

TREASURE VALLEY COMMUNITY COLLEGE BOARD OF EDUCATION

650 College Blvd., Laura Moore Cunningham Science Center
Hanigan Board Room (#115A), Ontario, OR 97914

Tuesday, April 16, 2024
MINUTES

Board members in attendance (quorum present): Ken Hart, Chair, Stephen Crow, Vice Chair, Torie Ramierz, Dirk DeBoer, Roger Findley, Betty Carter, and Dr. Lindsay Norman.

Others present: President Dana Young, Vice President Darin Bell, Vice President Sandy Porter, Vice President Travis McFetridge, Anne Marie Kelso, Dr. Ben Merrill, Hope Spaugh, Dr. Nino Kalatozi, Adyson Bridgewater, Shirley Haidle, Arwyn Larson, Cathy Yasuda, Vice President Abby Lee, Bernie Babcock, Chase Van Weerdhuizen, and Drew Pearson

Regular Session Meeting

The meeting was called to order at 6:02 p.m. Chair Ken Hart led the Board in the Pledge of Allegiance and the reading of the mission and vision statements.

I. Work Session

a. Renewable Energy Apprenticeship/Pre-apprenticeship

Dr. Ben Merrill provided a presentation on the work to create an apprenticeship and pre-apprenticeship program at TVCC. In his presentation he spoke about the renewable energy electrical systems program data analysis; specifically Solar Photovoltaics. The data for Solar Photovoltaics showed a five-year projection that was of concern because of the low number of anticipated new jobs. .

However, the solution proposed will be to include this skill set with our electrician program. According to Dr. Merrill electricians have the highest number of retirees than any other industry, which is good news for new jobs. Dr. Merrill also pointed out the recent negative changes to net metering and Portland General Electric's and Idaho's Public Utilities Commission plan to reduce net metering solar incentives.

In order for program sustainability the two programs would be combined to an AAS Renewable Energy Electrical Systems. Dr. Merrill shared the work done to crosswalk the curriculum we have currently with the curriculum being developed. It was noted that the electrical apprenticeship program will have the limited renewable technician (LRT) embedded in it. Overall, the goal is to have a sustainable program.

II. Special Presentations

a. Tenured Faculty Recognition

President Young and Vice President Sandy Porter recognized faculty members Drew Pearson (welding) and Kathleen Thayer (Math) for receiving tenure. Faculty member Laura Faulk (English) who was not able to join the meeting tonight was also recognized for receiving tenure.

Vice President Porter explained the provisional track and how faculty members receive tenure.

President Young also recognized Dr. Abby Lee for earning her PhD in public policy and administration.

The Board took a break at 6:50 p.m. and reconvened at 7:00 p.m.

b. Early Year Engagement (Fall Student Survey)

Dr. Nino Kalatozi shared the results of the survey that measures incoming student engagement at TVCC. The survey consists of five parts that cover goal and intent, interaction, student persistence, challenges, and general education. Administered in the fall, the survey was sent to only first-time students (full-time, part-time, and transfer students). Of the 406 students invited to take the survey only 55 students actually completed the survey. Included in the survey were open-ended questions on the TVCC experience with student feedback showing students reporting a positive experience as well as their plans to stay at TVCC.

Dr. Kalatozi explained how TVCC uses the data in areas such as mission fulfillment, identification of at-risk students, and financial aid follow up, for instance. It was noted that the survey was not anonymous and was intentional in gathering student feedback.

III. **Agenda Review/Changes**

Motion: Torie Ramirez moved to approve the agenda as presented and the motion was seconded by Stephen Crow. The motion passed unanimously.

IV. **Public Comment**

There were no comments from the public.

V. **College Business**

a. Naming Opportunity – Baseball Field

President Dana Young and Vice President Travis McFetridge reiterated the important and significant contributions Rick Baumann has made to TVCC over the years. The recommendation was to name the baseball field in his honor.

Motion: Stephen Crow moved to approve the naming of the baseball field in honor of Rick Bauman. The motion was seconded by Roger Findley. The motion passed unanimously. The roll call vote showed: Lindsay Norman - yes, Roger Findley – yes, Betty Carter – yes, Ken Hart – yes, Stephen Crow – yes, Dirk DeBoer – yes and Torie Ramirez – yes.

b. 2024-25 Course Fees Increase (2nd reading)

Vice President Darin Bell asked for Board approval on the proposed course fee increases for 2024-25.

Motion: Stephen Crow moved to approve the 2024-25 course fee increases and the motion was seconded by Betty Carter. The motion passed unanimously.

c. 2024-25 Tuition Increase (2nd reading)

Motion: Stephen Crow moved to increase tuition by \$3 per credit and the motion was seconded by Torie Ramirez.

In the discussion, Roger Findley stated he could not support a \$3 increase and stated the reasons were because 1) the College has a high fund balance; 2) local funds are \$451k higher than last year; 3) we received approximately \$1m more in state funding than last year; and 4) tuition and fee revenue increased \$281k compared to the prior year. Board member Findley believes the College is doing well, reimbursable FTE is up, and enrollment is up. Moreover, the EYES survey showed that the reason students come to TVCC is because of the low cost and the location.

Motion: Roger Findley moved to amend the motion and only raise tuition by \$1.00 per credit rather than the proposed \$3.00 per credit.

In the discussion board member Lindsay Norman asked if there was anything in board member Findley's statements that was incorrect. According to President Young, Findley's observation was not new information and the College knew we had a high fund balance; however, in the five-year projection model these funds will decrease each year. In addition, the ending fund balance may be higher than the Board's set amount of \$1.2m; but fiscal expenses are going up and in the five-year projection the College will dip below the \$1.25m over time. Overall, we are looking at sustainability which is why there is a recommendation for a \$3 per credit tuition increase. Board member Findley referenced in President Young's report the increase in RFTE to which President Young explained the growth factor for community college funding. She also explained if the larger institutions exceed the 5% growth rate then all community colleges will receive the same amount of funding. However, we won't know how much our reimbursement from the State will be until we see the growth rate for the other community colleges. Board member Lindsay Norman asked how the \$3 per credit was determined to which Vice President Bell shared it resulted from discussions with past student leadership who preferred incremental tuition increases over time. Board member Lindsay Norman seconded the motion made by Roger Findley.

Because there were two separate motions, a roll call vote was called.

The motion to change the proposal to increase tuition from \$3.00 per credit to \$1.00 per credit was as follows: Lindsay Norman – no, Roger Findley, yes, Betty Carter – no, Ken Hart – no, Stephen Crow – no, Dirk DeBoer – no and Torie Ramirez – no.

The motion to increase tuition by \$3.00 per credit was as follows:
Lindsay Norman – yes, Roger Findley – no, Betty Carter – yes, Ken Hart – yes, Stephen Crow – yes, Dirk DeBoer – yes, and Torie Ramirez – yes. The motion carried.

d. Board Policy Committee

Dr. Dana Young stated that subsequent to the last board meeting, she met with board member Lindsay Norman and Chair Ken Hart to establish a process change. Whereas all board policies that are presented to the Executive Council will now go before the Board Policy Committee for review. This will enable the policies to be reviewed prior to coming to the full board. The Board Policy Committee is scheduled to meet on May 7 from 1:00 – 3:00 p.m.

VI. **Consent Agenda - Action Item(s)**

- a. Board Minutes – March 19, 2024 (Regular Meeting)
- b. Financial Report

Motion: Stephen Crow moved to approve the consent agenda and the motion was seconded by Torie Ramirez. The motion passed unanimously.

VII. **College Reports and Statements**

a. Statements from ASG/Student Programs

ASG President Adyson Bridgewater read her written report to the Board. Board member Betty Carter shared how impressed she is with all the work the student leaders are doing.

b. Statements from Foundation

Executive Director Cathy Yasuda shared how donations were received for emergency funds from the Humming Frog fund, formerly the Olive Bridge fund. Other donations that have been contributed to the Foundation were from the Cairo PTO group to establish a legacy scholarship for Cairo students, and the Presbyterian Community Care Center to establish an endowed scholarship /legacy fund for the nursing program.

In addition, the USDA grant has been a big project. The College will be asking for \$500k to enhance our distance learning services and technologies in Burns, and for the Nursing and Allied Health Professions Center. The grant will be submitted next week. Yasuda also reminded the Board of the June 7 groundbreaking ceremony for the Nursing and Allied Health Professions Center.

c. Statements from Faculty

TVEA President Arwyn Larson commented on the great presentation on Lincoln Heights by board member Roger Findley. Larson also commended Director Hope Spaugh on the great ASG team leaders and for the work they do for students.

d. OCCA Board Rep. Report

OCCA rep. Stephen Crow updated the Board on the OCCA workgroups to develop the 2025-27 legislative budget ask. Other updates included: Julie

Flynn being hired as the new OCCA Executive Assistant, an update on the All-Oregon Academic Team luncheon, three TVCC students will be attending the luncheon with board member Crow and President Young, and board members were reminded of the OCCA Lunch and Learn webinars.

The next OCCA Board meeting will be held on April 17 at Linn Benton Community College. Lastly, the OCCA Executive Director search brought in 21 applicants with only 10 being interviewed. More to come.

e. President's Reports

i. Academic Affairs

Board member Roger Findley asked for an update on the certified surgical tech (CST) program to which Dr. Young explained that the program has not yet been approved because it is still being developed by the CST coordinator. Board member Lindsay Norman also asked if students graduating from the aviation program receive wings to which the answer was no; however, it was something that could be researched although it is not a tradition for this program like it is for our nursing pinning ceremony.

Board member Betty Carter asked about the CNA students in Burns and the possibility of them entering our programs. Vice President Porter stated that she hopes so because this is a population that could be served more. President Young commented on the work done by Vice President Abby Lee and the physical plant to enhance the Burns facility. It was also noted that we offer the only hybrid CNA program in the State.

ii. Student Services

The Board received the quarter-to-quarter enrollment report which showed positive enrollment trends.

Other highlights:

- The College expanded the merit scholarship and created the Western Treasure Valley Merit Scholarship for students in Payette, Washington, Gem, and Adams counties.
- Kudos to Director Hope Spaugh for coordinating the student trip to the Midwest. Daniel Liera-Huchim also received kudos for the student trip to the Mente Summit and for his role as a guest speaker at the leadership conference.
- Athletics highlight- During the week of April 1-7, we had three students selected as Athlete of the Week for spring sports. Kudos to all the spring programs as they are doing well.
- The initial round of interviews for an athletic director has started.
- Lastly, over the last two days Vice Presidents McFetridge and Lee have been working with Ruffalo Noel Levitz (RNL) to finalize the marketing and recruiting plan. It has been great to be able to identify areas of opportunity for improvement.

iii. Administrative Services

Vice President Darin Bell provided a written report and gave an update on the open and filled personnel positions.

iv. College Relations and IT

Vice President Abby Lee updated the Board on the College's work with Ruffalo Noel Levitz (RNL) who will be invited to the May board meeting to report on the great things we are doing and also provide recommendations.

Chair Hart commented that as the College works on the plan with RNL to include increasing the College's visibility. According to Vice President Lee this and other strategies for marketing and recruiting will be included in the plan for presentation next month.

Idaho Launch Update: so far approximately 12k students applied for Launch dollars with 3,000 of the students planning to attend a community college. In addition, the data from our local counties indicate a high number of students want to attend a community college. This is good news for us. The Launch program has a 5-year sunset period and we are excited our Caldwell Center has been included in the approved programs.

v. President's Comments

President Dana Young spoke about the Policy Option Packages for the upcoming legislative session. In this order the packages include: 1) cybersecurity, 2) corequisites workgroup, 3) Adult Reconnect, 4) Applied Baccalaureate (AB) Programs, and 5) the eighth quarter payment.

President Young updated the Board on their request for reports on the key performance indicators which come from the metrics in our mission fulfillment. Both Dr. Young and Dr. Kalatozi have discussed the timing of the reporting and recommended quarterly reporting in addition to the annual report. The reason being is to ensure official numbers are available because there may not be accurate monthly data because for instance we don't graduate students on a monthly basis. More discussion to continue.

f. Statements from Board Members

- i. Lindsay Norman updated the Board on the Chukar Poo Project. In addition, she said Joe Kurth has identified a great student who will be applying for an internship in Washington, DC. Norman stated this internship will be a great opportunity for a TVCC student.
- ii. Roger Findley congratulated Vice President Abby Lee for receiving her PhD and thanked Arwyn Larson for her kind remarks tonight.
- iii. Betty Carter thanked everyone for coming to the meeting prepared. She thanked Dr. Merrill for his Go On report last week at the Foundation meeting.
- iv. Ken Hart stated that his daughter Beatrice will not be a Chukar but will be a duck.

- v. Stephen Crow congratulated Vice President Abby Lee and everyone for their hard work.
- vi. Dirk DeBoer thanked everyone for the meeting and the report from academic affairs.
- vii. Torie Ramirez congratulated Vice President Abby Lee and thanked Dr. Merrill for the presentation today.

The meeting took a break at 9:13 p.m. The Board reconvened at 9:19 p.m. and went into Executive Session under ORS 192.660(2)(i).

VIII. Executive Session

- a. ORS 192.660(2)(i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee, or staff member who does not request an open hearing.

IX. Open Session

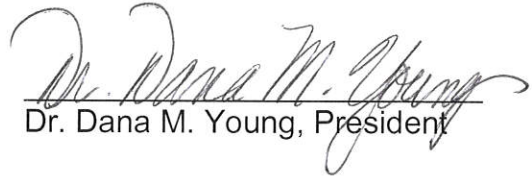
- a. Action, if any, from Executive Session
The Executive Session ended at 10:13 p.m. There was no action from the Executive Session.

X. Adjournment and Next Meeting

The next TVCC Board of Education regularly scheduled monthly meeting is May 21, 2024.



Mr. Ken Hart, Board Chairman



Dr. Dana M. Young, President