

Tuesday, June 18, 2024

MINUTES

Board of Education members in attendance (quorum present)

Vice Chair Stephen Crow, Roger Findley, Betty Carter, Torie Ramirez, Dirk DeBoer and Lindsay Norman (via Zoom) (absent: Chair Ken Hart)

Staff, representatives, and guests in attendance via Zoom or in person:

President Dr. Dana Young, Vice President Travis McFetridge, Vice President Darin Bell, Vice President Abby Lee, Vice President Sandy Porter, Cathy Yasuda, Dr. Ben Merrill, Luis Cisneros, Daniel Liera-Huchim, Hope Spaugh, Mary Jane Bagwell, Marc Wilson, Jackie Koehler, Sean Thompson, Shirley Haidle, and Anne Marie Kelso

1. **CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

2. **AGENDA REVIEW/CHANGES**

There were no changes to the agenda.

MOTION: Dirk DeBoer moved to accept the agenda as presented and the motion was seconded by Torie Ramirez. The motion passed unanimously.

3. **PUBLIC BUDGET HEARING**

a. **Call to Order, 2024-25 Budget Hearing**

The budget hearing was called to order at 6:01 p.m.

b. **Budget Message Update**

Vice President Darin Bell asked for Board approval for the fiscal year 2024-25 budget, totaling \$82,365,857. This same budget was approved at the May 21 meeting by the Board of Education and Public Budget Committee. According to Vice President Bell, the budget includes fund appropriations, including General, Special Revenue, Debt Service, Capital Projects, Reserve, Auxiliary, Agency, and Student Financial Aid, amounting to \$74,975,005. Some of the key assumptions include a \$3 per credit tuition increase, a projected 1% increase in enrollment, an increase in property tax revenues, and an increase in state funding. Additional budget highlights include salary increases for employees, and the IT Network Security Administrator and an Allied Health Program Coordinator position.

c. **Public Comment**

There were no comments on the budget.

d. **Close Public Budget Hearing**

MOTION: Dirk DeBoer moved to close the budget hearing at 6:04 p.m. and the motion was seconded by Betty Carter. The motion passed unanimously.

4. **SPECIAL PRESENTATIONS**

a. **New Employee Introductions**

Because of some changes in student services, a reorganization of specific duties was necessary. So, in addition to their current responsibilities, Hope Spaugh, Director of Student Programs, will assume the responsibilities of the food service program with Sodexo and Daniel Liera-Huchim, Director of Equity and Student Relations (new title) will assume the responsibilities of residence life, student conduct and he will also serve as the Deputy Title IX Coordinator.

New employees introduced during the meeting were Sean Thompson, Computer Science/Cybersecurity Coordinator, Jackie Koehler, Renewable Energy Electrical Apprenticeship Coordinator, Jeff Bellefeuille, Livestock Manager Coordinator, and Mary Jane Bagwell, Title II Director.

b. **Wrestling Program**

Men's and Women's Wrestling Coach Luis Cisneros provided a presentation on the wrestling program. Coach Cisneros shared the program's goal and expectations is to be a competitive team on and off the mat. Recruiting will take place through July with the season running from November to March.

5. **COLLEGE BUSINESS**

a. **2024-25 Budget Resolution: Adopt Resolution No. 23-006 Adopting the Budget, Making Appropriations, and Imposing and Categorizing Taxes**

MOTION: Betty Carter moved to adopt the budget for fiscal year 2024-25 in the total sum of \$82,365,857. The motion was seconded by Dirk DeBoer. The motion passed unanimously.

MOTION: Betty Carter moved to approve the appropriations for the fiscal year beginning July 1, 2024, as detailed in the resolution, which includes:

- General Fund appropriations of \$22,475,979
- Special Revenue Fund appropriations of \$18,403,860
- Debt Service Fund appropriations of \$2,062,083
- Capital Projects Fund appropriations of \$13,800,000
- Reserve Fund appropriations of \$3,271,500
- Auxiliary Fund appropriations of \$3,837,812
- Agency Fund appropriations of \$1,448,771
- Student Financial Aid Fund appropriations of \$9,675,000
- For a total appropriated amount of \$74,975,005.

The motion was seconded by Dirk DeBoer. The motion passed unanimously.

MOTION: Betty Carter moved that the Board of Education for Treasure Valley Community College hereby impose the taxes provided for in the adopted budget at the rate of \$1.2235 per \$1,000 of assessed value for operations; and that these taxes are hereby imposed and categorized for tax year 2024-25 upon the assessed value of all taxable property with the College district. The motion was seconded by Torie Ramirez. The motion passed unanimously.

b. BP 3560 Alcoholic Beverages & Controlled Substances

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c. BP 3570 Smoking & Other Tobacco Use & Possession on Campus

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d. BP 6100 Delegation of Authority, Business, and Fiscal Affairs

- e. BP 6150 Designation of Authorized Signatures
- f. BP 6200 Budget Preparation
- g. BP 6330 Purchasing
- h. BP 6620 Naming Opportunities for Facilities, Classrooms, & Other College Property
- i. BP 7370 Political Activity – Employees
- j. GBD Board-Employee Communications
- k. BP 6750 Parking

These policies have gone through the board’s policy committee for review.

MOTION: Torie Ramirez moved to approve policies BP 3560, BP 3570, BP 6100, BP 6150, BP 6200, BP 6330, BP 6620, BP 7370, GBD, and BP 6750 as presented. The motion was seconded by Betty Carter. There was no discussion. The motion passed unanimously.

l. GBC Outside and Secondary Employment

This policy was presented as a first reading. Board member Norman stated she would like to attend the meeting in person when discussing the policy. Board member Ramirez asked that any comments or suggestions on the policy should be directed to the Board Policy Committee.

6. PUBLIC COMMENT

There were no comments from the audience.

7. CONSENT AGENDA (action)

- a. Board Minutes – May 21, 2024 (Regular Meeting), May 31, 2024 (Board Policy Committee)
- b. Financial Report

MOTION: Torie Ramirez moved to accept the consent agenda as presented and the motion was seconded by Dirk DeBoer. The motion passed unanimously.

8. COLLEGE REPORTS & STATEMENTS

a. Statements from ASG/Student Programs

Director of Student Programs Hope Spaugh provided a summary of her written report. In addition, the sidewalk project that is proposed to run from the Weese building to the nursing and allied health professions center will feature an amphitheater for events as well as sails for shade.

b. Statements from Foundation

Executive Director Cathy Yasuda provided highlights on the combined wellness and end of year service awards. Other highlights included the nursing and allied health professions center groundbreaking ceremony on June 7th. The event was attended by several dignitaries, community members, friends of the college, and employees. The annual Pops Concert also had a great attendance and 18 tables up front were reserved. Lastly, the Foundation Garden Tour was a success with visitors touring spectacular gardens in the Weiser area. There were close to 200 people who attended and contributed to raising funds for scholarships.

In other news, The Foundation’s work continues to gather data and write proposals for grants. The Foundation continues to receive donations for scholarships and lastly, an announcement will be made soon regarding a significant gift in the amount of \$1.3m. The Foundation looks forward to highlighting the students who will benefit from this generous gift.

c. **Statements from Faculty**

TVEA Vice President Marc Wilson reported that the faculty have submitted final grades for spring quarter and as summer begins many faculty will be involved in teaching, professional development, traveling and preparing for fall term.

In other announcements, long-term faculty member Dr. Renae Weber (math) has retired. Moreover, faculty would like to recognize Sandy Porter in her new role as Vice President of Academic Affairs and commend her for juggling this new role while teaching courses.

d. **OCCA Board Rep. Report**

Board member Stephen Crow updated the Board on the upcoming OCCA events and meetings. A few of the upcoming events include the September 7 Board Training at Chemeketa Eola Center in Salem, the November 6-8 OCCA Annual Conference at Salishan, Gleneden Beach, and several Lunch and Learn webinars in 2024-25.

e. **Academic Affairs**

Vice President Sandy Porter addressed a question regarding the nursing program and the need for local recruiting and advertising. According to VP Porter, the nursing program would like to be more present in our community. VP Abby Lee commented that the program would like a Facebook page, so they can share information, news, and events. In regard to the rodeo teams standings from the College National Finals Rodeo, Dr. Merrill shared the men's rodeo team ranked 43rd while the women's rodeo team ranked 27th.

f. **Student Services**

Vice President Travis McFetridge provided the Board with QtoQ reports for spring, summer, and fall terms. According to McFetridge, the spring term remains solid, summer quarter registrations were increased with assistance by an admissions and registration session, and the fall term shows that total FTE is trending up 12%, headcount is up 15% and reimbursable FTE is up 19%. McFetridge shared going into fall there will be many campaigns for targeted programs.

Dr. Young reported on our work with the Higher Education Coordinating Commission and Senator Lynn Findley to receive reimbursement for our helicopter program in Idaho. We anticipate we will receive approximately 40 FTEs for 2023-24. Dr. Young spoke about a similar situation where Columbia Gorge Community College was able to receive reimbursable FTE for a program, they have that is located in the State of Washington. She shared Senator Findley was instrumental in making this happen.

In other news, Vice President McFetridge gave a huge kudos to the graduation committee, Zach Widner, Hope Spaugh and her crew, Vern Davis and the physical plant, and the IT Department for their work on this year's graduation.

g. **Administrative Services**

Vice President Darin Bell thanked the Board for approving the budget. Bell remarked positively on the attractive appearance of the college grounds and commended the physical plant crew for their wonderful work.

h. **College Relations and IT**

Vice President Abby Lee shared the nursing and allied health professions center groundbreaking was phenomenal. She commended Hope Spaugh, Daniel Liera-Huchim, Vern Davis and their teams for their work to set up the event. Lee also acknowledged Alex from Living in the News for attending the groundbreaking and for his support of the College. Lastly, Vice President Lee stated

this will be her last board meeting after 25 years at the College. She stated she is incredibly proud of TVCC and of the work that we do.

i. **President's Report**

Dr. Dana Young thanked the administrative team for their help in reviewing the college and public relations job description and dividing the work among staff members until the position is filled.

In other news - board member Roger Findley received congratulations for his 50 years at TVCC. The nursing and allied health professions center groundbreaking was fabulous, and we appreciate everyone participating in the celebration.

Board member Torie Ramirez asked about the budget and the initiatives to increase enrollment to which Dr. Young stated the College funded a majority of the recruiting and enrollment initiatives that went through the Planning and Budget Committee and is happy to provide a priority list of what was funded to the Board.

9. **TVCC STATEMENTS FROM BOARD MEMBERS**

- a. Dirk DeBoer stated the grounds and facilities look great. It has been a busy week, and everything turned out well. Great to see the students graduate.
- b. Betty Carter stated it was a busy week and graduation was great and the Garden Tour was great.
- c. Roger Findley apologized for coming in late to graduation and thanked faculty for the standing ovation. It has been a busy two weeks, and the College is in a good position. He stated he will miss Vice President Abby Lee.
- d. Torie Ramirez thanked Abby Lee for everything. She also thanked everyone who worked on graduation and the other college ceremonies.
- e. Stephen Crow stated graduation was excellent and everyone did a great job. He also noted that the HEP/CAMP graduation will be on June 27 at 5:30 p.m. in the Meyer McLean theater. He congratulated Abby Lee on her next journey.

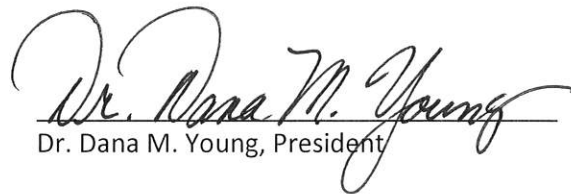
10. **ADJOURN AND NEXT MEETING**

The meeting adjourned at 7:43 p.m. The next regularly scheduled meeting is July 16, 2024, at 6:00 p.m.

MOTION: Torie Ramirez moved to adjourn the meeting and the motion was seconded by Dirk DeBoer. The motion passed unanimously.



Mr. Ken Hart, Board Chairman



Dr. Dana M. Young, President