

TREASURE VALLEY COMMUNITY COLLEGE BOARD OF EDUCATION

650 College Blvd., Laura Moore Cunningham Science Center
Hanigan Board Room (#115A), Ontario, OR 97914

Tuesday, March 19, 2024

MINUTES

Board members in attendance (quorum present): Ken Hart, Chair, Stephen Crow, Vice Chair, Torie Ramierz, Dirk DeBoer, Roger Findley, Betty Carter, and Dr. Lindsay Norman.

Others present: President Dana Young, Vice President Travis McFetridge, Vice President Darin Bell, Vice President Sandy Porter, Marc Wilson, Joe Kurth, Dr. Ben Merrill, Cathy Yasuda, Suzanne Bolyard, David Reynolds, Ben Parrish, Adyson Bridgewater, McKell Harper, Sophia Legate, Hope Spaugh, Anne Marie Kelso, Courtney Gilkison, Bernie Babcock, Mary Anne Verigan, Mara Poynter and Todd Dinsmore

Regular Session Meeting

The meeting was called to order at 6:03 p.m. Chair Ken Hart led the Board in the flag salute and the reading of the mission and vision statements.

I. Work Session

a. Men's and Women's Basketball Recognition

Vice President Travis McFetridge reiterated the men's and women's basketball teams' success in making it to the NWAC championships. During the meeting, basketball athlete Sophia Legate, Salt Lake City, UT was recognized for her accomplishments on the court. Legate broke the College's record during a game against Spokane by hitting ten three pointers. Also, present from the women's basketball team was McKell Harper.

Also recognized during the board meeting was Coach James Jansen (East Region Coach of the Year) and the men's basketball team. Each athlete present introduced themselves, and shared their hometown, and major.

b. Tenured Faculty Recognition

Dr. Dana Young shared she has approved the following three faculty members recommended for tenure: Kathleen Thayer (Math), Laura Faulk (English) and Drew Pearson (Welding). The faculty members will be invited to the next board meeting to be recognized.

II. Agenda Review/Changes

There was one revision to the agenda which was to change the discussion for the Audit Committee to an action item.

Motion: Torie Ramirez moved to approve the agenda as amended and the motion was seconded by Betty Carter. The motion carried unanimously.

III. **Public Comment**

There were no comments from the public.

IV. **Special Presentations**

a. New Employee Introductions

Employees introduced during the board meeting were Benjamin Parrish, Enterprise System Support Analyst and Courtney Gilkison, Certified Surgical Tech Coordinator.

b. Social Science Department Presentation

During the meeting, Instructor and Department Chair Joseph Kurth provided an overview of the social science department's offerings and disciplines. He announced the introduction of toponyms in Geology 105, a new course slated to begin in the upcoming spring semester. Currently, the department comprises of three full-time faculty members and 17 part-time faculty members.

Chair Hart emphasized the importance of instructors' influence, expressing hope that by highlighting their work and encouraging them to engage with students, more individuals would be drawn to enroll. He underscored the significance of the work carried out by faculty within the department.

c. Athletics, Residence Halls, and Food Service

In his presentation, Vice President Travis McFetridge shared a TVCC video on YouTube which highlighted students' perspectives promoting residence life on campus. In his presentation he also shared 66% of residents are student athletes and the average age is that of the traditional student. The accommodations offered in the halls consists of 11 single suites and 24 double suites. The presentation continued with the cost to live on campus, student demographics, and the strategic goals for residence life. At this time, there is 92% occupancy in the halls.

The College contracts with Sodexo for its food services and offers a Chukar meal plan which is required for all residents. Sodexo also provides catering for internal and external groups as well as summer services for events like summer camps, early resident hall move ins by athletes, and civic groups. Additionally, the Chukar Bistro, managed by Sodexo, soft opened in its Barber Hall location on February 15.

The Board was provided with a summary of the draft athletic strategic plan. Part of the plan includes:

- Champion Academic Success
- Enhance Facility Modernization and Improvement
- Cultivate Student and Community Engagement
- Build Professional Development and Culture
- Achieve Program Sustainability and Expansion

Vice President McFetridge's presentation included a recap of the athletic staff and their responsibilities, the review process to hire a new athletic director, the athletic programs offered at TVCC, and the work done to enhance the facilities.

V. **College Business**

a. 2024-25 Course Fees Increase (1st reading)

Vice President Darin Bell provided the Board with a list of proposed course fee changes for 2024-25. It was noted the fee changes are driven by the programs themselves as their costs change.

Vice President Sandy Porter reported we discovered our music lessons fees result in a low per hourly pay for instructors when compared to the market. As a result, the proposal is to increase music fees to accommodate for an increase in the hourly pay in an effort to retain these instructors. Currently, instructors are paid \$15 per hour while the market rate is between \$25-\$30 per hour.

A new fee is being proposed for the Natural Resources (Wildlife Management) program to facilitate our partnership with Pheasants Forever. This collaboration offers students the opportunity to obtain industry certification directly tied to Pheasants Forever, enhancing their credentials and employability and it will help support the organization of career fairs aimed at connecting students with potential employers and furthering their career prospects in this industry.

b. 2024-25 Tuition Increase (1st reading)

The proposed increase in tuition for 2024-25 is as follows:

- \$3.00 per credit tuition increase (from \$114 to \$117 per credit for Ontario); the increase will raise about \$120k for 3 credits.
- fees remain the same per credit.

During the presentation, the Board was presented with comparative data outlining the differences in tuition and fees for Oregon residents and Idaho residents attending Treasure Valley Community College (TVCC), as well as other Oregon community colleges and Idaho junior colleges. This comprehensive comparison allowed the Board to gain insight into the affordability of higher education for students from both states.

Additionally, the Board received detailed tuition and fee comparisons for all Oregon community colleges, highlighting the annual in-district tuition and fees for each institution. This information provided valuable information for understanding TVCC's recommendation to increase tuition.

According to ASG President McKell Harper, when meeting with administration, the students felt it was better to increase tuition in small increments rather than in one-time larger amounts. The students were in support of the \$3.00 per credit increase starting next year.

c. **Board Policies (2nd reading)**

i. BP 1100 Treasure Valley Community College (entity) (NEW)

The Board discussed the new policy and possibly striking the language that reads...the name of any colleges since we don't have any other colleges and replacing it with ...the name of any education centers. However, after some thought, it was felt more discussion was needed.

Motion: Betty Carter moved to postpone any action on BP 1100 and the motion was seconded by Torie Ramirez. The motion carried unanimously.

ii. BP 1200 Treasure Valley Community College's Mission (NEW)

Motion: Stephen Crow moved to approve BP 1200 and the motion was seconded by Dirk DeBoer. The motion carried unanimously.

iii. BP 3100 Organizational Structure (w/Language from CF College Administration)

Motion: Stephen Crow moved to approve BP 3100 and the motion was seconded by Betty Carter. There was a recommendation to strike the last sentence which read...The charts will be kept current and will be available on the College's website. The motion carried unanimously.

d. **2025-27 Capital Construction Project**

The Higher Education Coordinating Commission is asking for information on our next capital project with an April 5 deadline to submit the information. Dr. Young stated that according to our facilities master plan, meetings with the Facilities Use Committee and conversations with the Library and ASG, the College discussed potential high priority projects. The committee discussed the remodeling of an existing building or constructing a new building with everyone being in favor of a new building.

According to Dr. Young and Vice President Bell, the facility would be a centralized student support hub incorporating counseling services, multicultural student support, mental health services, tutoring, tech services, and a modernized library. However, the project is a proposal and there is still a lot of work to do by April 5 (overall cost, price per sq. foot, etc.). Dr. Young stated every long legislative session the State considers capital construction projects and in this next session, TVCC is in the queue for funding which would require matching funds.

Project Manager Bernie Babcock provided a recap of the history of our former capital projects and how this project became number one for the next process.

After some discussion, the Board felt they needed more time to review the information.

Motion: Torie Ramirez moved to hold a special meeting on April 2 at 6:00 p.m. to discuss further and the motion was seconded by Betty Carter. There was a suggestion to include a refresher on the facilities master plan, a

timeline for the project and what would the next project be, and where would we get the matching funds. Project Manager Bernie Babcock provided a recap of the substantial timeline for submission, approval, and funding any capital project and that HECC only sells bonds every two years. The motion carried unanimously.

e. **Audit Committee (Auditor RFP)**

Vice President Darin Bell reported the College's request for proposals resulted in Moss Adams and Dickey and Tremper submitting proposals for consideration.

It was noted that Chair Hart stated it was the best practice to rotate auditors.

Motion: Roger Findley moved to accept auditors Dickey and Tremper and the motion was seconded by Stephen Crow. The motion carried unanimously.

f. **Naming Opportunity – Baseball Field**

Dr. Young shared that the College has been approached about a naming opportunity for the baseball field which is why it is being brought for discussion to the Board. The recommendation is to name the field after former Athletic Director and Baseball Coach Rick Baumann. Community members Todd Dinsmore and Bernie Babcock, who were present during the board meeting, took turns sharing the list of accomplishments Baumann has done for the College. College employee Mary Anne Verigan shared alumni and student athletes approached the College about this naming opportunity and many people came to them personally suggesting ways to honor Baumann.

Dr. Young provided the Board with board policy FF Naming Opportunities for Facilities, Classrooms, or Other College Property which specifies the guidelines for designating names for areas on campus. Dr. Young and board member Roger Findley met previously about additional naming opportunities for other individuals whereas a committee was suggested to be formed to review the recommendations and policy.

The recommendation tonight for the naming of the baseball field will be brought back for further discussion at the next board meeting. Any questions should be sent prior to the April meeting.

The Board took a break at 8:50 p.m. and reconvened at 8:58 p.m.

VI. **Consent Agenda - Action Item(s)**

- a. Board Minutes – February 20, 2024 (Regular Meeting) and March 6, 2024 (Audit Committee Meeting)
- b. Financial Report

Motion: Stephen Crow moved to approve the consent agenda as provided and the motion was seconded by Torie Ramirez. The motion carried unanimously.

VII. College Reports and Statements

a. Statements from ASG/Student Programs

ASG President McKell Harper read her written report. It was announced that Addy Bridgewater will be taking over the helm of ASG President as Harper will be finishing her studies winter term. Dr. Young thanked McKell for serving as ASG President and told her she would be missed.

b. Statements from Foundation

In addition to her written report, Director/CDO Cathy Yasuda provided an update on Foundation activities and events.

c. Statements from Faculty

Marc Wilson, TVEA Vice President, reported that faculty are in finals week. He also announced faculty are preparing for the April 8, Science, Technology, Engineering, and Math (STEM) Day where students from K-12 schools are invited to come to campus.

d. OCCA Board Rep. Report

Stephen Crow reported on the end of the legislative session. He will email the Board the effect of the bills that have been passed and an update on the bills that did not pass.

Interviews for the OCCA Executive Director position will be held in person on May 2nd. He will check to see if a zoom option is available.

e. President's Reports

i. Academic Affairs

Vice President Sandy Porter announced the College's top candidates for math and animal science have accepted the positions. She thanked the Administrative Team and Human Resources Department for their assistance to get these positions filled. In addition, there are two applicants for the computer science cybersecurity coordinator position and work is being done to schedule interviews.

Lastly, the Board was invited to attend open forums on April 1, 2, and 5 to hear from candidates applying for the Dean of Academic Affairs position.

ii. Student Services

Vice President Travis McFetridge provided the Board with the Q2Q report. He is cautiously optimistic about spring quarter and how the day-to-day report can be promising; however, he did mention the enrollment numbers do change.

To follow up on an earlier meeting question by the Board, Vice President McFetridge reported TVCC doesn't auto award when students meet a certain credit limit to graduate; however, we do

communicate their options with them. In the event they decide to change their major we leave it up to the student to determine when they want to petition for graduation.

iii. **Administrative Services**

Vice President Darin Bell stood for questions and there were none from the Board.

iv. **President's Comments**

Dr. Dana Young shared the College sent out the request for proposal for strategic plan and applications are coming in. In other news, Dr. Young met with the college presidents of EOU, BSU, BMCC, and CWI to talk about how we can continue to partner with each of them.

Board members were also asked if they had the opportunity to read *The Iceberg is Melting* and if they wanted to discuss the book.

Chair Hart recommended having a discussion on the Book on May 2 over lunch.

Lastly, the Higher Education Coordinating Commission is requiring community colleges to move to corequisites. In the future we will not be reimbursed for development education; however, we are still waiting on all the specifics of the bill. More to come.

f. **Statements from Board Members**

- i. Lindsay Norman updated the Board on her conversation with College staff on the idea of a manure project. In addition, Norman stated she left Congress internship information with Joe Kurth for students who might be interested in working as an intern.
- ii. Roger Findley commented on the great meeting tonight. He noted Idaho Power is increasing rates for Oregon residents and the Oregon PCC is going to have a meeting tomorrow at 6:00 p.m. at FRCC. He also invited everyone to attend a presentation on the history and settling of the Lincoln Heights area. The presentation will be at FRCC on April 6 at 1:00 p.m. Findley and Mr. Harris will be the guest presenters.
- iii. Betty Carter commented on the great presentations.
- iv. Stephen commented on the great meeting.
- v. Dirk DeBoer commented on the great meeting.
- vi. Torie Ramirez thanked Vice President McFetridge for circling back on the questions the Board asked last month.
- vii. Ken Hart stated because the Board is attending more conferences a question was raised about the Board's budget. As a result, Dr. Young presented information on the Board's travel budget and to date, the Board has overspent their budget the current year. She also noted not all costs are included in the budget because some members do not submit receipts for reimbursement. Going forward into the next budget year, Dr. Young has increased the Board's travel budget by \$4k. The Board also received information on the approximate cost for all board

members to attend the OCCA Annual Conference which will be held in Salishan in the fall. It was noted that current board members have taken advantage of more training opportunities than in year's past which is why the budget would be increased.

Chair Hart reported enough funds have been set aside for all board members to attend the OCCA Annual Conference; however, moving forward, the travel report provides guidance on how much to budget. The board members were advised to let Dr. Young know as soon as possible what conferences or trainings they would be interested in attending.

Chair Hart stated on May 2 (9:00 – 1:00 pm) the Board will hold a special board meeting to review the evaluation results and create a plan of action from the Board's Self-Evaluation data. He also summarized the timeline the Board will receive the self-evaluation tool, completion and submission of the evaluation, and the review of the results. If evaluations are not completed and returned by the date due they will not be included in the compilation results.

During the April board meeting, board members will be provided the annual evaluation tool for the president, hear her presentation and receive her self-evaluation.

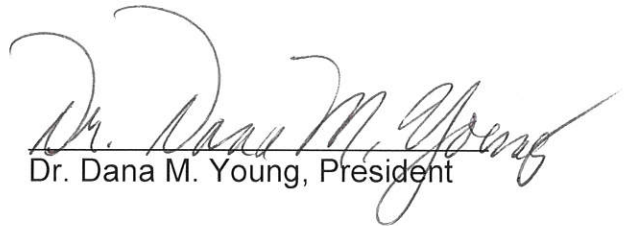
VIII. **Adjournment and Next Meeting**

The next TVCC Board of Education regularly scheduled monthly meeting is April 16, 2024.

Motion: Stephen Crow moved to adjourn the meeting and the motion was seconded by Torie Ramirez. The motion carried unanimously.



Mr. Ken Hart, Board Chairman



Dr. Dana M. Young, President