

TREASURE VALLEY COMMUNITY COLLEGE BOARD OF EDUCATION
COMMITTEE MEETING

650 College Blvd., Ontario, OR 97914
Laura Moore Cunningham Science Center, Hanigan Board Room (115A)

Thursday, August 15, 2024, 10:00 a.m.

MINUTES

Present: President Dana Young, Director Anne Marie Kelso, Vice President Travis McFetridge, and Vice President Darin Bell, and board members Torie Ramirez, Roger Findley, and Lindsay Norman.

Vice President of Student Services Travis McFetridge explained the purpose of the board policies which were recommended because they are legally required due to Oregon law and/or federal regulations. The policies for review will also be reviewed by the college governance councils later this fall. VP McFetridge provided a summary of each of the policies, administrative policies, and definitions, and answered questions by the board members present. The policies were as follows:

- BP 3430 Prohibition of Harassment
 - AP 3430 Prohibition of Harassment
- BP 3433 Prohibition of Sex Discrimination under Title IX
 - AP 3433 Prohibition of Sex Discrimination under Title IX
 - AP 3434 Responding to Sex Discrimination under Title IX
 - AP 3435 Discrimination and Harassment Complaints and Investigations
- BP 3540 Sexual and Other Assaults on Campus
 - AP 3540 Sexual and Other Assaults on Campus
- BP 5500 Standards of Student Conduct
This policy is recommended as good practice, and it is required for accreditation purposes.

Vice President of Administrative Services Darin Bell summarized the policies that are required for local budget law and for accreditation purposes. VP Bell answered questions by the board members. The policies were as follows:

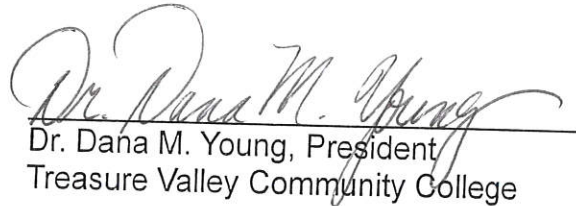
- BP 6250 Budget Management
It was noted that the unrestricted general reserves figure which is determined by the Board was not in policy but rather presented as a board resolution. Board member Findley felt the ending fund balance should be reviewed again and asked if it was possible in July to set the minimum amount. After some discussion, it was suggested reviewing the balance in December because at that time more information could be provided to the Board on the overall budget. The policy was reviewed, and changes were made as recommended.

- BP 6300 Fiscal Management
This policy would replace DIA Internal Control Procedures and DIC Vice President of Administrative Services' Monthly Financial Report. There were recommended changes to the policy as well as a recommendation to include administrative procedure covering the internal control procedures.
- BP 6320 Investments
This policy would replace DFA Investment of Funds. Although there is no administrative procedure with this policy, it was noted the College does have a process.
- BP 6400 Financial Audits
This policy would replace DIE Annual Audit. There were recommended changes to the policy.
- BP 6450 Wireless or Cellular Telephone Use
This policy will replace GBJ Use of College Cell Phones. There were no recommended changes to the proposed policy.

The committee meeting ended at 12:45 p.m.



Ken Hart, Board Chairman
TVCC Board of Education



Dr. Dana M. Young, President
Treasure Valley Community College