed. According to Babcock, one challenge is if we go to value engineering we can't change the scope description of the project. The character of the building would have to remain the same. Currently, the building is at approx. 30,200 sq. ft. However, we are only at 25% in the schematic design process at this time and there is still a lot of work to do. Babcock believes we can right size the project for our budget and has the confidence in the estimate developed 14 months ago.

Board member Findley also asked about the interest rate of the loan and if we have to borrow the full amount. Dr. Young responded saying we may not have to borrow any funding; however, we do have to prove to the State that we have access to our matching funds. Dr. Young and Vice President Haidle provided an explanation of the reimbursement process from the State for the matching funds.

Board member Ken Hart summarized the recommended action would allow us to use a bridge loan to get the matching funds and the goal is not to have debt on the building. He also noted building the facility is the easy part; staffing is the challenge due to shortages in nursing faculty and the number of student graduates. We need to ensure we can staff the building.

Board member Findley also asked if we could use the reserve funds to cash flow and the College stated this is a possibility and that the overall goal is to not use the bridge loan, but we do need to show the State we have access to our part of the matching funds.

Motion: The motion carried unanimously to approve the Bank of Eastern Oregon bridge loan.

c. **2023-24 Budget Committee**

Vice President Shirley Haidle asked for Board approval to appoint the seven members from the community to serve on the budget committee this year. The community members who agreed to serve on the committee are Jan Dinsmore, Jed Myers, Mike McLaughlin, Mike Blackaby, Torie Ramirez, Darlene McConnell, and Prudi Sherman.

Motion: Ken Hart moved that the Board of Education of Treasure Valley Community College appoint the recommended qualified district electors as 2023-24 budget committee members (Jan Dinsmore, Jed Myers, Mike McLaughlin, Mike Blackaby, Torie Ramirez, Darlene McConnell, and Prudi Sherman). The motion was seconded by Roger Findley. The motion carried unanimously.

V. **Public Comment**

There were no comments from the public.

VI. **Consent Agenda - Action Item(s)**

- a. Board Minutes – December 19, 2022 (Audit Committee), December 20, 2022 (Board Planning Meeting)
- b. Financial Report

Motion: Stephen Crow moved to accept the financial report and board minutes presented under the consent agenda. The motion was seconded by Cheryl Cruson. The motion carried unanimously.

VII. **College Reports and Statements**

a. **Statements from ASG/Student Programs**

ASG President Jazzy Jenkins summarized her written report on events, activities, and government updates.

b. **Statements from Foundation**

Executive Director/CDO Cathy Yasuda thanked the Board of their support of the nursing and allied health professions center project. Yasuda provided an update on the major gifts campaign as it moves into the public phase in the next few months.

Board member Roger Findley asked if the Foundation has any mini grant requests from the Findley Mini-grant Program. According to Yasuda, she does have one request pending for a utility vehicle/pickup. Once approved by the administration the request will go to the grants committee. Yasuda noted the request is a worthy project and they are waiting to hear back from Idaho Power to see if they have any used vehicles available.

c. **Statements from Faculty**

TVEA President Darin Bell stated he felt the administration and the Board heard the faculty and faculty are pleased a tentative agreement has been reached. He also appreciated the Board moving the NAHPC project forward.

d. **OCCA Board Rep. Report**

Board member Stephen Crow explained the purpose of the OCCA Voter Voice app and its ability to create messages on key issues that can be sent to our legislators this session. Legislative priorities are increasing the community college support fund, increasing the Oregon Opportunity Grant, and the bachelor's in science in nursing (BSN).

In other news, the OCCA legislative summit will be held March 8-9. Board members were invited to attend. The OCCA legislative calls will begin on Monday, January 23 at 5:00 p.m. (MST). Lastly, February is national CTE Month. The College will be showcasing its Medical Assistant Program during the first Workforce Wednesday forum on Feb. 1.

e. **President's Reports**

i. **Academic Affairs**

Vice President Eddie Alves provided a written report and reported on the work being done on the surgical tech program. Board member Roger Findley asked if the College is concerned with the lack of interest and cancellation of the CNA program. According to Vice President Alves, the challenge we have experienced is getting students here because of the decrease in popularity of those wanting to go into the medical field. In addition, there were four high schools offering CNA programs which have affected our enrollment numbers. Currently, the College has eight students scheduled for spring quarter.

ii. **Student Services**

Vice President Travis McFetridge provided the Board with a quarter-to-quarter enrollment comparison for winter term. Because of the winter quarter Welcome Back initiative for a free tuition course, 56 students took advantage of the offer which resulted in seats filled in 150 courses.

Vice President McFetridge reported on the upcoming January 25 Chukar Spirit Night. High school seniors who attend the event will have an

opportunity to win any one scholarship provided by the TVCC Foundation, Admissions, Booster Club, and the TVCC President's Office.

Board member Roger Findley asked if it was possible to break out the dual credit students from the regular students on the Q2Q report. Vice President McFetridge stated he will look into this for the February report.

iii. **Administrative Services**

Vice President Shirley Haidle visited with the auditors today who hope to finish up the single audit and have a report available in early February.

iv. **College Relations and IT**

AVP Abby Lee provided an update on the marketing for the winter quarter campaign. She also reported the College will be rolling out our fundraising campaign for the new nursing and allied health professions center and are committed to raising the funds. Everyone should also start seeing billboards in the next two weeks featuring former TVCC students who started their careers at TVCC and highlights of our healthcare programs and partners.

v. **President's Comments**

President Young stated she has been working on the Community College Support Fund (CCSF) model with the statewide workgroup. They met this past Friday and are moving forward to get everyone's voices heard. The workgroup has come up with some recommendations to share with the Higher Education Coordinating Committee in February. The four levers that will trigger potentially a higher reimbursement will be adult attainment, CTE, underrepresented students, and low-income students. The next step will be when the community college business officers meet to begin running the budget scenarios.

The Board was invited to attend the OCCA Legislative Summit in March. She stressed the importance of having more people attend who can share the good work of community colleges.

In other news, board members were invited to attend the January 25 Chukar Spirit Night and on January 30, President Young, Executive Director Yasuda, and our nursing faculty will be sharing information on the major gifts campaign and the nursing and allied health professions center at the Ontario Chamber of Commerce weekly luncheon.

f. **Statements from Board Members**

- i. Roger Findley provided an update on a meeting with a legislator about how higher education received many COVID dollars. Vice President Haidle reiterated how the funding is one-time money. According to Findley, the community college ask for \$50m for cybersecurity could be a hard fight.
- ii. Betty Carter mentioned the apprenticeship programs and P2P article. President Young commented that the Eastern Oregon Border Board had Senator Findley sponsor the bill and issue in the past; however, BOLI blocks us each time. It is difficult to get around BOLI.
- iii. Stephen Crow notified the board members if they need help with the Voter Voice app to let him know and he will help.
- iv. Cheryl Cruson stated the Foundation meeting was a great meeting with many attendees. She also congratulated Cathy for winning the most elegant table at the Chamber banquet.

Motion: Stephen Crow moved to adjourn the regular board meeting and Cheryl Cruson seconded the motion. The motion carried unanimously.

Motion: Betty Carter made a motion to move the meeting into Executive Session and the motion was seconded Stephen Crow. The motion carried unanimously.

The Board went into Executive Session at 8:12 p.m. under ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

Board of Education members in attendance (quorum present):

Vice Chair Mark Wettstein, Betty Carter, Cheryl Cruson, Stephen Crow, Roger Findley, and Ken Hart (absent: Chair Dirk DeBoer)

Staff, representatives, and guests in attendance via Zoom or in person:


President Dana Young, Vice President Eddie Alves, Director Anne Marie Kelso, AVP Abby Lee, and Vice President Shirley Haidle

Motion: Stephen Crow moved to end the Executive Session and go into Open Session and the motion was seconded by Ken Hart. The motion carried unanimously. There was no action from the Executive Session.

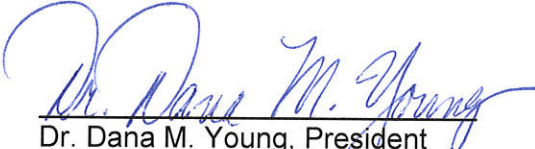
VIII. **Adjournment and Next Meeting(s)**

The next regularly scheduled meeting is February 21, 2023 at 6:00 p.m.

Motion: Cheryl Cruson made a motion to end the open session at 8:24 p.m. and the motion was seconded by Betty Carter. The motion carried unanimously.



Dirk DeBoer, Chair
TVCC Board of Education



Dr. Dana M. Young, President
Treasure Valley Community College